

**Parks Committee Meeting Minutes
Wednesday, June 26, 2013**

Call to Order:

Chairman Roger Kilgore called the meeting to order at 7:04 p.m.

Roll Call:

Present: Chairman Roger Kilgore, Barb Schwartz, Sue Cox and Bonnie Gordon. Larry Landis arrived at 7:09 p.m.

Approval of Minutes:

Bonnie Gordon made a motion to approve the minutes of May 22, 2013, and the motion was seconded by Barb Schwartz. Three aye votes and Sue Cox abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. Mr. Sobczak did acknowledge and apologize that the department is behind on some flower bed work due to the concrete projects. Mr. Cooper is working on obtaining his fogging license. The mosquito application at the parks totaled \$47 in materials. Mr. Sobczak asked for permission to remove dead trees at Leohr Park. Permission was given. Mr. Sobczak plans to have pricing for replacing the trees at the next meeting. Mr. Sobczak was asked how many delinquent properties he has mowed. Mr. Sobczak responded with three properties have needed to be mowed at this time. Mr. Luyster, the Village Forester, will be working in Hudson and can no longer serve The Village of Seville. Mr. Sobczak will ask around for a new person.

Privilege of the Floor:

Mrs. Miller has previously spoken with Jane Webb and the downtown businesses asked if all the garden flags they purchased could be placed back up after the July 4th holiday. Mr. Sobczak will see the flags get back on the poles.

Barbara Wagner, 9332 Towpath Trail, questioned how to order a bench to donate to The Village. The gentleman who previously did our benches is no longer available. Ideas were discussed that the bench could be a boy scout or JVS project. Mrs. Schwartz will check with Mr. Carrick to see who will need to purchase the bench.

Mr. Sobczak asked for permission to purchase a mower in the fall to replace the 2006 zero turn mower. Mr. Sobczak can get \$2000 on trade. The new mower would have a 72" deck and run on diesel. Mr. Sobczak was given permission to talk with Mr. Carrick to purchase the mower.

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Privilege of the Floor (continued):

Mr. Sobczak was complimented on his scheduling for his crew. Mr. Sobczak was also asked to start working on a budget for 2014.

New Business:

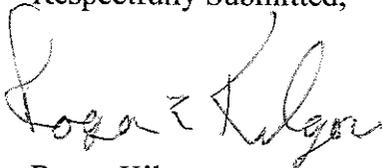
None.

Old Business:

There was a discussion on the current staff/work load situation. Mr. Sobczak said no one is complaining at this point. Levels and wages were discussed. Mr. Sobczak was asked to work on updating the job descriptions with the combined positions of Streets and Parks. Larry Landis made motion to recommend to Council to raise Mr. Cooper to the top of his level. Sue Cox seconded the motion. Aye votes all. An adjustment will be made for Mr. Gray at his yearly evaluation.

Larry Landis made a motion to adjourn the meeting and Roger Kilgore seconded the motion. All were in favor. The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,



Roger Kilgore
Parks Chairman

Village of Seville Parks committee Superintendents report

Date: June 21, 2013

Monthly work report

Scheduled trash pickup:

status:
Completed

Mowing:

*All parks, library, council bldg.

Park Right of ways,

cemetery and all trail mowing.

In progress

*Delinquent property's mowing.

In progress

landscaping & grounds maintenance:

*Regular flower & mulch bed maintenance.

In progress

*Downtown/parks flower bed watering
3 times a week

Completed

*Dragging all infields (baseball)

Completed

*Fertilizing/weed control

In progress

*Tree trimming

In progress

*Installed banner brackets on gazebo

Completed

*Yard sale setup & cleanup.

Completed

Equipment service:

*Sharpened mower blades.

Completed

*Regular service, grease, oil, filters ext.

Completed

Active park Projects:

Status:

*Swing set at Cy Hewit park

Completed

*Rehab monkey bars

Planning

*Cost saving... pricing for water-sealing
boardwalk & bridges preformed in-house.

Planning/pricing

*Assessing dead/dieing trees in Leohr park.
(can we start removing the dead trees)

pricing

**Respectfully Submitted
Jon Sobczak**