

Parks Work session

Tuesday, October 19

Attending:

Bonnie Gordon

Sue Cox

Jon Sobczak

Jim Lovejoy

The committee reviewed the draft budget that Jon prepared.

Draft budget will be presented at the next Parks meeting. As of this work session it had endorsement from all present.

Discussed concerns with equipment at length.

Discussed concerns with partnerships with ball associations. Issues that require attention:

Bleachers

Athletes, Coaches and Parents need a reminder to leave the park free of any litter that they brought in with them. After games there is an inordinate amount of water bottles, band aids, plastic and paper left behind in the park.

Kathy Rhoads will work on some public service announcement.

No audio of the work session is available.

Respectfully Submitted,

Jim Lovejoy

## PARKS 2011 BUDGET EXPENCES

**LINE ITEM 190:** SUMMARY OF WAGES =  
\$61,400. FOR 2011 WAGE EXPENCES

THIS AMOUNT REFLECTS 10,000. FOR ONE PART  
TIME EMPLOYEE TO WORK BETWEEN PARKS &  
STREETS.

**LINE ITEM 211:** PERSONAL BENEFITS  
ALL 211 ITEMS ARE INCLUDED IN THE  
OVERALL STREETS/ PARKS BUDGET  
EXCLUDING THE FOLLOWING:

P.E.R.S. \$8,596.00

MEDICARE \$890.30

**LINE ITEM 390:** THIS LINE ITEM REPRESENTS  
ALL CONTRATUAL SERVICES

**391** UTILITYS/HEAT: POSSIBLE ELECTRIC  
BILL/WATER FOR 2011 (EST. COST \$1500.)

**392** COMMUNICATIONS: THIS AMOUNT  
REFLECTS ABOUT A THIRD OF THE COST OF  
THREE CELL PHONES & ONE NET BOOK (EST.  
COST \$600.)

**393** RENTS & LEASES: POSSIBLE RENTAL DUE  
TO BREAK DOWN OR OTHER UNFORSEEN  
EQUIPMENT MALFUNCTIONS (EST.COST \$250.)

**394** TRAINING: ADDITIONAL TRAINING FOR  
PARKS PERSONNEL (EST. COST \$ 500.)

**395 MAINTENANCE EQUIPMENT/FACILITY: ANY CONTRACTUAL MAINTENANCE RELATED TO THE PARKS, PARKS EQUIPMENT OR ITS FACILITYS (EST. COST \$ 6,500.)**

**396 INSURANCE: YEARLY PREMIUMS FOR THE PARKS BLDGS. & ITS EQUIPMENT (EST. COST \$1410.)**

**397 ADVERTISING: ANY POSSIBLE NEWS PAPER ADVERTISING FOR THE PARKS (EST. COST \$50.)**

**399 TRASH/MISC.: REPRESENTS A PERCENTAGE OF THE TRASH DISPOSAL FEE AND OTHER MISC. EXPENCES DUE THE PARKS (EST. COST \$1,000.)**

**LINE ITEM 490: THIS LINE ITEM REPRESENTS ALL DAY-TO-DAY OPERATING EXPENDITURES FOR THE PARKS DEPT.**

**SUPPIES&MATERIALS:**

**491: OFFICE SUPPIES: OFFICE RELATED ITEMS, INK FOR COPIER, PAPER, FOLDERS EXT. (EST. COST \$100.)**

**492: GENERAL OPERATING: FUEL COSTS INCLUDING GASOLINE, DIESEL FUEL, PAPER PRODUCTS FOR FACILITY & RESTROOMS EXT. (EST. COST \$4,300.)**

**493 REPAIR&MAINTENANCE:  
REPAIRING&MAINTENANCING ALL PARKS RELATED EQUIPMENT, IN-HOUSE REPAIRS TO**

BLDG. ALL MOWING EQUIPMENT, STRING TRIMMERS, CHAIN SAWS EXT. (EST. COST \$5,000.)  
494 SMALL TOOLS: TO REPLACE BROKEN&WORN OUT TOOLS AND TO PURCHASE NEW ONES, SMALL JACKS, JACK STANDS, WRENCHS, HAMMERS, EXT. (EST.COST \$700.)

**LINE ITEM 4904:** REPRESENTS CAPITAL OUTLAY

**2902-320-395** NEW PARK IMPROVMENTS: \$6,652.47

**4904-800-399:** NEW PARK SIGNS & POSTS: \$500.

**4904-800-399:** NEW EQUIPMENT TRANSFERS: \$27,500.

**4904-800-399:** RESURFACING&SEALCOATING PARKING LOTS \$3,000.

**2906-320-399:** PARKS DONATIONS: \$7,688.96

**2909-320-399:** BIKE TRAIL FUND: \$44,200.83

**2901:** STAN HOPE GAZEBO REPAIR FUND: \$500.

<u>Park</u> <u>Line</u> <u>Code</u>	<u>description</u>	<u>2010</u> <u>budget</u>	<u>2011</u> <u>budget</u>
1000-320-190	wages	50,000.00	61,400.00
1000-320-211	opers	7,000.00	8,596.00
1000-320-213	medicare	725.00	890.30
1000-320-221	medical insur.	2,350.00	0.00
1000-320-221	health consort.	2,400.00	0.00
1000-320-222	life insur.	60.00	0.00
1000-320-223	dental insur.	210.00	0.00
1000-320-225	workers comp.	1,500.00	0.00
1000-320-270	boot/coverall allow.	430.00	0.00
1000-320-353	liability insur.	1,410.00	1,410.00
1000-320-399	contractual	9,000.00	11,810.00
1000-320-490	supplies material	<u>9,000.00</u>	<u>10,100.00</u>
		84,085.00	94,806.30

