



**Parks & Streets Committee Meeting Minutes
Tuesday, January 21, 2020**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:56 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Sue Frey, and Bonnie Gordon

Amendments to Agenda:

None.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of December 16, 2019, and the motion was seconded by Sue Frey. Two aye votes. Mrs. Frey and Mrs. Miller abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

None.

New Business:

Chair Rhoads informed the Committee there is a group taking on sponsoring the Yard Sale. Chair Rhoads asked the Committee to consider waiving the event permit fees for the yard sale. Sue Frey made a motion to recommend to Council to waive the event permit fees for the Seville Yard Sale Team's permit for the 2020 Yard Sale. Leslie Miller seconded the motion. Aye votes all.

Future Budget Items:

None.

Downtown Business Association Report:

Mrs. Miller reported the Downtown Business Association voted in new officers. The officers are Chair, Joe Kennedy (Expert Ts), Treasurer, Angie Smith (Smith & Co CPA's), Secretary, Jamie Stilla (Seville Library), and Social Media, Shell Venus (Elements at Funky Junk) -as needed. The events have been posted on the Village website.

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Pending/Completed Legislation

2020-01 - Resolution necessary to construct and/or repair certain sidewalks. The first reading was January 13th.

2019-67 - Amending Ordinance 2013-08, as amended establishing an employee handbook to revise the paid personal leave policy. The second reading was January 13th.

Old Business:

Mr. James showed some slides of the desired Gary Eicheler Trail expansion path. Thanks to Mr. Sobczak for clearing the path, Mr. James was able to walk the trail and get more pictures. Mr. James expressed some concerns with drainage, piled grindings and no sidewalk by Greenwich Road. Mr. James said if the Parks & Streets Department could get the path stone ready that would count as matching funds. Mr. James reminded the Committee he will need copies of the easements for the application and noted if you need to make a change in the path you can after approval. Mr. James will bring a full report and budget to the February 18th meeting.

Chair Rhoads said the deadline has passed to accept the Memorial Park bathroom grant. This item line is closed.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 8.25 p.m.

Respectfully Submitted,


Kathy Rhoads
Parks & Streets Committee Chair

Seville Street & Park Superintendents Report

Monthly work report:

January 21 2020

Project Status

Target finish
date

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

(Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
(creek & surroundings)
- *Asphalt patching throughout village

On Going
As Needed

Sign repairs:

- *Replacing old signs with new compliant
Phase 1 2020 (documented)

Status:

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
(Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Plow & salt roadways
- *Take down Christmas decorations
- *Tree trimming/chipping Cy Hewit park
- *Cy Hewit drainage project

Project Status:

Seasonal
Completed
In Progress
In Progress

*Target dates on projects are subject to change due to work load or weather.

Respectfully submitted by
Jon Sobczak