



**Parks & Streets Committee Meeting Minutes  
Wednesday, May 27, 2015**

**Call to Order:**

Acting Chair Larry Landis called the meeting to order at 7:00 p.m.

**Roll Call:**

Present: Larry Landis, Sue Cox, Bonnie Gordon and Alternate Leslie Miller.

Chair Kathy Rhoads (arrived 8:01 p.m.)

Absent: Carol Carter

**Approval of Minutes:**

Sue Cox made a motion to approve the Parks & Streets Minutes of April 22, 2015, and the motion was seconded by Bonnie Gordon. Three aye votes. Mrs. Miller abstained. The minutes were approved as written.

**Parks & Streets Commissioner's Report:**

Mr. Sobczak's report is attached.

**Privilege of the Floor:**

Mayor Sulzener is working with the solicitor about the responsibility of care for the railroad by the 176 Bridge. Mr. Sobczak is working with FEMA.

**New Business:**

The review of ordinance 2011-14 regarding park rules and the Special Events Park Permit will be discussed in the June meeting.

The review of Parks and Streets employee responsibilities will be discussed in the June meeting.

Mr. Sobczak explained he would like to take the two part time positions and turn it into one full time position. Mr. Sobczak explained making this change would allow for someone to get involved and be available for on call services. Mr. Sobczak asked the Committee to approve the change and recommend the hiring of Cody Sheffield. Mr. Landis said an ordinance can be created and passed by emergency at the June 8<sup>th</sup> Council meeting.

Mr. Landis shared that the youth organizations are working to replace the batting cage and the concession stand at Memorial Field.

**Future Budget Items:**

Mr. Sobczak explained he has changed the turnover for the mowers from five years to four years. The department will get a better return on investment. Mr. Sobczak will make necessary changes for the 2016 budget.

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Pending Legislation

2015-21 – an ordinance for the purchase of a mini hydraulic excavator to be shared with BOPA. Council passed the ordinance May 11<sup>th</sup>.

2015-19 – an ordinance levying upon the lots and lands of certain properties within the Village an assessment for unpaid sidewalk improvements, and declaring emergency. Council passed May 11<sup>th</sup>. Mr. Sobczak explained 210 Blue Spruce has one low concrete pad and one high concrete pad and can be corrected.

2015-04 – a resolution to amend Ordinance 2015-01 and add for sidewalk repairs. Council passed May 11<sup>th</sup>.

2015-06 – a resolution to advertise for bids for sidewalks incomplete 2014. Council passed May 11<sup>th</sup>.

Old Business:

After three months, Mr. Sobczak does not feel it is necessary to contract with Time Warner for additional internet connection at the Parks garage at this time.

The Committee discussed map hand out options for the town hall meeting about the 5 year resurfacing plan on Wednesday, June 24<sup>th</sup>, at 6:30 p.m. Mr. Landis will work with the county office.

Mr. Sobczak presented information on the Village park and entrance signs. After a discussion on price, guarantee, and quantity, Leslie Miller made a motion for Mr. Sobczak to order park entrance signs. Bonnie Gordon seconded the motion. Aye votes all. Leslie Miler made a motion for Mr. Sobczak to order Village entrance signs. The motion was seconded by Sue Cox. Aye votes all.

Leslie Miller made a motion to suspend the Rules of Council to enter an executive session to discuss the Gary Eichler Trail. Bonnie Gordon seconded the motion. Aye voted all.

Leslie Miller made a motion to enter executive session. The motion was seconded by Sue Cox. Aye votes all. The meeting was suspended at 7:41 p.m.

Leslie Miller made a motion to leave executive session. The motion was seconded by Sue Cox. Aye votes all. Leslie Miller made a motion to resume the regular Parks and Streets meeting. The motion was seconded by Bonnie Gordon. Aye votes all. The meeting was resumed at 7:55 p.m.

Privilege of the Floor:

Mr. Sobczak shared information on the 5.5 hours of service for the Village Forester.

Larry Landis talked about an email from Chair Rhoads. Mr. Landis explained that the high grass letters can be sent after the Zoning Inspector receives a complaint from residents, not the Parks and Streets Department. There was a discussion about the process for the work completed and charges for offenders.

