



**Parks Committee Meeting Minutes
June 27, 2012**

Call to Order:

Chair Roger Kilgore called the meeting to order at 7:11 p.m.

Roll Call:

Present: Chair Roger Kilgore, Barb Schwartz, Larry Landis, Bonnie Gordon, and Sue Cox.

Approval of Minutes:

Barb Schwartz made a motion to approve the minutes of May 23, 2012, and the motion was seconded by Bonnie Gordon. All were in favor. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. Mrs. Schwartz asked that with the hiring of 2 new employees, if it would be possible to do the boardwalk waterproofing work in-house rather than hire it out. Jon was not sure because of the process it takes to catch the run off. Mr. Sobczak shared quotes he received for waterproofing the Boardwalk. The quote includes striping, and catching all materials, and waterproofing. Mr. Sobczak felt the bridge at Cy Hewit Park should be a priority. There was a discussion on the Parks Budget. Sue Cox made a motion to have all of the Boardwalk stripped, waterproofed, and sealed. Larry Landis seconded the motion. All were in favor.

Privilege of the Floor:

The Wolf Family would like to purchase a bench and marker at Leohr Park in memory of their parents, Dr. and Mrs. Wolf. Dr. Wolf was also a World War II Veteran. Pictures of the preferred location for the bench were shared with the Committee. Chair Kilgore made a motion to accept the bench and marker. Barb Schwartz seconded the motion. All were in favor.

Chief Burson commented that the Police have been delayed for one or two reservations for opening the bathrooms. Chief Burson expressed his concerns for leaving the bathrooms at Cy Hewit open during the day. Chief Burson shared not all people show for their reservations. From May of 2002, 2200 reservations have been made for all of the facilities. To present, there have only been 334 reservations for the Lions Pavilion. Only 83 of those reservations are with Seville residents. Chief Burson asked to please consider the costs when making the decision to leave the bathrooms open. Chief Burson expressed the trouble that can be caused by the set up of the bathrooms having steel doors and large open space. There was a discussion about the different number of people congregating at the different parks and why some bathrooms are left open. There was a discussion of different bathroom options and possible fees charged for the use of reserved pavilions. Mrs. Boomhower asked that the bathrooms be open for the residents of Seville. It was expressed that keeping the bathrooms closed is an attempt to keep the children of Seville safe. The Committee will consider putting a Port-A-Potty in the park for the future. The Committee decided at this time the procedure will remain the same while further options are considered.

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Mayor Sulzener presented a donation from Daniel Chudzinski, Eagle Scout, for \$102.12 to the Parks. Larry Landis made the recommendation for Council to accept the donation. Sue Cox seconded the recommendation. Aye votes all.

Jon Sobczak presented a check for \$20 from Betty Wright toward the Cy Hewit playground equipment. Chair Kilgore made a motion to accept the donation. Larry Landis seconded the motion. Aye votes all.

Mrs. Nancy Boomhower of Pin Oak Trail expressed her concerns about the Parks and Streets Departments. Mrs. Boomhower feels there are Council members that are out to get Jon Sobczak. Mrs. Boomhower expressed she feels Mr. Sobczak has fulfilled his expectations, and feels the departments are still understaffed with the new hires and wonders why the process takes so long. Mrs. Boomhower asked the Mayor why he reappointed Council members that were removed from the Committees last year. Mrs. Boomhower feels Mr. Sobczak should have the ability to make decisions.

Mayor Sulzener explained the hiring process takes longer in government. The new hires were hired in at a higher level than the initial plan of hiring seasonal part time help. Mayor Sulzener, Chair Kilgore, and Jon Sobczak all reviewed over 120 applications and picked the best of the best. Mayor Sulzener reminded Mrs. Boomhower that this was done with hours after full time jobs. The Mayor pointed out the motion was to advertise the position, not necessarily hire. The whole process will be evaluated including productivity and needs. There was further discussion about finances. The Mayor plans to phase in more employees so that history is not repeated with a lack of funds.

