



**Parks & Streets Committee Meeting Minutes
Wednesday, May 28, 2014**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:32 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Carol Carter, and Sue Cox

Absent: Bonnie Gordon and Larry Landis

Approval of Minutes:

The approval of The Parks and Streets minutes of April 23, 2014, will be held for the June meeting. At the end of the meeting, Mrs. Cox said she did finish reading the minutes for the April 23, 2014 meeting. Chair Rhoads made a motion to approve the Parks and Streets minutes for Wednesday, April 23, 2014, Mrs. Carter seconded the motion. Aye votes all. Minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Chair Rhoads questioned Mr. Sobczak on the retainer for GPD to include the downtown parking analysis. Mr. Sobczak does not know at this time. Mr. Sobczak did note that there has been one charge for the work already done. Chair Rhoads will work with Mr. Carrick to get the information for both downtown parking and the pond assessment on Red Oak for the next Council meeting.

There was a discussion about The Village's expenses to take care of property on 51 W. Main. A possibility would be to consider using the assessments toward acquiring 51 W. Main and turning the property into parking.

Chair Rhoads asked the Committee to review information for heavy duty banners for downtown. Mrs. Carter volunteered to look over the information. This item can be added to the budget for 2015. Mr. Sobczak noted there is \$400 available at this time. Chair Rhoads thought the money was for Christmas. Mr. Sobczak asked the Committee to consider purchasing new brackets too. There was a discussion about the options for different types of flags and poles. The Committee feels it would be ideal to replace flags a few at a time verse buying them all at once. The 399 Fund - miscellaneous will transfer to 4906 Park Fund – downtown decorations.

Privilege of the Floor:

None.

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New Business:

Chair Rhoads asked Mr. Sobczak if he knew of Mark Waggy of Trails End Landscaping and Jim Culler. She said they are both local with forester qualifications. Mr. Sobczak is waiting for information from Treemasters and asked Chair Rhoads to give them his contact information. Chair Rhoads said both gentlemen have done previous work for her.

Mr. Sobczak has a price for an outside fogger with Dale Sidle of \$595 per application on an open contract. The Village would not be bound by dates or times.

Future Budget Items:

None.

Old Business:

Chair Rhoads said Bonnie Gordon will have a Run for the trails expansion update for the June meeting.

Mrs. Carter said that Mike Moore is hoping to get a hold of Chair Rhoads and Mr. Sobczak in June to use a drone to take pictures to get an aerial view of a location to be considered for the dog park project.

Chair Rhoads reminded everyone there will be a Parks & Streets work session on Thursday, June 19th at 2:30 p.m. at the Maintenance building.

Mr. Sobczak has received new information on bathrooms and said the newest model is \$24,000 each from start to finish. This bathroom would be considered a life time bathroom and safe from many forms of vandalism. The bathroom is an open vault toilet with storage underneath and would need to be pumped occasionally. Mr. Sobczak noted the bigger towns are using them and an added feature is they can be relocated. Mr. Sobczak said the dream would be to have on at Memorial Field and Cy Hewit. Mr. Sobczak said the baseball and football organizations are considering contributing to the bathrooms. Mr. Sobczak said he is waiting for more information on options available.

Chair Rhoads noted the Cy Hewit Park improvements, downtown parking options and the status on property behind Red Oak have been previously discussed with Mr. Sobczak's report.

Mrs. Cox asked Mr. Sobczak about the fence behind a property on Red Oak. Mr. Sobczak asked the Committee to get the new part time employee started before getting to this task. The process of hiring the new part time employee was discussed. Mr. Sobczak will discuss the procedure with Mr. Lesiak.

Chair Rhoads made a motion to adjourn the meeting and Mrs. Carter seconded the motion. All were in favor. The meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

 6-25-2014

Kathy Rhoads, Parks Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:

May 28, 2014

Project Status:

Scheduled clean up:

Trash pickup parks/downtown
(Mon – Fri)

Completed

Park/Street maintenance work:

- *Tree/brush trimming along roadways
- *Roadside/parks vegetation control
- *Mowing all parks (twice a week)
- *Spraying ball fields for weed growth
- *Dragging all ball fields
- *Mow delinquent property's (6)
(per zoning inspector)

In Progress
In Progress
In Progress
In Progress
In Progress
In Progress

Park/Street repairs:

- *Asphalt patch pot holes
- *Repair utility cuts
- *Brush/stump removal from Cy Hewit Park
(from creek & surroundings)
- *Running street sweeper Monday mornings

In Progress
Completed
In Progress
In Progress

Sign repairs:

- *Replacing old signs with new compliant ones
(all replacements documented)

Status:

In Progress

Equipment service:

- *Routine equip, maintenance
(Oil, grease, tires, bulbs ext.)
- *Brake controller added to Int. 7400
- *Installed new brakes on F250

Completed
Completed
Completed

Active projects:

- *Village forester (fill position)
- *Memorial Park parking lot phase 2
(2015 asphalt parking lot, parking lines, ext.)

Project Status:

In Progress
Pricing Project

*Cy Hewit parking lot enhancement (along park drive)	In Progress
*Excavation for new playground equip. excavation/stone in for place Phase 1	In Progress
*Pricing/spec, on restroom for Cy Hewit park	Planning Stage
*Pricing on replacement park signs (entrance signs)	Planning stage
*Landscape repairs at all parks	In Progress
*Downtown parking options	Planning Stage
*2014 concrete streets repair	Planning Stage
*2014 asphalt streets repair list “advertized for bid”	In Progress
*Uni-loader purchase.	Completed
*Phase 1 sidewalk program (bid the in-completed 2013 sidewalks)	Turned In
*Phase 2 sidewalk program 2014	In Progress

**Respectfully Submitted by
Jon Sobczak**