



**Parks & Streets Committee Meeting Minutes  
Wednesday, April 23, 2014**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:53 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Larry Landis, Carol Carter, Sue Cox, and Leslie Miller

Absent: Bonnie Gordon

Approval of Minutes:

Sue Cox made a motion to approve the Parks minutes of March 26, 2014, and the motion was seconded by Larry Landis. Four aye votes. Leslie Miller abstained. The minutes were approved as written.

Larry Landis made a motion to approve the Streets minutes of March 26, 2014, and the motion was seconded by Leslie Miller. Four aye votes. Leslie Miller and Sue Cox abstained. The minutes were approved as written.

Chair Rhoads noted the Ordinance had passed to combine both Parks and Streets Committees.

Mr. Landis noted that both Mrs. Cox and Mrs. Gordon were appointed in 2010. The Civilian terms are for five years.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

Mr. Reese at 98 Water Street had questions about the sidewalk repair notice. After conversation, it was determined Mr. Reese does have until August 31, 2014 to complete his sidewalk. It was discussed that it is often more cost effective to repair the sidewalks personally than letting it default to The Village to fix the sidewalk next year.

New Business:

It was discussed residents Fisk and Kroll had come to Council to inquire about their sidewalks. Mr. Sobczak followed up and determined they do need to repair their sidewalks. There are trees lifting up the sidewalks. Mr. Sobczak asked if the Parks and Streets Committee could adopt the task of the Shade Tree Committee that handled the nuisance trees in the Village. The Village Forester would declare diseased or nuisance trees. The nuisance trees can cause problems and money during storms. Mr. Sobczak would like to put this in the budget for 2015. The Committee likes the idea. Chair Rhoads acknowledged that the budget planning discussion should begin in June.

Mr. Sobczak shared his quarterly report with the Committee.

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### New Business (continued):

There is a \$500 budget line for flowers in the flower pots and at the Library. Jane Webb will be assisting in the flowers.

### Future Budget Items:

Mr. Sobczak is waiting for a quote on the new park signs for Memorial, Marie Stanhope, Cy Hewit, Markley and Tisher.

### Old Business:

At this time there is not an update on the Run for the Trails Expansion. This topic will be carried to next month.

The Dog Park is a work in progress. Mayor Sulzener expressed his concern for the residents having input. The Committee would like to have more information regarding cost and maintenance available before the public meeting is set. There has not been a location determined at this time.

Chair Rhoads reminded everyone there will be a Parks & Streets meeting on Thursday, June 19<sup>th</sup> at 2:30 p.m. at the Maintenance building.

Chair Rhoads confirmed the excavation for the Cy Hewit playground equipment will be started Monday. The target date is the end of June, weather permitting.

Chair Rhoads shared Mr. Sobczak has done a phenomenal job at providing information for the Block Grant. The request was for adding handicap accessible equipment and it is a work in progress. Mr. Sobczak discussed the wish list for the block grant included swings that are wheel chair accessible. Also included were ADA ramps, picnic tables, and trash receptacles. Direction signs will be posted for general supervision playground use.

There was a discussion on additional bathroom at Cy Hewit similar to the one at Leohr Park. The concerns are for safety. The bathroom should not be sound proof or able to have a barrier created. There was a discussion about facilities at other parks. The Department could duplicate a "vault" with his and hers handicap accessible sides in one installation. The youth baseball and football organizations are very interested in assisting with the project. Locations were discussed. Mr. Sobczak will work on getting prices. Mrs. Cox shared that Armco Park in Kentucky has a facility without a roof. Mr. Sobczak would like to consider one for Memorial Park in the five year plan. These restrooms would save baseball and football the cost of renting.

Mr. Sobczak talked with GPD on the grass area by the old BOPA building. GPD was able to create a 22 parking space layout. The cost of engineering could be \$100,000 plus installation of \$50,000. The property lies between two waterways. GPD offered to do a downtown parking analysis from a different perspective. The cost of the analysis will be partially covered by The Village contract. The Committee recommends to Council to do a parking analysis based on costs.

Mr. Sobczak noted the 70'x120' parking area at Memorial Park has been created with a 10" gravel base.

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Old Business (continued):

Chair Rhoads asked to make sure the holiday flags come down. Mr. Sobczak noted that seasonal flags should be considered to be in the upcoming budget due to fading and tearing. It was discussed if the businesses donate to The Village there could be more buying power.

The Mayor has a concerned resident with fencing behind property on Red Oak. There was also a question raised if the chain link fence could be removed and back filled. Mr. Landis recalled that Stan Scheetz had previously done a study for the area. Mr. Sobczak will do some research. Mr. Landis made a motion to recommend removal of the split rail fence. Sue Cox seconded the motion. Aye votes all.

Leslie Miller made a motion to adjourn the meeting and Larry Landis seconded the motion. All were in favor. The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,

  
Kathy Rhoads  
Parks Committee Chair

# Seville Parks & Streets Superintendents Report

## Monthly work report:

April 23 2014

## Project Status:

### Scheduled clean up:

Trash pickup parks/downtown  
(Mon – Fri)

Completed

### Park/Street maintenance work:

\*Plow & salt all streets, trails  
parking lots, shovel walks ext.

Completed

\*Tree/brush trimming along roadways

In Progress

\*Roadside/parks vegetation control

In Progress

\*Mowing all parks

In Progress

\*Spraying ball fields for weed growth

In Progress

\*Dragging all ball fields

In Progress

\*Phase 1 Memorial Park parking lot renovation

Completed

\*Boarded up house at 51 W. Main St.

Completed

### Park/Street repairs:

\*Asphalt patch pot holes  
and (utility cuts)

In Progress

\*Benches repaired & placed Stan Hope Park

Completed

\*Picnic tables repaired & placed at all parks

Completed

\*Brush/stump removal from Cy Hewit Park  
(from creek & surroundings)

In Progress

\*Running street sweeper Monday mornings

In Progress

### Sign repairs:

### Status:

\*Replacing old signs with new compliant ones  
(all replacements documented)

In Progress

\*Replaced Village limit sign on Prospect St.

Completed

\*Placed new stop sign at Atlantic & Wooster Pike

Completed

### Equipment service:

\*Routine equip, maintenance  
(Oil, grease, tires, bulbs ext.)

Completed

\*Street sweeper overheating repair

Completed



**MID OHIO CONCRETE**

- RESIDENTIAL
- COMMERCIAL

**Estimate**

04/21/14

Village of Seville

Attn: John Sobczak

Ph 330 416-5925

Fax: ~~330-416-5925~~ 769-1356

8 Handicap Ramps Downtown Square

\$685.00 each

Remove brick 3'x5' per ramp and reset brick  
6" Concrete handicap ramps with truncated  
domes

**Total****\$5,480.00**