



**Parks & Streets Committee Meeting Minutes  
Monday, September 16, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:30 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, and Bonnie Gordon  
Absent: Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of August 19, 2019, and the motion was seconded by Rick Vierheller. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Mr. Paul Koehler gave a presentation on the Hometown Hero Banners Program. Different municipalities allow family members to purchase a banner of their military family member. The banners include a picture, name, service, and rank. Typically it is a first come first serve. Often there are more banners than space. Currently average cost is \$180.00 per banner.

Mr. Dennis Gordon, 167 Pine Needle Drive thanked the Parks & Streets Department for their help with the Run for the Trails race on Labor Day. Everything went smoothly.

New Business:

None.

Future Budget Items:

The Committee reviewed the proposed Parks & Streets budget for 2020. It was discussed they would like to see a line for engineering and an annual amount set aside for the trail, money set aside for the memorial bathroom, and money set aside for the municipal parking lot future repair. Mr. Sobczak noted line 2911 was the Leohr Tree Fund and asked for it to be changed to Seville Tree Fund. Leslie Miller made a motion to recommend changing line 2911 from Leohr Tree Fund to Seville Tree Fund. Rick Vierheller seconded the motion. Aye votes all. Leslie Miller made a motion to recommend creating an ongoing savings program for the bike trail. Rick Vierheller seconded the motion. Aye votes all. Leslie Miller made a motion to

**Parks & Streets Committee Meeting Minutes**  
**Monday, September 16, 2019**  
**Page 2**

Future Budget Items (continued):

recommend saving \$5,000 per year for the bike trail. Three aye votes and Rick Vierheller voted nay. Motion passes.

Downtown Business Association Report:

Mrs. Miller reported the Urban Cottage, Vintage Songbird, and Expert T's have opened on September 14<sup>th</sup> along with the Spa-cation Event. The Seville Historical Society will be having a fundraiser on September 21<sup>st</sup>. Mound Hill Cemetery: Stories from the Grave. Guided tours at 6 PM and 7:30 PM. The Spooktacular is planned October 19<sup>th</sup>. Christmas preview is November 9<sup>th</sup>. Cookie Connection is December 7<sup>th</sup>.

Pending/Completed Legislation

2019-56 - Ordinance amending Ordinance 2018-63 as amended in Ordinance 2009-51 and 2011-14, adopting rules and regulations governing public parks within the Village and assessing penalties for violation of said rules and regulations. First reading will be October 15<sup>th</sup>. Recommendation needed.

2019-16 - Resolution naming the football field at Memorial Park "Kyle Juszczak Field." First reading was August 12<sup>th</sup>. Council passed with emergency language September 9<sup>th</sup>.

Old Business:

The Gary Eicheler Trail expansion is still in motion. Chair Rhoads said we are still waiting on one signed easement. The Committee discussed with Mr. James approaching deadlines for grants. Mr. James said he will need to know the exact path to be planned. Mr. Sobczak will make a time to walk the trail with Mr. James during the week. Chair Rhoads asked to be noted in the minutes the work session that was scheduled after this meeting was going to be closed due to discussing the trail during this meeting.

Chair Rhoads asked the Committee to review the park rules listed with Ordinance 2019-56. The Committee discussed if electric bicycles could be allowed on the trail. Rule 6 the Committee would like to strike "shall carry." Rule 9 allow law enforcement safety inspections. Rule 14 would need to be made \$150 fine and rewards "may be made." And add Rule 18. Chair Rhoads will take the suggestions back to Mr. Lesiak.

Mr. Sobczak said all the American Flags were replaced before September 11<sup>th</sup>.

The Committee will need to discuss at the next meeting the Village expenses that come with participating with the Hometown Hero Program.

Privilege of the Floor:

None.

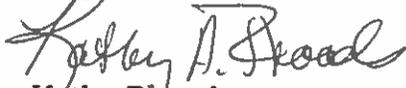
**Parks & Streets Committee Meeting Minutes**

**Monday, September 16, 2019**

**Page 3**

Bonnie Gordon made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 8:56 p.m.

Respectfully Submitted,

 10-21-2019

Kathy Rhoads

Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
September 16, 2019

**Project Status      Target finish date**

**Park/Street maintenance work:**

**(Regularly Scheduled seasonal work)**

- \*Mulching all parks, council & downtown
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Sweeping all village streets

**Seasonal work**

(Twice Weekly)

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village

On Going  
As Needed

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 1 2019 (documented)

**Status:**

In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Tear out/replace concrete Beth cul-de-sac
- \*Trimming trees for height & sight distance
- \*Install concrete pad/bench w/receptacle at leohr park
- \*Run for the trails equipment
- \*Micro asphalt repairs throughout village
- \*Cut base & stoning trail at Cy Hewit

**Project Status:**

Completed  
Completed  
  
Completed  
Completed  
In Progress  
Completed

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully submitted by  
Jon Sobczak**

## ***TO SEVILLE VILLAGE RESIDENTS***

With leaf season shortly upon us, the following guidelines for leaf pick-up should answer many of the questions that have been directed to my office in the past, and also make the leaf pick-up run smoother.

### **LEAF COLLECTION GUIDELINES**

1. Leaves should be raked into a row or piled within 4 feet of the curb or pavement. Please avoid piling leaves around obstacles such as trees and mailboxes. (Leaves left behind usually mean the leaf machine could not reach them).
2. Do not mix any branches or sticks with the leaves. Sticks as small as 3/8 inch in diameter or 5 inches long can clog the machine. This requires us to unhitch and disassemble the machine. If sticks appear in the area where your leaves were, or your driveway, they probably were removed by hand. Please do not re-rake them into the next cycle of leaves.
3. Gravel, cans, toys and other rubbish damage or cause excessive wear on the machine.
4. Please clean up pet waste prior to raking leaves.
5. **The leaf route will begin October 14<sup>th</sup> running Monday thru Friday until the week of Thanksgiving ending on November 25<sup>th</sup> this will complete the leaf pick up for 2019**

#### **LEAF ROUTE:**

- ❑ **West main, West Maple, Homestead, High, Warner, Prospect, West Market, Pleasant, and Electric Street.**
- ❑ **Pleasant View Drive subdivision and all other streets to the north, including the Pine View Estates and Autumn Meadows subdivisions.**
- ❑ **Pin Oak Trail and the Sunrise Cove subdivision.**
- ❑ **Hazelwood and Elmwood Street subdivision.**
- ❑ **Center, Lafayette, Washington, Spring, and Liberty Street.**
- ❑ **East Main, East, Market, Milton, Mill, and South Water Street.**

The route may vary depending on time of day and traffic patterns, The time to complete the whole route may vary up to 5 working days. You may wish to judge when to rake by the volume of leaves on the ground present speed and location of leaf collection activity.

Thank you for your cooperation and assistance in following the leaf collection guidelines.

Streets & Parks Superintendent

Jon Sobczak