

**Parks Committee Meeting Minutes
November 28, 2012**

Call to Order:

Chairman Roger Kilgore called the meeting to order at 7:03 p.m.

Roll Call:

Present: Chairman Roger Kilgore, Barb Schwartz, Sue Cox, and Alternate Kathy Rhoads
Absent: Larry Landis and Bonnie Gordon

Approval of Minutes:

Barb Schwartz made a motion to approve the minutes of October 22, 2012, and the motion was seconded by Sue Cox. Three Aye votes and Mrs. Rhoads abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

It was noted that Leslie Miller, Kathy Rhoads, Sue Cox, Bonnie Gordon, and Jane Webb purchased the Christmas decorations for the Library.

Chair Kilgore noted residents are happy with the leaf clean up. Mr. Sobczak commented Rick Gray is doing a good job.

New Business:

Mr. Sobczak asked about purchasing wood for the bleachers. Chair Kilgore said that Mr. Sobczak could purchase as much treated wood as the budget would allow. Mr. Sobczak said that after the retro fitting there should be five compliant bleachers three seats tall. Mrs. Schwartz noted the Insurance comes up for renewal in January.

The Mayor noted it has been brought to his attention the Cemetery Access path is being used for parking during games. Options were discussed on how to notify parents that they are not allowed to park in the emergency access path. Mr. Sobczak will follow up on getting a "no parking" sign installed.

Sue Cox asked about a replacement for Gerry Smith. Alex cooper has been hired with a start date of November 20th and is working out well.

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Old Business:

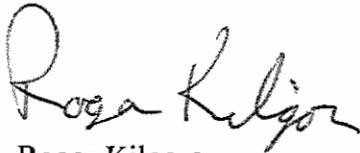
The Nelson Landscaping invoice came in with a \$630 difference more than the contract. It was discussed the increase was due to meeting the compliance for insurance around the swing set. For auditing purposes, additional paperwork will be requested from Nelson Landscaping to show the reason for the difference.

Chair Kilgore asked about the mower that had been in the lake last summer. Mr. Sobczak reported everything has been repaired and the mower will be maintained.

Chair Kilgore made a motion to cancel the December Parks Committee Meeting on December 26th and The Committee will meet on January 23, 2013. Sue Cox seconded the motion. Aye votes all.

Sue Cox made a motion to adjourn the meeting and Barb Schwartz seconded the motion. All were in favor. The meeting was adjourned at 7:29 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Roger Kilgore". The signature is written in dark ink and is positioned above the printed name and title.

Roger Kilgore
Parks Chairman

**Village of Seville
Parks committee
Superintendents report**

Date: November 21, 2012

Monthly work report

Status

Scheduled clean up work:

Mowing:

*All parks, right of ways and village
maintained Property mowing
Finished for season.

Completed

Landscaping:

*All flowerbed weeding and trimming
Finished for season.

Completed

Equipment service:

*winter repairs & cleanup
Of all parks equipment.

In Progress

Active parks projects

Project:

*fall parks cleanup
Leaves, branch's, trails,
restroom, pavilions,
picnic tables, restoring bleachers.

Status:

In Progress

**Respectfully submitted
Jon Sobczak**