

**Parks & Streets Committee Meeting Minutes  
Wednesday, October 22, 2014**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:04 p.m.

Roll Call:

Present: Kathy Rhoads, Larry Landis, Carol Carter, and Sue Cox

Absent: Bonnie Gordon

Approval of Minutes:

Sue Cox made a motion to approve the Parks & Streets Minutes of September 24, 2014, and the motion was seconded by Carol Carter. Three aye votes. Kathy Rhoads abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

Leslie Miller said Boyert's would be picking up the flower pots after Halloween. Leslie Miller announced there will be a downtown Holiday Preview on November 15<sup>th</sup>.

New Business:

Carol Carter will find out about Christmas tree pick up times with C. Martin Trucking.

The November and December meetings will be combined on Wednesday, November 19<sup>th</sup> at 6:45 p.m. or five minutes following the Safety Meeting.

Mrs. Carter asked Mr. Sobczak about trapping muskrats at Leohr Park. Mr. Sobczak responded the work is done in house with a colony trap. There was a brief discussion about the damage a muskrat can create.

Future Budget Items:

None.

Old Business:

The Christmas Light contest is set to be judged on December 19<sup>th</sup>. Information will be added to the website. There was a brief discussion on picking judges. Cash prizes are available for both residential and business.

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Old Business (continued):

Mr. Sobczak said the only 2015 proposed budget changes were the requests made at the last meeting. Mayor Sulzener asked to be sure the future capital street repair projects are freed up from the general funds. Chair Rhoads confirmed there are funds that are being planned for future street projects on a five and ten year plan above normal operations. Mr. Sobczak is working with Board of Public Affairs to identify water lines and catch basins. This information will help plan the order of work to be done. Chair Rhoads said the Committee will be looking at the order of work to be done the first part of 2015. Mr. Sobczak is working on outlining a large project for 2018 in the downtown area and will be looking for grant money. Chair Rhoads would like to be sure we keep a task list of items to be completed including budget, ordinances, safety forces and BOPA to track progress towards the 2018 goals.

Chair Rhoads reported additional brackets for light poles at this point were over budget and flags for the dowels are being purchased. Future plans include replacing the summer flags and will continue working with the Merchants.

Mr. Sobczak asked for a date to have holiday flags displayed. Mr. Sobczak has been asked to have holiday flags up by November 12<sup>th</sup>. Mr. Sobczak will work with Jane Webb of Seville Flower and Gift Shop. There was a brief discussion on decorations.

There is no update for the Run for the Trails at this time. Mrs. Miller reported they will be doing one more year for the run to reach 15 years of running.

Carol Carter reported she has seen a maintenance free dog park in Boston using wood chips.

Downtown parking options have been added to the budget. The plan will be to excavate and repave the north bound side of Water Street as discussed last month. This should add 10 parking spaces.

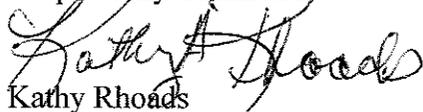
Mr. Sobczak reported he is waiting to hear from GPD on the Red Oak retention basin. Mr. Sobczak has heard there is a company in Michigan that could use a test site for a product to minimize algae and duckweed and more.

Chair Rhoads encouraged the Committee to review the attached chip and seal information to be able to share with residents.

Mr. Landis asked to discuss entrance signs for Seville. Chair Rhoads has asked Mr. Sobczak to identify areas for the signs and space available. There was a discussion of possible locations at the North and South entrance on Route 3 and East and West Main.

Carol Carter made a motion to adjourn the meeting and Larry Landis seconded the motion. All were in favor. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted,

  
Kathy Rhoads

Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
OCTOBER 22, 2014

**Project Status**      **Target finish date**

**Park/Street maintenance work:**  
**(Regularly Scheduled seasonal work)**

*Raking/gathering leaves	In Progress	
*Tree/brush trimming along roadways	In Progress	
*Roadside/parks vegetation control	In Progress	
*Mowing all parks twice a week	In Progress	
*Mowing right of way/along roadway	In Progress	
*Aerating all park grounds	In Progress	
*Painting all road markings	In Progress	
*Trash pickup parks/streets	In Progress	

