



**Parks & Streets Committee Meeting Minutes
Wednesday, April 22, 2015**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:45 p.m. and asked everyone to keep in mind due to the full agenda she would like to utilize the two minute rule for conversations.

Roll Call:

Present: Chair Kathy Rhoads, Carol Carter, Larry Landis, Sue Cox and Bonnie Gordon (arrived at 6:57 pm)

Approval of Minutes:

Carol Carter made a motion to approve the Parks & Streets Minutes of March 25, 2015, and the motion was seconded by Chair Rhoads. Two aye votes. Mr. Landis and Mrs. Cox abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Mrs. Miller shared the archeological dig was completed on April 3rd.

Mr. Sobczak presented a mosquito spray schedule, weather permitting. Schedule attached. Mrs. Rhoads said she will recommend to un-table Ordinance 2015-11 regarding the contracting for mosquito spraying and vote it down.

Privilege of the Floor:

Mrs. Miller asked to confirm the budget included money for the repotting of flower pots with Boyert's and for Jane Webb to provide flowers downtown. The flowers are budgeted and the Committee pulled together as individuals to order a fifth flower pot from Boyert's. Thanks Leslie Miller, Sue Cox, Larry Landis, Kathy Rhoads, and Carol Carter.

Joe Pavlovicz complimented the Parks & Streets Department on their great efforts with the field improvements and maintenance. The drainage work is a wonderful improvement. Mr. Pavlovicz said the port-a-pots are installed for the season. The youth association is working on installing a permanent batting cage. Mr. Pavlovicz expressed concern for over usage and the longevity of the fields.

Chair Rhoads shared there is a group looking to use the fields for drone racing. They maneuver drones through an obstacle course. Mrs. Rhoads expressed that the youth leagues get priority use of the fields. The event is still in the works due to insurance and guidelines.

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New Business:

Mr. Sobczak has presented the Committee with a list of uncompleted 2014 sidewalks that will be added to the ordinance to assess the sidewalks. Carol Carter and Larry Landis asked Mr. Sobczak about a few properties with uncompleted sidewalks. Mr. Sobczak will look into the properties. Mrs. Rhoads will submit the list to Council.

Mrs. Rhoads asked the Committee to review ordinance 2011-14 regarding park rules and the Special Events Park Permit for the May meeting. There are concerns about what events should be charged a fee. It was stated the Farmers Market is allowed for the enrichment of the community.

Future Budget Items:

None.

Pending Legislation

2015-01 - a resolution declaring it necessary to construct and/or repair certain sidewalks.

The third reading was completed. Council passed the ordinance.

Old Business:

Mr. Sobczak is waiting for information on Time Warner. The department is using a tablet for access to the internet during the interim.

The Committee discussed map hand out options for the town hall meeting about the 5 year resurfacing plan on Wednesday, June 24th, at 6:30 p.m. Mr. Landis will work with the county office.

Chair Rhoads would like to spend time in the May meeting working on breaking down the steps for the Run for The Trails project.

Mr. Landis shared his condolences for Mr. Michael Stevens passing. Mr. Stevens had been to the February meeting looking for a mosquito spray schedule. The Committee discussed the options adding the mosquito spray schedule to a BOPA bill and the Village website.

Mr. Sobczak is waiting for prices on the park signs.

The Committee is investigating affordable signs for the potential snow ban. The goal is to have information by the June meeting.

The park restrooms have been submitted to the 2015 Park Grant proposal.

Privilege of the Floor:

Mr. Landis asked Mr. Sobczak about an update on 6 Spring Street. Mr. Sobczak is waiting for quotes on the garage doors and the basement clean up. Mr. Sobczak would like to make panels to cover the windows as an economical alternative to new windows. The glass in the garage has holes but is not shattered with chards. It was discussed to keep electric and a bathroom with the garage.

Roberta Anderson asked for an update on the signs for Panther Parkway. Mr. Lesiak has been contacted. The Village is not able to use money for new signs. Mrs. Carter has talked with the businesses and they are in favor of the idea. Mrs. Carter will continue to help coordinate the project on behalf of the Chamber of Commerce.

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Larry Landis made a motion to adjourn the meeting and Sue Cox seconded the motion. All were in favor. The meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Larry Landis".

