



**Parks & Streets Committee Meeting Minutes
Monday, December 16, 2019**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:04 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Alternate Rick Stallard, and Bonnie Gordon

Amendments to Agenda:

None.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of November 18, 2019, and the motion was seconded by Rick Stallard. Two aye votes. Mr. Stallard abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

None.

New Business:

Chair Rhoads informed the Committee there is a group taking on sponsoring the Yard Sale. Chair Rhoads asked the Committee to consider waiving the permit fees for the yard sale, egg hunt, and Run for the Trails in 2020. Chair Rhoads said they could discuss this at a later time when the applications are received.

Future Budget Items:

None.

Downtown Business Association Report:

None.

Pending/Completed Legislation

2019-56 – Ordinance amending Ordinance 2018-63 as amended in Ordinance 2009-51 and 2011-14, adopting rules and regulations governing public parks within the Village and assessing penalties for violation of said rules and regulations. Council passed December 9th.

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Old Business:

Chair Rhoads said she spoke with Mr. James and he had asked if the Parks & Streets Department could do the clearing, cutting and grubbing for the Gary Eicheler Trail. The work would be considered toward matching funds on the grant application. Bonnie Gordon made a motion to allow Parks & Streets Department to do the clearing, cutting and grubbing work for the Gary Eicheler Trail extension and have the work applied to the matching funds for the grant application. The motion was seconded by Rick Stallard. Aye votes all

Chair Rhoads said the application will need letters of support for the grant for the Village. It was discussed to send out sample letters to Mayor Carter, Council, Medina County Park District, Friends of the Parks, and the Board of Public Affairs asking for support.

Chair Rhoads complimented the Run for the Trails organization for taking on the application process.

Chair Rhoads said she received communication from Senator Obhof's office about options for accepting the grant that was received to build the Memorial Park bathroom last spring. In May it had been determined the Village did not have enough money set aside to accept the grant. One option is to extend the project to 2021. Chair Rhoads would like to ask Mr. Ed Steele and Mr. James to look over the grant and see if we can get a better understanding of our costs and see if the grant acceptance could be possible. Chair Rhoads said she would consider asking an engineer to do the work pro bono. Rick Stallard made a motion for Chair Rhoads to proceed with asking Mr. Steele and Mr. James for their input on the grant acceptance. Bonnie Gordon seconded the motion. Aye votes all.

Privilege of the Floor:

None.

Bonnie Gordon made a motion to adjourn the meeting and Rick Stallard seconded the motion. All were in favor. The meeting was adjourned at 7:33 p.m.

Respectfully Submitted,

 2/21/2020

Kathy Rhoads

Parks & Streets Committee Chair

Seville Street & Park Superintendents Report

Monthly work report: **Project Status**
 December 16, 2019 **Target finish date**

**Park/Street maintenance work:
 (Regularly Scheduled seasonal work)**

- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

 (Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
 (creek & surroundings)
- *Asphalt patching throughout village

On Going
 As Needed

Sign repairs:

- *Replacing old signs with new compliant
 Phase 1 2019 (documented)

Status:

 In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
 (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Leaf pickup 2019
- *Plow & salt roadways
- *Put up Christmas tree freeman/gazebo
- *Park clean up
- *Tree trimming/chipping Cy Hewit park
- *Cy Hewit drainage project

Project Status:
 Completed
 Seasonal
 Completed
 In Progress
 In Progress
 Planning Stage

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jon Sobczak

Hi Bonnie,

I did receive your voice mail regarding the letters of support.

You might want to print off or e-mail these samples for the supporters. Please stress that they should alter the content and make it their own.

Bonnie – another suggestion is that you actually write their letters and take it to them to sign. That is often done.

LETTER ONE

Dear Ohio Department of Natural Resources,

Our community, The Village of Seville, currently has a walking and running path for its citizens to use. It has encouraged physical fitness and a sense of community for residents. One can see people walking or jogging on it in all weather.

We at _____ have lent support to fundraising for the path during our Run For The Trails event held each Labor Day weekend. Our company (agency) is always willing to lend volunteers and help with advertising. This event brings not only our citizens, but runners from all over the State of Ohio. What better example can be set for physical fitness, community pride, and wise use of municipal land? It benefits everyone!

At this time we understand that the Village of Seville is applying for an Ohio Department of Natural Resources grant in order to complete the last leg of the trail and bring it around into our downtown area. We fully support the efforts of the Village in this proposal. If you would like to talk to us, please call at _____.

LETTER TWO

Dear Ohio Department of Natural Resources Grant Committee,

We are writing to offer support to The Village of Seville's request for a grant from your agency. The Village is attempting to complete the ^{NEK}last section of our walking, jogging, bike trail that goes through our community. It is very well received in our town, with hundreds of people using it to exercise on a daily basis. The smooth surface makes it ideal for handicapped people as well.

It is with great pride that we ask for your support. Towns such as ours take pride in meeting the needs of its citizens; we support the efforts of our Village Council and Mayor on this endeavor..

BARBARA