**Park/Street repairs:**

*Asphalt patched bad spots downtown	Completed	
*Replaced 80 ln, ft, concrete on Pin Oak Trl. replaced 30 ln, ft, on Pine Needle Dr.	Completed	
*Brush/stump removal from Cy Hewit Park (from creek & surroundings)	In Progress	Nov. 20 <sup>th</sup>

**Sign repairs:**

	<b>Status:</b>	
*Replacing old signs with new compliant Phase 2 (all replacements documented) (sign order received)	In Progress	Dec. 30 <sup>th</sup>

**Equipment service:**

*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	Completed
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**Active projects:**

	<b>Project Status:</b>	
*Removed 11 trees from downtown trees replaced after stumps ground up	In Progress	
*Village wide leaf pickup	In Progress	Nov.25 <sup>th</sup>
*Memorial Park parking lot phase 2 (2015 asphalt parking lot, parking lines)	Completed	
*Over seeding/fertilizing Cy Hewit park and Memorial field (football practice)	Completed	
*Planted 500 tulip bulbs at Council, Stan Hope Park & Library	Completed	

*Pricing/spec, on restroom for Cy Hewit park budget item	Completed	
*Tree replacements Leohr Park (stumps will be removed)	Completed	Oct. 22 <sup>nd</sup>
*Downtown parking options	In Progress	
*Concrete street repair 2014	Completed	
*Concrete in front of Heritage way restaurant	Completed	
*Concrete pad/bench installed along trail	Completed	
*Future re-pavement 2015 (E. Main st. up to traffic light) includes parking area along that section	Budgetary	
*All asphalt streets listed in Village	5-10 yr, plan	
*Phase 1 sidewalk program (bid the in-completed 2013 sidewalks) contractor to proceed with project Oct. 29 <sup>th</sup>	In Progress	
*Phase 2 sidewalk program 2014 letters have been sent out	Completed	

\*The Village of Seville Street & park department started the 2014 leaf 'pickup' season route this past Tuesday Oct, 14<sup>th</sup> our leaf season letter did appear in both the Gazette and the Post newspaper along with the BOPA news outlining all information pertaining to the collection procedure.

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by  
Jon Sobczak**

ACCOUNT #	30-Sep-2014 PARKS	2014 BUDGET	EXPENSED TO DATE	75.0%	30-Sep-2013 PARKS	2013 BUDGET	EXPENSED TO DATE	75.0%
1000-320-190	WAGES	63,000.00	41,062.85	65.2%	WAGES	71,050.00	46,589.41	65.6%
1000-320-211	OPERS	8,850.00	5,237.62	59.2%	OPERS	10,004.00	6,530.55	65.3%
1000-320-213	MEDICARE	920.00	821.77	89.3%	MEDICARE	1,050.00	675.53	64.3%
1000-320-353	LIABILITY INSURANCE	1,260.00	681.00	54.0%	LIABILITY INSURANCE	950.00	894.13	94.1%
1000-320-225	WORKERS COMP	1,425.00	984.96	69.1%	WORKERS COMP	1,000.00	923.31	92.3%
1000-320-399	CONTRACTUAL	11,020.00	5,791.56	52.6%	CONTRACTUAL	19,600.00	4,260.37	21.7%
1000-320-490	SUPPLIES	25,000.00	20,181.43	80.7%	SUPPLIES	16,171.00	12,219.99	75.6%
	TOTAL	111,475.00	74,761.19	67.1%	TOTAL	119,825.00	72,093.29	60.2%