**THESE TOTALS REFLECT BOTH THIS PREVIOUS YEAR AND THE PROPOSED NEXT YEAR OPERATING BUDGET FOR THE PARKS. (PLEASE NOTE: THAT MOST PERSONAL BENEFITS ARE OBSORBED BUY THE STREETS BUDGET) THESE FIGURES ARE AN APPROXIMATE ESTIMATION OF WHAT I HAVE SUMMERIZED THE FOLLOWING YEAR COULD HOLD IN COST EXPENDITURES.**

**RESPECTFULLY SUBMITTED BY  
JON SOBCZAK**

2011 PARKS DEPT.  
 budget work sheet      APPROPRIATION      JANUARY EXPENSES      Y-T-D EXPENDITURES      ACCOUNT BALANCE

190	PERSONAL SERVICE	\$	61,400.00	\$	-	\$	-	\$	61,400.00
190	SALARIES & WAGES TOTAL	\$	61,400.00	\$	-	\$	-	\$	61,400.00
211	PERSONAL BENEFITS								
211	PER'S	\$	8,596.00	\$	-	\$	-	\$	8,596.00
211	MEDICARE	\$	890.30	\$	-	\$	-	\$	890.30
211	HEALTH INSURANCE	\$	-	\$	-	\$	-	\$	-
211	DENTAL INSURANCE	\$	-	\$	-	\$	-	\$	-
211	LIFE INSURANCE	\$	-	\$	-	\$	-	\$	-
211	WORKERS COMP.	\$	-	\$	-	\$	-	\$	-
211	CLOTHING ALLOWANCE	\$	-	\$	-	\$	-	\$	-
211	LONGEVITY	\$	-	\$	-	\$	-	\$	-
211	TOTALS	\$	70,886.30	\$	-	\$	-	\$	70,886.30
390	CONTRACTUAL SERVICES								
391	UTILITIES/HEAT	\$	1,500.00	\$	-	\$	-	\$	1,500.00
392	COMMUNICATIONS	\$	600.00	\$	-	\$	-	\$	600.00
393	RENTS & LEASES	\$	250.00	\$	-	\$	-	\$	250.00
394	TRAINING	\$	500.00	\$	-	\$	-	\$	500.00
395	MAINT. EQUIP/FACILITY	\$	6,500.00	\$	-	\$	-	\$	6,500.00
396	INSURANCE	\$	1,410.00	\$	-	\$	-	\$	1,410.00
397	ADVERTISING	\$	50.00	\$	-	\$	-	\$	50.00
399	MISC./TRASH	\$	1,000.00	\$	-	\$	-	\$	1,000.00
390	TOTALS	\$	11,810.00	\$	-	\$	-	\$	11,810.00
490	SUPPLIES & MATERIALS								
491	OFFICE/CLEANING	\$	100.00	\$	-	\$	-	\$	100.00
492	OPERATING	\$	4,300.00	\$	-	\$	-	\$	4,300.00

493	REPAIR & MAINT.	\$	5,000.00	\$	-	\$	-	\$	5,000.00
494	SMALL TOOLS	\$	700.00	\$	-	\$	-	\$	700.00
490	TOTALS	\$	10,100.00	\$	-	\$	-	\$	10,100.00

4904- CAPITAL OUTLAY

800-	2902-								
320-									
395	NEW PARK IMPROVEMENT	\$	6,652.47	\$	-	\$	-	\$	6,652.47
4904-									
800-									
399	SIGNS & POSTS	\$	500.00	\$	-	\$	-	\$	500.00
4904-									
800-									
399	EQUIPMENT TRANSFER	\$	27,500.00	\$	-	\$	-	\$	27,500.00
4904-									
800-	RESURFACING & SEAL								
399	COATING	\$	3,000.00	\$	-	\$	-	\$	3,000.00
2906-3-	PARK DONATIONS	\$	7,688.96	\$	-	\$	-	\$	7,688.96
2909-3-	BIKE TRAIL FUND	\$	44,200.83	\$	-	\$	-	\$	44,200.83

2901	GAZEBO REPAIR FUND	\$	500.00	\$	-	\$	-	\$	500.00
4904	TOTALS	\$	90,042.26	\$	-	\$	-	\$	90,042.26
	GRAND TOTALS	\$	182,838.56	\$	-	\$	-	\$	182,838.56