Larry Landis
Acting Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
APRIL 22, 2015

Project Status

Target finish date

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mowing & weeding all parks, council, library & all village owned grounds
- *Fertilizing/pre-emergent applied to lawns
- *Dragging all baseball fields (applying round-up as needed)
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.
- *Street sweeping all streets, parking lots, drives & trails

In Progress

Completed

Completed

In Progress

In Progress

Completed

In Progress

April

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Pot hole patching throughout village

In Progress

In Progress

June-July

Sign repairs:

- *Replacing old signs with new compliant Phase 3 (all replacements documented)

Status:

In Progress

Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

Completed

Active projects:

- *Installed 6 catch basins & 400 ft. of drain Tile at Memorial park
- *Installed 200 ft. of drain tile at Leohr park
- *Excavating 70×100 ft. area for new youth baseball batting cage
- *Install new trash receptacle on trail
- *40 Lincoln river birch trees Along Chippewa creek/trail
- *Sidewalk program 2014 uncompleted

Project Status:

Completed

Completed

Planning Stage

In Progress

Planning Stage

Turned In

*With spring here our priority's shift to parks and streets clean up! The installation of the new Tot Lot playground, ADA walks, picnic tables, safety fence, soft play surface ext. New asphalt parking lot at Memorial park just to mention a few.

*Mosquito fogging will be done in three week intervals throughout the village starting May 21st. And continuing throughout the summer months every Thursday evening Weather permitting. This will be done in-house with our equipment so we can serve the village residents more efficiently and cost effectively.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**

ACCOUNT #	31-Mar-2015 PARKS	2015 BUDGET	EXPENSED TO DATE	25.0%	31-Mar-2014 PARKS	2014 BUDGET	EXPENSED TO DATE	25.0%
1000-320-190	WAGES	73,600.00	10,574.40	14.4%	WAGES	63,000.00	6,787.86	10.8%
1000-320-211	OPERS	9,350.00	1,047.76	11.2%	OPERS	8,850.00	950.30	10.7%
1000-320-213	MEDICARE	2,100.00	344.95	16.4%	MEDICARE	920.00	98.42	10.7%
1000-320-353	LIABILITY INSURANCE	1,100.00	-	0.0%	LIABILITY INSURANCE	1,260.00	681.00	54.0%
1000-320-225	WORKERS COMP	1,100.00	1,089.15	99.0%	WORKERS COMP	1,425.00	984.96	69.1%
1000-320-399	CONTRACTUAL	14,020.00	3,742.26	26.7%	CONTRACTUAL	11,020.00	1,364.76	12.4%
1000-320-490	SUPPLIES	30,090.00	3,312.57	11.0%	SUPPLIES	25,000.00	1,973.58	7.9%
	TOTAL	131,360.00	20,111.09	15.3%	TOTAL	111,475.00	12,840.88	11.5%

ACCOUNT #	31-Mar-2015 STREET	2015 BUDGET	EXPENSED TO DATE	25.0%	31-Mar-2014 STREET	2014 BUDGET	EXPENSED TO DATE	25.0%
2011-620-190	WAGES	145,600.00	35,695.76	24.5%	WAGES	117,000.00	33,202.96	28.4%
2011-620-211	OPERS	17,900.00	4,963.75	27.7%	OPERS	16,380.00	4,648.43	28.4%
2011-620-213	MEDICARE	3,400.00	512.43	15.1%	MEDICARE	1,700.00	461.39	27.1%
2011-620-221	HEALTH INSURANCE	37,900.00	7,858.02	20.7%	HEALTH INSURANCE	38,500.00	9,522.53	24.7%
2011-610-221	HC CONSORTIUM	30,000.00	1,632.82	5.4%	HC CONSORTIUM	30,000.00	1,184.61	3.9%
2011-620-222	LIFE INSURANCE	500.00	97.20	19.4%	LIFE INSURANCE	430.00	97.20	22.6%
2011-620-223	DENTAL	3,400.00	680.01	20.0%	DENTAL	2,965.00	680.01	22.9%
2011-620-225	WORKERS COMP	2,100.00	2,090.10	99.5%	WORKERS COMP	2,350.00	1,942.84	82.7%
2011-620-311	SIDEWALK REPAIR	60,000.00	-	0.0%	SIDEWALK REPAIR	60,000.00	-	0.0%
2011-620-270	CLOTHING	1,500.00	972.94	64.9%	CLOTHING	1,300.00	1,111.90	85.5%
2011-620-399	CONTRACTUAL	26,602.00	6,318.49	23.8%	CONTRACTUAL	26,327.00	6,736.72	25.6%
2011-620-490	SUPPLIES	50,700.00	6,484.07	12.8%	SUPPLIES	47,700.00	10,493.83	22.0%
2011-800-520	EQUIPMENT	22,912.00	-	0.0%	EQUIPMENT	7,912.00	-	0.0%
	TOTAL	402,514.00	67,305.59	16.7%	TOTAL	352,564.00	70,082.42	19.9%



Mosquito Schedule 2015
(Weather permitting)

Thursday, May 21st

Thursday, June 11th

Thursday, July 2nd

Thursday, July 23rd

Thursday, August 13th

Thursday, September 3rd