Leslie Miller asked the Committee to pay for half of the decorating flag bill for the downtown businesses. When the 40 flags were purchased they didn't know that the Village preferred to have every other flag the American Flag. Leslie Miller made a motion to pay half of the flag bill. The motion was seconded by Kathy Rhoads. Ave votes all.

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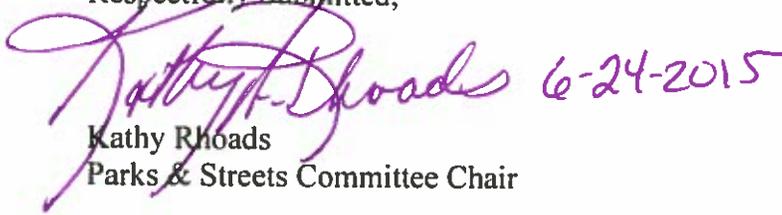
Privilege of the Floor (continued):

Sue Cox asked if the Village could consider a grant program to help with home repairs. The Mayor said that often the grants are for a high percent of lower middle income homes. There was mention about the "fix it fund" with the County. Mrs. Cox will do some research.

Bonnie Gordon asked if there is anything that can be done about the appearance of the Schneider Trucking lot. There was a discussion about the current condition of the property.

Sue Cox made a motion to adjourn the meeting and Leslie Miller seconded the motion. All were in favor. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

 6-24-2015

Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
May 27, 2015

**Project Status**

**Target finish date**

**Park/Street maintenance work:**

**(Regularly Scheduled seasonal work)**

- \*Mowing & weeding all parks, council, library & all village owned grounds In Progress
- \*Fertilizer applied to lawns Completed
- \*Watering all flower beds Downtown Twice weekly
- \*Dragging all baseball fields Completed  
(applying round-up as needed)
- \*Tree/brush trimming along roadways In Progress
- \*Trash pickup parks/streets In Progress
- \*Parks cleanup pavilions, grounds ext. Completed
- \*Street sweeping all streets, parking lots, drives & trails In Progress

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings) In Progress June-July
- \*Pot hole patching throughout village In Progress
- \*Repaired rotting wood on boardwalk and railing along walking trail Completed
- \*Removing dead trees from Leohr Park In Progress

**Sign repairs:**

**Status:**

- \*Replacing old signs with new compliant Phase 3 (all replacements documented) In Progress Dec. 30<sup>th</sup>
- \*Repaired Pin Oak Trl. Completed
- \*Replace stop sign Ryan/Park Ave. Completed
- \*Posted No Parking signs Park Ave. Completed

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.) Completed
- \*Repaired linkage on 1845c Completed
- \*Traded in f3680 mower for new f3990 mower Completed

<b>Active projects:</b>	<b>Project Status:</b>
*Memorial park paving	Completed
*Public parking next to post office paved	Completed
*Parking lines painted at Memorial park and public parking lot 76 total spaces	Completed
*Back filling/seeding Memorial Park parking lot & storm sewer	In Progress
*Back filling/seeding ruts at Tisher Field (due to tree trimming)	Completed
*Right of way clearing Ryan Rd.	In Progress
*Pavement painting throughout the village (cross walks, stop bars, parking spaces ext.)	In Progress
*Excavating 70×100 ft. area for new youth baseball batting cage	Planning Stage
*Install new trash receptacle on trail	Completed
*40 Lincoln river birch trees Along Chippewa creek/trail	Completed
*Sidewalk program 2014 uncompleted	Turned In

\* New asphalt parking lot at Memorial park and public parking lot add an additional 76 parking spaces with 5 being handicap spaces.

\*Mosquito fogging took place on May 21<sup>st</sup>, was successful! starting at 7:45 pm and finishing at 10:15 pm , we used 480 oz of Anvil 2+2 ULV product at a rate of 5 oz per minute throughout the entire village. Medina Co. Health Dept. deposited mosquito dunks throughout Seville and its surroundings area, next scheduled mosquito fogging is June 18<sup>th</sup>

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by  
Jon Sobczak**