



**Parks & Streets Committee Meeting Minutes
Tuesday, February 18, 2020**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:55 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Leslie Miller, Sue Frey, Sue Cox and Bonnie Gordon

Amendments to Agenda:

None.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of January 21, 2020, and the motion was seconded by Leslie Miller. Four aye votes. Mrs. Cox abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak reported the Department is short one employee. Mr. Gray was in an automobile accident and may not be able to return to work until June. Mrs. Miller made a motion to recommend to Council to adjust Resolution 2020-01 sidewalk list to be started in 2021. The incomplete 2019 sidewalk list will be created and continue to move forward in 2020 as regularly scheduled. Mrs. Gordon seconded the motion. Aye votes all.

Privilege of the Floor:

None.

New Business:

Mayor Carter asked the Committee to consider renting a porta potty for the Marie Stanhope Park. The Committee discussed the options for renting vs. buying and the charges for services and the budget. Mrs. Frey will discuss the topic at the next Finance Meeting.

Mayor Carter said the Committee is being asked to consider picking up the labor and expenses for road and sidewalk repair required after a Board of Public Affairs water break. It was discussed "back in the day" Streets did provide the service. The Committee discussed the budget and the expenses for repairs. Mrs. Miller made motion to recommend not picking up the labor and expenses for road and sidewalk repair required after a Board of Public Affairs water break. Mrs. Cox seconded the motion. Aye votes all. Mrs. Frey will discuss the topic at the next Government Meeting.

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Future Budget Items:

Mr. Sobczak reported he will be purchasing his budgeted zero-turn diesel mower. The mower has a 72" deck and a trailer. The total expense was \$2,710 and \$300 under budget.

Downtown Seville Business Association Report:

Mrs. Miller reported the Downtown Seville Business Association's next event will be Sweets on Main Street, Saturday, April 25th. The Seville Kiwanis will be supplying insurance for The Village of Seville Yard Sale. Mrs. Miller is sad to report Along Memory Lane is closing. Representatives of the Association plan to attend the Zoning Meeting on February 24th to discuss Ordinance 2019-65 with regard to vacant commercial and industrial buildings.

Pending/Completed Legislation

2020-04 - Resolution supporting the Medina County Commissioners request for ODOT to conduct a safety study of the State Route 3 corridor from the south end of Medina City to Enterprise Drive. Council passed with emergency language on February 10th.

2020-01 - Resolution necessary to construct and/or repair certain sidewalks. The second reading was February 10th.

2019-67 - Amending Ordinance 2013-08, as amended establishing an employee handbook to revise the paid personal leave policy. Council passed February 10th.

Old Business:

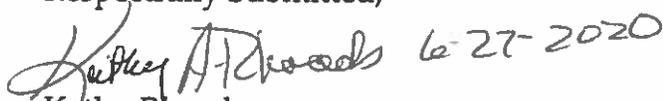
Mr. James reviewed the budget for the grant application for the Run for the Trails expansion for the Gary Eicheler Trail. Mr. James asked for a few pieces of documentation and will meet with Mayor Carter next week to complete the application. Mrs. Miller made a motion to seek letters of support. Mrs. Cox seconded the motion. Aye votes all. Mr. James will mail the application so it is post marked by March 2nd.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Sue Cox seconded the motion. All were in favor. The meeting was adjourned at 8:42 p.m.

Respectfully Submitted,

 6-27-2020

Kathy Rhoads
Parks & Streets Committee Chair

Seville Street & Park Superintendents Report

Monthly work report: **Project Status**
 February 18, 2020 **Target finish date**

**Park/Street maintenance work:
 (Regularly Scheduled seasonal work)**

- *Mulching all parks, council & downtown
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Sweeping all village streets

Seasonal work

 (Twice Weekly)

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
 (creek & surroundings)
- *Asphalt patching throughout village

On Going
 As Needed

Sign repairs:

- *Replacing old signs with new compliant
 Phase 1 2020 (documented)

Status:

 In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
 (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Plow & salt roadways
- *2019 delinquent sidewalk bid list
- *Tree trimming/chipping Cy Hewit park
- *Cy Hewit drainage project

Project Status:
 Seasonal
 In Progress
 In Progress
 In Progress

*Target dates on projects are subject to change due to work load or weather.

**Respectfully submitted by
 Jon Sobczak**