



**Parks Committee Meeting Minutes
May 23, 2012**

Call to Order:

Chair Roger Kilgore called the meeting to order at 6:49 p.m.

Roll Call:

Present were Roger Kilgore, Barb Schwartz, Larry Landis, Bonnie Gordon, and Sue Cox.

Approval of Minutes:

Bonnie Gordon made a motion to approve the minutes of April 25, 2012, and the motion was seconded by Sue Cox. All were in favor. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. Roger Kilgore made a motion to replace two weed eaters using the old one for a possible trade in value. Sue Cox seconded the motion. All were in favor.

Privilege of the Floor:

Mayor Sulzener asked on behalf of a Clevidence Court email about the lack of mowing by the the pond. Barb Schwartz confirmed the area has been mowed until the last few weeks. Mr. Sobczak said trimming is on the to-do list.

New Business:

Mr. Sobczak was asked to set up a watering schedule for the flowers downtown, the library, and the Gazebo.

Old Business:

Mr. Sobczak followed up that the park signs have been received and Mr. Sobczak is in the process of installing them with wooden posts.

Mr. Sobczak will finish the Seville Flower front on Friday.

Barb Schwartz reported that Mr. Bittaker said the manufacturer of the poles does not recommend to hang anything on the poles. There was a discussion of other floral options.

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Old Business (con't)

Mr. Sobczak reported he received a quote on fertilizing from Impact. Impact can do the Library, Marie Stan Hope, and the Municipal building for \$100 per application including fertilizer and weed control. Barb Schwartz followed up with Ted Lesiak about the Village having restrictions with using chemicals you can purchase at retail stores. Mr. Lesiak was not aware that the Village would need a license to use the chemicals and will do some research. The County Health Department will be starting to spray this month. Mr. Sobczak said that Valley Spray just needs a 24 hour notice. Valley Spray can mosquito spray all the parks for \$180 an application. The Ordinance had been passed at the Council meeting. Chair Kilgore made a motion to accept the proposal from Impact and Sue Cox seconded the motion. All were in favor.

Dan Chudzinski reported that the project at Cy Hewit Park is complete. There were many compliments extended to Dan for a job well done by the Committee. Bonnie Gordon made a motion to approve the completed project and the motion was seconded by Sue Cox. All were in favor. Any remaining money or items will be donated to the Parks Department. Dan asked that the remaining donations be used to help future Eagle Scout Projects.

Mr. Sobczak asked that the disposal of the 1996 350 Ford truck be sold outright to the highest bidder. Sue Cox made a motion to dispose the truck to the highest bidder. Barb Schwartz seconded the motion. All were in favor.

Bonnie Gordon reported the floor of the Gazebo had been painted. Barb Schwartz will put the dedication for the Sancha and Chuck Lance Gazebo on the readerboard. Mrs. Gordon shared the details about the ceremony. Mrs. Gordon reported there is approximately \$1300 available to use to maintain the Sancha and Chuck Lance Gazebo.

Mr. Sobczak met with Russ Luyster and worked on a recommended tree replacement plan. Larry Landis suggested they contact Paradise Tree Farm for tree costs. Mr. Sobczak will check with more nurseries and be prepared to be ready to plant in the fall.

Mr. Sobczak asked to add tree replacement to the 2013 budget along with replacing the 2005 Ferris mower. The replacement would cost around \$7,000. There was a discussion on budgeting replacement for playground equipment. Mr. Sobczak and the Committee will focus on replacing the swing set at Stan Hope Park. There were concerns expressed about size and location of the new swing set. Barb Schwartz will check with Dan Buser, of Crain-Langner the risk management company about the swing set. There was a discussion of additional ideas of equipment for the playgrounds. Bonnie Gordon will check with the Arts Council for The Village's eligibility for a grant for musical playground equipment.

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Roger Kilgore made a motion to adjourn the meeting and Barb Schwartz seconded the motion. All were in favor. The meeting was adjourned at 7:49 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Roger Kilgore". The signature is written in a cursive style with a large initial 'R'.

Roger Kilgore
Parks Chairman

**Village of Seville
Parks committee
Superintendants report**

Date: May 21, 2012

Monthly work report

	<u>Status</u>
Scheduled clean up work:	Completed
Mowing: *All parks, right of ways and village maintained Properties have been mowed.	Completed
Landscaping: *All flowerbed weeding and trimming Has begun for the spring/summer	In progress
Equipment service: *All mowing equipment serviced *All blades have been sharpened *Purchased 1 new stihl weed trimmer To replace worn equipment *2 weed trimmers in shop for repairs *Recommendation to replace 2 worn weed trimmers with new. *96 f 350 assessment	Completed Completed Completed Cost \$231.00 Repairs in progress Replacement pricing for 2 Cost \$462.00 In progress
Other: *Reinstalled flagpole at Cy Hewit Park * 95.9 gals. Diesel fuel	Completed Cost \$339.49
Active parks projects	
<u>Project:</u>	<u>Status:</u>
*Downtown planter rehabilitation	In progress
*Play ground equipment	Pricing/planning stage
*Swings at both CY hewit & Stan hope parks	In progress

*Installed gutters and down spouts
At CY Hewit Park

Completed

*Seal coat parking lots

Project pricing/in progress

*Boardwalk waterproofing

Project pricing/in progress

*Park signage (12 signs)

In progress

*Reseeding of drainage site

Completed

Respectfully submitted

Jon sobczak