



**Parks & Streets Committee Meeting Minutes
Wednesday, November 19, 2014**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:48 p.m.

Roll Call:

Present: Kathy Rhoads, Larry Landis, Carol Carter, Sue Cox, and Bonnie Gordon

Approval of Minutes:

Carol Carter made a motion to approve the Parks & Streets Minutes of October 22, 2014, and the motion was seconded by Larry Landis. Four aye votes. Bonnie Gordon abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

Doug West, HOA President asked the Committee for guidance on responsibilities for trees between the sidewalks and streets. Chair Rhoads stated she believed the responsibility falls on the homeowner. Leslie Miller was able to forward information from the solicitor to Mr. West. Mr. West also asked about if the trees are intruding the street lights and sensors. Chair Rhoads will contact Mr. Bittaker with Board of Public Affairs.

Mrs. Wagner was going to ask about the replacement drain pipes with the Chippewa Water Creek Shed but felt better after a conversation with Jon Sobczak prior to the meeting.

New Business:

None.

Future Budget Items:

Chair Rhoads asked for clarification that the restrooms had been included on the 2015 budget. Mr. Sobczak confirmed they are included with park funds improvements.

Old Business:

There were no further questions about the 2015 budget.

Carol Carter shared that she has been contacted to judge the Blair Rubber Christmas Contest Lights among their employees. The lighting contest has had businesses apply but very few residents.

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Old Business (continued):

Mrs. Gordon reported that Tom James has looked over the prior plan and application for the Run for the Trails. Further research will need to be done on the easements that had been acquired. Mrs. Gordon would like to consider talking with the engineer group. It was discussed to try and make that meeting the focus of the February Parks & Streets Meeting.

Carol Carter reported there is not a dog park update at this time.

Downtown parking options have been added to the budget. The plan will be to excavate and repave the north bound side of Water Street as discussed last month. This should add 10 parking spaces. It was discussed that Memorial Park parking will be adding additional parking. It was recommended to put up signs directing people of parking locations before the yard sale. Mr. Sobczak said he needs about a month lead time to order signs. Mayor Sulzener mentioned an option may be to acquire 51 W. Main Street and turn it into a parking lot.

Mr. Sobczak reported he is still waiting to hear from the company in Michigan that could use a test site for a product to minimize algae and duckweed and more for the Red Oak retention basin.

The Street Sweeper purchase is in progress.

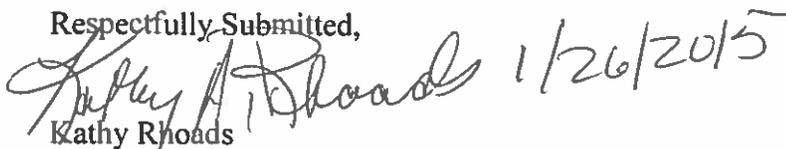
Mrs. Carter noted that she saw two people had caught 6 muskrats at the Autumn Meadow pond.

Mrs. Gordon asked about the progress for the entrance signs. The hopes are to have this completed by the bicentennial celebration. Locations and space for signs are still to be determined.

Leslie Miller is in contact with a group of ladies that would like to purchase a park bench. Mr. Sobczak will give her the information.

Larry Landis made a motion to adjourn the meeting and Carol Carter seconded the motion. All were in favor. The meeting was adjourned at 7:23 p.m.

Respectfully Submitted,


Kathy Rhoads
Parks & Streets Committee Chair

1/26/2015

Seville Parks & Streets Superintendents Report

Monthly work report: Nov,-Dec, 2014	Project Status	Target finish date
Park/Street maintenance work:		
(Regularly Scheduled seasonal work)		
*Plow & salt all roads/sidewalks ext,	In Progress	?
*Raking/gathering leaves	In Progress	
*Tree/brush trimming along roadways	In Progress	
*Painting all road markings	Completed	
*Trash pickup parks/streets	In Progress	
Park/Street repairs:		
*Brush/stump removal from Cy Hewit Park (from creek & surroundings)	In Progress	Nov. 20 th
Sign repairs:		
*Replacing old signs with new compliant Phase 2 (all replacements documented) (sign order received)	Status: In Progress	Dec. 30 th
Equipment service:		
*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	Completed	
Active projects:		
*Ground 11 stumps downtown	Completed	
*Planted 11 new trees downtown	Completed	
*Village wide leaf pickup	In Progress	Nov.26 th
*Memorial Park parking lot phase 2 (2015 asphalt parking lot, parking lines)	Completed	
*Pricing/spec, on restroom for Cy Hewit park budget item	Completed	
*Downtown parking options	In Progress	
*Concrete street repair list 2015 (copy/estimates inclosed)	Completed	
*Future re-pavement 2015 (E. Main st. up to traffic light) includes parking area along that section	Budgetary	
*All asphalt streets listed in Village	5-10 yr, plan	
*Phase 1 sidewalk program		

(bid the in-completed 2013 sidewalks)

contractor to proceed with project

In Progress

*Phase 2 sidewalk program 2014

letters have been sent out

Completed

*The 2014-2015 winter season is here! With snow & ice removal being our number one priority...

We will continue to pick up leaves as the weather allows, hopefully we will be able to complete the final leaf pickup the week of the 26th weather permitting.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**