New Business:

Mrs. Schwartz brought the Committees' attention to residents' concerns about parking on the street with the new welcome to the Parks sign and gates open on Red Oak. Mr. Sobczak will shorten the width of the entrance.

Mrs. Gordon asked who can post in the Parks Kiosks. It was discussed that same rules apply that apply to the Community Board. Park and Community Events can be posted. Mrs. Gordon will be posting information for the Run for the Trails on September 3rd.

Old Business:

Mr. Sobczak finished the Seville Flower front. The Department is continuing a watering schedule.

There was a discussion of floral options for the Downtown and how the ideas would be maintained. Mrs. Schwartz reported Medina City uses a local grower which includes storing the containers.

Mr. Sobczak reported it would currently cost \$1,144 to replace the 18 trees. Mr. Sobczak noted the cost of trees will drop in the Fall. It was decided to wait for the Fall.

Mr. Sobczak has quotes on seal coating for the parks and the Municipal Building.

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Old Business (con't):

Mrs. Cox would like to focus on replacing playground equipment and add a line item for future budgets. Mrs. Schwartz is waiting for an answer from Dan Buser. The Committee currently has \$16,000 in the budget and worked an additional \$16,000 in next year's budget.

Mrs. Gordon asked, on behalf of Nancy Hoskinson, who is responsible for the shrubs at the Library. The Village will take care of the shrubs.

Barb Schwartz thanked Mr. Sboczak on the phone booth removal.

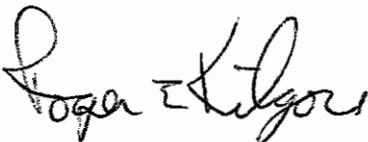
Barb Schwartz said Mr. VanMeter sent an email asking if a Parks person can be licensed for weed killing for the baseball fields for next year. Mrs. Schwartz asked Mr. Sobczak if he or his new assistant could obtain a weed killing license for next year. Mrs. Schwartz stated that Mr. Lesiak had replied the Village does need a license for fertilizing and weed killing. Mr. Sobczak will be pursuing construction and feels it is possible for the new assistant to obtain a license. Mr. Sobczak will talk with Richard Gray.

Mrs. Schwartz said the Zoning Commission would like for the sidewalks to be aggressively pursued. Mrs. Schwartz asked Mr. Sobczak to please start making notes for sidewalks to be installed and repaired. The Council has \$75,000 for next year's sidewalks.

Mrs. Schwartz informed Mr. Sobczak that she worked with Jim Carrick on the budget for equipment. Mrs. Schwartz suggested the three of them get together to get the details worked out. There was a discussion on the equipment owned between the Parks and Streets Departments.

Larry Landis made a motion to adjourn the meeting and Sue Cox seconded the motion. All were in favor. The meeting was adjourned at 8:47 p.m.

Respectfully Submitted,



Roger Kilgore
Parks Chairman

**Village of Seville
Parks committee
Superintendants report**

Date: June 25, 2012

Monthly work report

	<u>Status</u>
Scheduled clean up work:	In progress
Mowing:	
*All parks, right of ways and village maintained Properties currently being mowed.	In progress
Landscaping:	
*All flowerbed weeding and trimming Is currently being performed.	In progress
* Watering of all flowers & shrubs	
Equipment service:	
*All mowing equipment service Completed regularly.	Completed
*Purchased 2 new stihl weed trimmer To replace worn equipment	Completed Cost \$462.00
*96 f 350 assessment	In progress
Active parks projects	
<u>Project:</u>	<u>Status:</u>
*Downtown planter rehabilitation	In progress
*tire swing at CY HEWIT	Repaired
*Seal coat parking lots	Quotes in
*Boardwalk waterproofing "One estimate submitted"	Project pricing/in progress
*Park signage (12 signs) 5 have been installed.	Received

**Respectfully submitted
Jon sobczak**