ACCOUNT #	30-Sep-2014 STREET	2014 BUDGET	EXPENSED TO DATE	75.0%	30-Sep-2013 STREET	2013 BUDGET	EXPENSED TO DATE	75.0%
2011-620-190	WAGES	117,000.00	87,483.18	74.8%	WAGES	131,950.00	85,472.44	64.8%
2011-620-211	OPERS	16,380.00	12,197.34	74.5%	OPERS	18,600.00	11,265.87	60.6%
2011-620-213	MEDICARE	1,700.00	1,230.03	72.4%	MEDICARE	2,000.00	1,111.83	55.6%
2011-620-221	HEALTH INSURANCE	38,500.00	27,956.09	72.6%	HEALTH INSURANCE	42,000.00	25,915.23	61.7%
2011-610-221	HC CONSORTIUM	30,000.00	7,028.15	23.4%	HC CONSORTIUM	30,000.00	9,080.77	30.3%
2011-620-222	LIFE INSURANCE	430.00	291.60	67.8%	LIFE INSURANCE	500.00	314.25	62.9%
2011-620-223	DENTAL	2,965.00	1,969.67	66.4%	DENTAL	4,100.00	2,244.50	54.7%
2011-620-225	WORKERS COMP	2,350.00	1,942.84	82.7%	WORKERS COMP	1,850.00	1,850.00	100.0%
2011-620-311	SIDEWALK REPAIR	60,000.00	425.21	0.7%	SIDEWALK REPAIR	60,000.00	325.00	0.5%
2011-620-270	CLOTHING	1,300.00	1,181.93	90.9%	CLOTHING	1,500.00	1,500.00	100.0%
2011-620-399	CONTRACTUAL	26,327.00	18,048.67	68.6%	CONTRACTUAL	29,166.00	15,889.32	54.5%
2011-620-490	SUPPLIES	47,700.00	36,069.68	75.6%	SUPPLIES	42,375.00	29,977.74	70.7%
2011-800-520	EQUIPMENT	7,912.00	4,761.18	60.2%	EQUIPMENT	18,000.00	15,773.80	87.6%
	TOTAL	352,564.00	200,585.57	56.9%	TOTAL	382,041.00	200,720.75	52.5%



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ODOT Home Districts District 03 Chip Seal Fact Sheet

## Chip Seal Fact Sheet

"Chip Sealing" is a common pavement maintenance practice that extends pavement life and provides a good driving surface. Since some ODOT customers may not be familiar with the chip seal construction method, this fact sheet answers some frequently asked questions.

### How are Chip Seals Different from Asphalt Overlays?

The difference is in the construction method. Hot Mix Asphalt pavement is produced by heating liquid asphalt and mixing it with aggregate, with the mix then spread and compacted to form a durable road structure and riding surface. Chip Sealing uses the same ingredients as asphalt concrete paving, but the construction method is different. With chip seals, a thin film of heated asphalt liquid is sprayed on the road surface, followed by the placement of small aggregates ("chips"). The chips are then compacted to orient the chips for maximum adherence to the asphalt, and excess stage is swept from the surface. The ingredients of hot mix asphalt and chip seals are the same; only the construction methods are different.

### Why Use Chip Seals?

1. Chip seals provide ODOT with the opportunity to maintain the roads for very low cost.
2. A chip seal is about one fourth to one fifth the cost of a conventional asphalt overlay.
3. By extending the time between asphalt overlays, chip seals result in lower costs over the long term.
4. By placing a chip seal sooner than an asphalt overlay would be placed, the traveling public benefits from roads maintained in better condition.
5. Chip Seals eliminate the need to crack seal.
6. Chip seals enhance safety by providing good skid resistance.
7. Chip seals provide an effective moisture barrier for the underlying pavement against water intrusion by sealing cracks in the pavement.
8. Chip seals prevent deterioration of the asphalt surface from the effects of aging and oxidation due to water and sun.
9. ODOT has successfully used chip seals for over 25 years to maintain state routes.
10. Chip seals are used only on low traffic routes, less than 2500 vehicles per day.
11. Chip seals virtually eliminate black ice.
12. In hot weather, chip seals re-seal cracks by flowing back together.

### How Are Chip Seals Placed?

First, the road surface needs to be properly cleaned of debris and any holes patched. Next, an asphalt distributor truck starts by spraying each lane with hot liquid asphalt to assure an even application. The asphalt used is applied at a temperature between 150 and 185 degrees Fahrenheit. A chip spreader follows as rapidly as possible with a rock application, preferably within one minute. The asphalt must be fluid so the rock will be embedded by the displacement of the asphalt. The rocks are an aggregate crushed to a special specification for size and cleanliness. Next, a rubber-tire roller is used to set the rock into the liquid asphalt. Rolling orients the flat sides of the rock down and produces a tighter chip seal. It takes two to four passes of the roller to set the rock. Sweeping is done at the completion of the chip seal process to remove surplus rock from the surface. This loose rock can grind and loosen rock set in the chip seal and damage the project. Sweeping is done within 4 hours of the rolling operation, and typically again a day or two later.