



**Parks & Streets Committee Meeting Minutes
Wednesday, June 25, 2014**

Call to Order:

Mr. Larry Landis called the meeting to order at 6:48 p.m.

Roll Call:

Present: Chair Kathy Rhoads arrived at 7:03 p.m., Larry Landis, Carol Carter, Sue Cox, Bonnie Gordon, and alternate Leslie Miller

Approval of Minutes:

Carol Carter made a motion to approve the Parks & Streets minutes of May 28, 2014, and the motion was seconded by Sue Cox. Two aye votes. Bonnie Gordon, Larry Landis, and Leslie Miller abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Mrs. Cox shared a story of asking a little boy what he thought of the tire swing at Cy Hewit and boy replied "Awesome!" Mrs. Cox complimented Mr. Sobczak and the department for their hard work.

Privilege of the Floor:

Mrs. Miller notified the Committee that they did receive the block grant for \$33,000 for the park additions. Mr. Henwood complimented Mr. Sobczak for spray painting the layout and had never seen someone do that.

Mrs. Miller reminded the Committee to put money in the budget to replant the downtown flower pots.

Mr. Sobczak has met with Dave Kupchack of the Muskingum Watershed Conservancy District and the Chippewa Conservation District. Mr. Kupchack has walked the trail over a dozen times. They are in the process of assessing culverts to be replaced and trees that need to be cleared in the Chippewa Creek ditch. Mr. Kupchack complimented the department and their hard work has saved the Conservation a lot of money due to all the maintenance. Mr. Kupchack offered to pay the department if they finished the work instead of bidding out the work. Mr. Kupchack would then purchase the new trees to be planted. Most of the work is regular maintenance for the department and Mr. Sobczak asked the Committee what they thought of the idea of being paid for the project. There was a brief discussion, and the Committee felt overall this project was a good idea.

Mrs. Carter suggested the Committee work with the downtown businesses on purchasing banners. There was a discussion that the banners should not be bigger than 36 inches. The Committee discussed options for custom banners. The Committee discussed that they still need to find brackets that are acceptable for the Village poles and how to find them.

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New Business:

None.

Future Budget Items:

The flower pot budget was discussed in Privilege of the Floor.

Mr. Sobczak will be working with a new company in Wooster for new park signs, Envirosign. Mr. Sobczak is planning to have the sign information for the 2015 budget for the next meeting. Mr. Sobczak said that there are many options for sign designs. Mr. Sobczak would like to have a similar design made out of plastic. Mr. Sobczak has made Alex Cooper lead on this project.

Mr. Sobczak asked if there is another computer available for the department. Chair Rhoads may be able to come up with an older computer.

Mr. Sobczak has money in the budget for an air compressor and asked permission to purchase one. The Committee agreed.

Mr. Sobczak said he would like to get one more year out of the 150 pick-up and is planning appropriately for a replacement next year.

Old Business:

Mr. Sobczak is talking with Frank Lapino to be the new Village Forester.

Mrs. Miller asked if there has been any spraying for mosquitos. Spraying has been done but Mr. Sobczak would like to get the fogging done. Mr. Sidle will come as soon as possible when called. Mr. Sobczak has spent over \$600 in various spraying materials. Mr. Sobczak assured everyone that everything possible is being done. It was discussed that the dates of fogging will be posted on the website and if time allows printed in The Post

Bonnie Gordon informed the Committee she has a copy of the old application. Mrs. Gordon would like to plan a fall planning work session. There was a discussion about the trail route and options of surfaces when sidewalks are unavailable. Mrs. Gordon noted that the application would need to be completed and approved by Council to apply by February 2015. There is a tentative work session planned for the Gary Eichler Trail expansion for Wednesday, August 20th at 6:30 p.m. in the Council Room.

The new playground equipment excavation has been done for phase one. The tire swings and slide have been installed. The Village did receive the grant for the rest of the playground equipment to be installed next year.

The Committee has received a packet of information from a resident to review on having a dog park in the neighborhood.

Chair Rhoads noted the next step for the Cy Hewit bathroom is to add the item to the budget.

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Old Business (continued):

Mr. Sobczak will be working with GPD on downtown parking options. Chair Rhoads would like to present something to Council on parking options. Mrs. Carter suggested that the Village could obtain the W. Main property and turn that into parking. Mr. Sobczak suggested tear down the white building and make it parking. The project would be minimal work and cost and provide approximately 15 spaces. Discussions carried with other options available in the Village. The Committee would like to offer Council the idea of selling the white building to be removed. The basement could be filled in and turned into a parking lot.

There was a discussion that some research will need to be done for the history on the swamp area behind Red Oak.

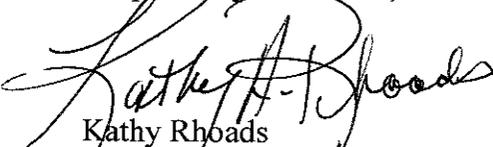
Mrs. Gordon asked the Christmas light contest be added to the July agenda.

The Committee would like to see the Red Oak properties be responsible for their own fences.

Mrs. Miller said Sue Frey will help with the Gazebo Christmas tree decorations.

Larry Landis made a motion to adjourn the meeting and Mrs. Carter seconded the motion. All were in favor. The meeting was adjourned at 8:16 p.m.

