



**Parks & Streets Committee Meeting Minutes  
Monday, October 21, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:21 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, Bonnie Gordon, and Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of September 16, 2019, and the motion was seconded by Rick Vierheller. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Mr. Tom James of Environmental Design Group gave a presentation for the Gary Eicheler Trail Extension. The presentation is attached. It was discussed how to achieve the 20 percent match of costs for the grants. The presentation will be taken to the Run for the Trails Committee. Leslie Miller made a motion that the Committee is committed to extend the current Gary Eicheler Trail and will seek help from the Environmental Design Group in the grant process, the engineering and design of the trail. Sue Cox seconded the motion. Aye votes all.

New Business:

None.

Future Budget Items:

None.

Downtown Business Association Report:

Mrs. Miller reported the Spooktacular was wonderful and the best costume went to a Beetlejuice couple. The Christmas preview is November 9<sup>th</sup> and the Cookie Connection is December 7<sup>th</sup>.

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Pending/Completed Legislation

2019-56 - Ordinance amending Ordinance 2018-63 as amended in Ordinance 2009-51 and 2011-14, adopting rules and regulations governing public parks within the Village and assessing penalties for violation of said rules and regulations. Second reading will be October 23rd. Recommendation needed.

2019-20 - Resolution allows support to the Medina County Parks District Application for a TLCI Planning Grant from NOACA. Council passed by emergency language on October 16<sup>th</sup>.

Old Business:

The Gary Eicheler Trail was discussed during Privilege of the Floor.

Chair Rhoads said the park rule changes will need to be given to Mr. Lesiak.

The Committee discussed the Hometown Hero Program expenses the Village would incur. The poles would be \$531 each plus the cost of the base. At this time the Committee felt the poles would be cost prohibitive and overcrowding the downtown area and not able to pursue the program at this time.

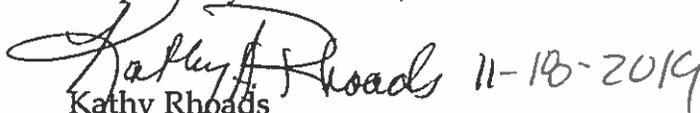
Chair Rhoads mentioned the budget will be pending the pass or fail of the upcoming levies and will discuss the budget after the election.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

  
Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
October 21, 2019

**Project Status**      **Target finish date**

**Park/Street maintenance work:**

**(Regularly Scheduled seasonal work)**

- \*Mulching all parks, council & downtown
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Sweeping all village streets

**Seasonal work**

(Twice Weekly)

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village

On Going  
As Needed

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 1 2019 (documented)

**Status:**

In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Leaf pickup 2019
- \*Drainage installation at Leohr park
- \*Catch basins, drainage and boulders placed along Cy Hewit trails
- \*Drainage around Tisher Pavilion
- \*Height & sight distance (trimming)
- \*Micro asphalt repairs throughout village

**Project Status:**

In Progress  
Completed  
  
Completed  
Completed  
Completed  
In Progress

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully submitted by**  
**Jon Sobczak**



October 21, 2019

Seville Parks Committee  
120 Royal Crest Drive  
Seville, Ohio 44271

Re.: Gary Eicheler Trail Extension

Dear Committee Members:

On September 18, I met with Parks and Streets Commissioner Jon Sobczak and Seville resident Dennis Gordon to review the proposed route of the trail extension. We walked most of the route of the proposed trail. There are some conditions of the proposed route that need further investigation prior to applying for design/construction grants. Performing this investigation and the construction cost implications is imperative to the success of any potential grant application.

Photos and comments follow regarding the visit to the site, potential issues with the current trail alignment and investigation/conceptual design scope that should be performed before grant applications are drafted. This brief memo is based upon Environmental Design Groups knowledge and history with successful trail grant applications and implementation.

1. Beginning at the intersection of Hazelwood and Elmwood Drive, the proposed trail will proceed west/northwest and will include a crossing of an unnamed stream. There is an existing small bridge located near the railroad property that is about fifteen feet in length. The exact route of the trail in this area will determine the construction requirements of this crossing. The village should identify the potential cost ramifications to the crossing prior to any grant application. (See photo below)

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*The community impact people.*



