



**Parks & Streets Committee Meeting Minutes  
Monday, November 18, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:21 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Rick Vierheller, Bonnie Gordon, and Sue Cox

Amendments to Agenda:

None.

Approval of Minutes:

Rick Vierheller made a motion to approve the Parks & Streets Minutes of October 21, 2019, and the motion was seconded by Leslie Miller. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Janet Stack of 61 W. Main Street, described the ground is caving at the end of her driveway as a result of work started by Frontier two years ago. Chair Rhoads asked Mrs. Stack to call the Public Utilities Commission of Ohio and asked Mr. Sobczak to also call. It was discussed to ask Board of Public Affairs, the Police Department, and the Fire Department to call; and hopefully, this will bring enough attention for someone to correct the situation.

Mr. James of Environmental Design Group spoke about the plan to be ready for the February 1<sup>st</sup> deadline for the grant application for the extension of the Gary Eicheler Trail. Mr. James suggested with Run for the Trails being a 501C, the application should come from their organization. Chair Rhoads said legislation is being prepared. Mr. James noted a certification from the Fiscal Officer is needed for the application. The challenge is the certificate would need to be for budget year 2021. There was discussion about how to come up with matching funds. Run for the Trails will have a donation. Mr. James will work on getting the land value donations. Mr. James noted the \$3,500 donation from the Friends of Medina County Parks would be used for the grant application fee. An option would be to reach out for donations. Chair Rhoads said she would create a donation request letter. Mr. James did note the agency is more receptive if some of the donation money comes from the Village. Mr. James said he intends to have the draft of the budget and trail design completed by mid-December. Chair Rhoads did report that we are still waiting on two easements to be completed and that Mr. Lesiak was going to help facilitate the project.

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New Business:

None.

Future Budget Items:

None.

Downtown Business Association Report:

Mrs. Miller reported the Cookie Connection is December 7<sup>th</sup>. Mrs. Miller said a Christmas tree was donated by Paradise Tree Farm and will be set up December 8<sup>th</sup> at 1 PM. The Girl Scout troop will be decorating with bows.

Pending/Completed Legislation

2019-56 - Ordinance amending Ordinance 2018-63 as amended in Ordinance 2009-51 and 2011-14, adopting rules and regulations governing public parks within the Village and assessing penalties for violation of said rules and regulations. Second reading was November 12<sup>th</sup>.

Old Business:

The Gary Eicheler Trail was discussed during Privilege of the Floor.

Chair Rhoads said the budget is a work in progress. We are still waiting on insurance expense numbers.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Rick Vierheller seconded the motion. All were in favor. The meeting was adjourned at 8:21 p.m.

Respectfully Submitted,

 Kathy Rhoads 12-16-2019

Kathy Rhoads

Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:** **Project Status**  
 November 18, 2019 **Target finish date**

**Park/Street maintenance work:  
 (Regularly Scheduled seasonal work)**

- \*Mulching all parks, council & downtown
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.
- \*Sweeping all village streets

**Seasonal work**  
  
 (Twice Weekly)

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks  
 (creek & surroundings)
- \*Asphalt patching throughout village

On Going  
 As Needed

**Sign repairs:**

- \*Replacing old signs with new compliant  
 Phase 1 2019 (documented)

**Status:**  
  
 In Progress Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance  
 (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Leaf pickup 2019
- \*Plow & salt roadways
- \*Put up Christmas decorations down town
- \*Park clean up
- \*Micro asphalt repairs throughout village

**Project Status:**  
 In Progress  
 Seasonal  
 Completed  
 In Progress  
 Completed

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully submitted by  
 Jon Sobczak**