Respectfully Submitted,


Kathy Rhoads
Parks Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
June 25, 2014

Project Status

Target finish date

**Park/Street maintenance work:
(Regularly Scheduled seasonal work)**

Seasonal

*Tree/brush trimming along roadways	In Progress	"
*Roadside/parks vegetation control	In Progress	"
*Mowing all parks (twice a week)	In Progress	"
*Spraying ball fields for weed growth	In Progress	"
*Dragging all ball fields	In Progress	"
*Mow delinquent property's (5) (per zoning inspector)	In Progress	"
*Run street sweeper throughout village- (when running/weather permitting)	In Progress	"
*Painting all road markings.	In Progress	"
*Trash pickup parks/streets	In Progress	"

Park/Street repairs:

*Asphalt repairs prior to chip/seal	In Progress	July 23 rd
*Brush/stump removal from Cy Hewit Park (from creek & surroundings)	In Progress	Nov. 20 th

Sign repairs:

Status:

*Replacing old signs with new compliant. Phase 2 (all replacements documented)	In Progress	Dec. 30 th
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Equipment service:

*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	Completed	
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Active projects:

Project Status:

*Crack sealing spring 2014	Completed	
*Village forester (fill position)	Prospective	
*Memorial Park parking lot phase 2 (2015 asphalt parking lot, parking lines)	Pricing Project	July 23 rd
*Cy Hewit parking lot enhancement (along park drive)	In Progress	Aug. 27 th
*Excavation for new playground equip. excavation/stone in for place Phase 1	Completed	June 15 th
*Install 2 tire swings/sliding board.	Completed	June 15 th

*Pricing/spec, on restroom for Cy Hewit park budget item	In Progress	July 23 rd
*Pricing on replacement park signs (entrance signs)	In Progress	July 23 rd
*Tree replacements Leohr Park	Planning Stage	Oct. 22 nd
*Downtown parking options	In Progress	July 23 rd
*Concrete street repair "Pleasant view" 130ft section (replaced)	In Progress	July 4 th
350ft section (replaced)		Aug. 1 st
*2014 asphalt streets repair list "advertized for bid"	Completed	
bidder was Melway Paving \$79,191.75	Accept Bid	ASAP
*Phase 1 sidewalk program (bid the in-completed 2013 sidewalks)	Turned In	Sept. 30 th
*Phase 2 sidewalk program 2014 letters have been sent out.	Completed	

*Target dates are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**

ACCOUNT #	31-May-2014 PARKS	2014 BUDGET	EXPENSED TO DATE	42.0%	31-May-2013 PARKS	2013 BUDGET	EXPENSED TO DATE	42.0%
1000-320-190	WAGES	63,000.00	19,517.40	31.0%	WAGES	71,050.00	22,783.60	32.1%
1000-320-211	OPERS	8,850.00	2,732.45	30.9%	OPERS	10,004.00	3,197.73	32.0%
1000-320-213	MEDICARE	920.00	282.97	30.8%	MEDICARE	1,050.00	330.36	31.5%
1000-320-353	LIABILITY INSURANCE	1,260.00	681.00	54.0%	LIABILITY INSURANCE	950.00	894.13	94.1%
1000-320-225	WORKERS COMP	1,425.00	984.96	69.1%	WORKERS COMP	1,000.00	923.31	92.3%
1000-320-399	CONTRACTUAL	11,020.00	2,973.37	27.0%	CONTRACTUAL	19,600.00	1,376.86	7.0%
1000-320-490	SUPPLIES	25,000.00	14,915.25	59.7%	SUPPLIES	16,171.00	5,627.18	34.8%
	TOTAL	111,475.00	42,087.40	37.8%	TOTAL	119,825.00	35,133.17	29.3%

ACCOUNT #	31-May-2014 STREET	2014 BUDGET	EXPENSED TO DATE	42.0%	31-May-2013 STREET	2013 BUDGET	EXPENSED TO DATE	42.0%
2011-620-190	WAGES	117,000.00	52,964.37	45.3%	WAGES	131,950.00	59,433.45	45.0%
2011-620-211	OPERS	16,380.00	7,415.03	45.3%	OPERS	18,600.00	7,620.42	41.0%
2011-620-213	MEDICARE	1,700.00	734.21	43.2%	MEDICARE	2,000.00	757.43	37.9%
2011-620-221	HEALTH INSURANCE	38,500.00	15,719.23	40.8%	HEALTH INSURANCE	42,000.00	14,431.89	34.4%
2011-610-221	HC CONSORTIUM	30,000.00	1,764.69	5.9%	HC CONSORTIUM	30,000.00	4,069.02	13.6%
2011-620-222	LIFE INSURANCE	430.00	162.00	37.7%	LIFE INSURANCE	500.00	178.75	35.8%
2011-620-223	DENTAL	2,965.00	1,133.35	38.2%	DENTAL	4,100.00	1,206.00	29.4%
2011-620-225	WORKERS COMP	2,350.00	1,942.84	82.7%	WORKERS COMP	1,850.00	1,850.00	100.0%
2011-620-311	SIDEWALK REPAIR	60,000.00	188.21	0.3%	SIDEWALK REPAIR	60,000.00	325.00	0.5%
2011-620-270	CLOTHING	1,300.00	1,111.90	85.5%	CLOTHING	1,500.00	1,201.72	80.1%
2011-620-399	CONTRACTUAL	26,327.00	9,892.67	37.6%	CONTRACTUAL	29,166.00	8,588.55	29.4%
2011-620-490	SUPPLIES	47,700.00	20,364.77	42.7%	SUPPLIES	42,375.00	14,511.23	34.2%
2011-800-520	EQUIPMENT	7,912.00	503.25	6.4%	EQUIPMENT	18,000.00	312.00	1.7%