



**Parks Committee Meeting Minutes
March 28, 2012**

Call to Order:

Chair Roger Kilgore called the meeting to order at 7:22 p.m.

Roll Call:

Present were Roger Kilgore, Barb Schwartz, Larry Landis, Bonnie Gordon. Absent: Sue Cox.

Approval of Minutes:

Barb Schwartz made a motion to approve the minutes of February 22, 2012, and the motion was seconded by Bonnie Gordon. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. It was noted that a Thompson Water Seal was used and not a shellac for the picnic tables and benches.

Privilege of the Floor:

Leslie Miller gave a reminder about the Egg Hunt at 1 p.m. on Saturday. BOPA has fixed the water break in the bathroom.

New Business:

There will be a meeting with the Mayor and Lisa White from Make a Wish Foundation about the bike park at Cy Hewit Park on Friday, March 30th.

Mr. Sobczak has been asked how does he approach the scheduling and what does he need from the Committee. Mr. Sobczak asked for a priority list of projects to be done and please consider that at this time there are only two and ½ employees. Mr. Smith may be back on April 20th, per the doctor's excuse. Mr. Landis noted in 2009 there were six full time and two seasonal employees. It takes approximately three days to mow the parks. The parks were mulched last year with about 45 tons spread over two years.

There was a discussion to hire a part-time seasonal employee. It was noted there is a part time person in the budget. Larry Landis recommends the Committee recommends to Council to hire two temporary employees that can do Parks and/or Streets with possible consideration for full time employment for March 1st through Thanksgiving weekend for 40 hours a week.

It was asked about utilizing court workers. It was discussed in theory, yes it works, but the reality is people don't show up and The Village can not allow them to use the equipment. If they did show, you would need an employee to supervise the workers. Leslie Miller will talk with Sharon Ray.

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New Business (con't):

Mr. Sobczak was not aware of the water problems at Leohr Park. Mr. Kilgore noticed the drain tile has a 4" rise. Mr. Sobczak will drop the drain.

There was a discussion on the diesel fuel usage and needs for the various types of equipment. Ice Oil will not charge a 28.1 cent a gallon tax. It will be considered to use two 55 gallon drums with a pump for off road dyed diesel fuel and premium on road diesel fuel.

Floral ideas for the Downtown were shared. Businesses have offered to water the plants. Barb Schwartz will look into the cost of a spray tank. A print out is attached to the minutes.

Jane Webb of Seville Flower and Gift has asked if the Village can till the corner flower bed and take out the Evergreens. Mrs. Webb would add new plants and flowers and maintain. The Committee has asked to have Mrs. Webb keep as many of the Evergreens as possible. Barb Schwartz will ask Mrs. Webb to submit a plan.

Old Business:

Daniel Chudzinski of Troop 456 of Seville presented a plan for his Eagle Project, providing a garden entrance to Cy Hewit Park. The proposal is attached to the minutes. Larry Landis made a motion to approve the plan and Roger Kilgore seconded the motion. Aye votes all.

Mr. VanMeter announced they intend to take the bleachers down on April 15th. There will be no bleachers available at Cy Hewit for this year. The baseball and football organizations are going to work together and raise money for new bleachers under 30". Port-a-pots will be in April 15th through July 15th. Work is being continued on the infields of Tisher and Rezak Fields. The softball fields will also be worked on. Baseball practice will start April 1st. The organization would like some assistance from BOPA for dropping a power pole so the batting cage can be relocated. Baseball games will start May 1st and Softball games will start May 15th. Mr. VanMeter noted that it would be great if someone in the Parks Department could spray.

Russ Luyster presented information for Impact Landscaping & Irrigation. Mr. Luyster's Village Forester contract is good through August. Mr. Luyster will assist Mr. Sobczak with pricing out weed control and fertilization costs for the parks. Mr. Luyster discussed a program, Go I Lawn, that can assist with measuring the square footage for the Parks. A quote has been requested for fertilizing all the Parks.

Mr. Kilgore received a quote from Craig Martin for fixing the broken drain tile at Cy Hewit for \$4000. It is anticipated Mr. Martin will get the job completed within the next two weeks.

2012 Park Signs. A sample has been attached to the minutes. It will be \$400 for eight 2'x 3' signs. There was a discussion of the locations of the signs. Mr. Sobczak will check prices for ordering more signs.

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Old Business (con't):

The trail condition could use a seal coating. Mr. Sobczak spoke with Debbie Russell and she said the department could cut to about 1 1/2 feet above the ground along the trail. They might look at the erosion late this fall or next year.

The Nursery Tree License was discussed and it was decided it was not needed at this time.

License report. We are on the schedule for mosquito spray this year. A quote for \$560 has been submitted. The County is going to do dunks. This treatment is designed to sit on the bottom of the catch basins. There was a discussion about the effectiveness of the spray. Mr. Sobczak will check on pricing for spraying the parks and the trail but not the streets. It has been suggested to have someone within the department get licensed to spray.

Mr. Sobczak is still gathering information on the pavilion repairs.

Mr. Sobczak reported vandalism is down and everything is good with the camera at the park.

The Village Building flag pole is waiting for a cap that had been broken. The American flag is flying. Barb Schwartz reported different flag pole lighting options. At this time, the flags will be put back up with the solar lights used until a decision can be made.

Mr. Sobczak reported that 33 trees are down. There was a discussion if all the trees will need to be replaced.

The Maintenance Report from February is attached to the minutes.

Mr. Sobczak is working on the insurance compliance for the swing set surface and distance. The Village does not currently have coverage.

Bonnie Gordon reported the Gazebo dedication is still on track for the Saturday of Memorial Day weekend. Mrs. Gordon checked around with different marker options and shared a drawing. Mrs. Gordon discovered how much help Chuck Lance provided with the Gazebo and asked that she be able to put on Chuck Lance's name with Sancha's on the marker. Mrs. Gordon will open a checking account to accept donations. The Historical Society will be providing refreshments during the dedication. The insurance inspection will be done by a company call Crain, Langner & Co.

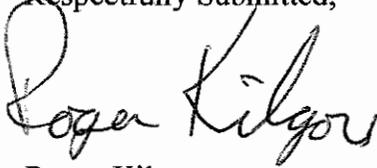
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Larry Landis made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. Aye votes all. The meeting was adjourned at 9:53 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Roger Kilgore". The signature is written in black ink and is positioned above the printed name and title.

Roger Kilgore
Parks Chairman