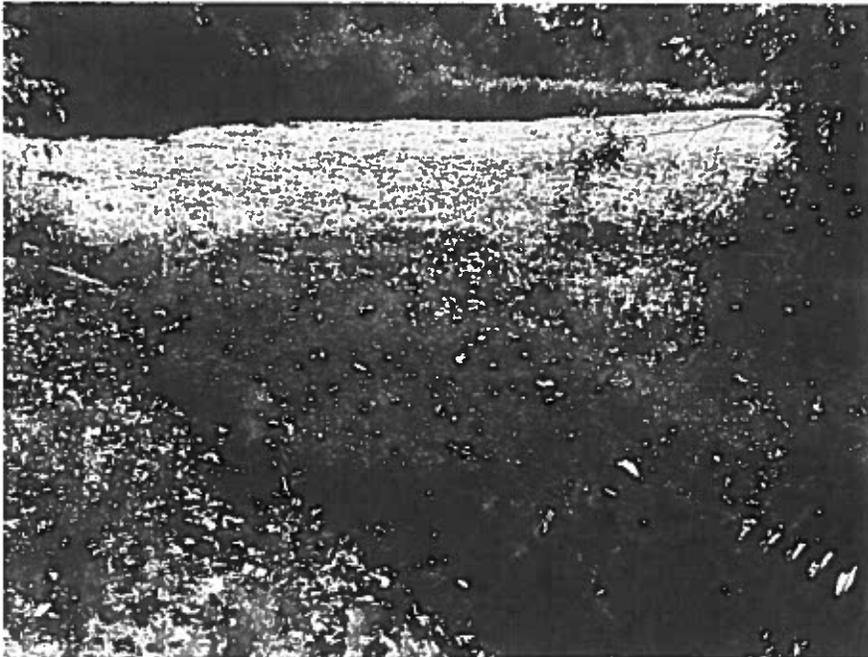
2. The proposed trail will turn north at this point and leave village owned property as it passes through the Autumn Meadows development. If the easement for the trail calls for it to be constructed on the sewer easement, the trail will impact six plated sublots. This may be a challenge as there is no physical barrier between the proposed trail and the back yards of these lots. One of the lots has been sold and a home has been staked out. If the trail follows the sewer easement, it will be within twenty-eight feet of the trail. The owners of these lots may be opposed to the location of the trail.



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3. From this point, the trail turns northwest and travels around the storm water retention areas for the subdivision. This part of the route is scenic and removed from the private lots in the development. The use of the open space in this area will be of benefit to the HOA since the village will maintain the trail area. Some consideration could be given to a donation of this portion of the open space to the village to remove any responsibility of the HOA for the property. This could also benefit the village as the value of the land could be used as part of the local match.

4. As the trail leaves the Autumn Meadows subdivision and continues northwest, it enters land owned by SDI Properties. The area of the sewer easement is well-maintained. Trail construction in this area should be relatively easy. An additional small stream crossing was noted. This is another potential area that could be split from the larger property and donated to the village to act as local match to the project.



5. As the trail would continue its northwest route, it enters property owned by Virmuco, Inc. The sewer easement has not been maintained as well on the property. At one point, the proposed route could not be explored due to dense vegetation. Some of this vegetation appeared to be shrub willows. This would be indicative of wet soil conditions. The committee may wish to ask the Board of

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Public Affairs to try to reopen this area of the sewer easement for more close examination. The presence of wet soil conditions could make construction of the trail through this area more difficult and costly.

6. The final section of the proposed trail travels through property owned by Ryan Road Properties, LLC. This area was also not explored due to dense vegetation. From the ortho-photos, it appears there may be some challenges from stored materials located in the path of the trail. This is another area where the committee might wish to ask the Board of Public Affairs to open its easement area for further investigation.

7. Overall, during the planning process, care should be taken to identify any areas of concern relative to the on-going maintenance of the project once completed. The Parks and Streets Commissioner should play an active role in the development of the plans for this project.

The next round of trail grant applications at the beginning of February, 2020. In order to prepare a competitive grant application, work needs to begin in earnest on addressing these above concerns and the required grant application submittals. Those submittals include the development of a fundable trail alignment, conceptual drawings/maps, easements or land commitments, a stamped opinion of probable construction costs and other items. A suggested potential re-route of the trail is shown on the enclosed map.

In order to prepare this information in time for the February grant applications, the next step would be discussion with Environmental Design Group about preparation of those materials.

An alternative grant application to the project described above would be the completion of the trail linking Cy Hewit Park with the Pin Oak development area. I have walked this trail on several occasions, most recently on September 22. The preliminary work completed by village employees provides an excellent basis for a grant application to further improve the trail to a paved surface (asphalt or chip/seal). The trail moves through the rolling topography of the area very well. There are no barriers to improving the trail. The village has ownership of all of the property, and it provides a connection between a fair number of residents to the downtown area.

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A successful grant application for the paving the Cy Hewit Trail Extension would include developing an estimate of the probable cost of construction. With anticipated deadlines for two of the possible grant sources coming at the beginning of February, a decision on how to proceed is needed soon.

Both trails are vital portions of the trail plan for the community and would be deemed a great asset for the community moving forward. Combining these two trails, along with share-roads would make a very compelling grant application.

We feel the Village is in a good position for funding these trail opportunities with modifications to the alignment and would like to work further with you to define these changes.

Sincerely,

Thomas K, James  
Park Development Specialist

Enclosure

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