



**Parks Committee Meeting Minutes
Wednesday, October 23, 2013**

Call to Order:

Chair Roger Kilgore called the meeting to order at 7:08 p.m.

Roll Call:

Present: Chair Roger Kilgore, Barb Schwartz, Sue Cox, Bonnie Gordon, and Alternate Kathy Rhoads.

Absent: Larry Landis

Approval of Minutes:

Bonnie Gordon made a motion to approve the minutes of September 25, 2013, and the motion was seconded by Sue Cox. Four aye votes. Chair Kilgore abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

Mrs. Schwartz confirmed there was a typo on the budget The Run for the Trail fund from last year's budget. There is \$47,283 appropriated.

It was noted Mr. Sobczak received topsoil from Radcliff Construction at the HOPS Therapy construction site to the top of Red Oak Park at zero cost to The Village. Thank you Radcliff Construction.

Mrs. Miller presented a positive email about downtown to the Committee. A copy of the email is attached to the minutes.

Mrs. Jane Webb presented information on the cost of LED Lights and presented a sample of ribbon with wire to the Committee for the downtown Christmas decorations. There was a discussion about cost, quality, and quantity desired. Sue Cox made a motion to spend up to \$2,400 for lights and ribbon for 51 poles located downtown from the Park Donation Fund #2906. Kathy Rhoads seconded the motion. Aye votes all. Mrs. Webb has volunteers to assemble the garland. The Committee offered the conference room as a working space for the garland and light assembly. This location will make it convenient for the Department to pick up the lighted garland and place on poles.

The Committee thanked Mrs. Webb for her work on this project and for the work done at the Fall Foliage Tour. The Committee also thanked Rupp's for their donations toward the fall decorations. Mrs. Webb said the Downtown merchants are talking about doing their own fall event for 2014.

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Privilege of the Floor (continued):

The Parks department will work to have the town decorated for the Christmas Preview scheduled November 16th.

New Business:

Bonnie Gordon provided the Committee with information for musical playground equipment with a company from Akron. Mrs. Gordon will check with the Arts Council for grant information.

Old Business:

Mr. Sobczak presented the Committee with updated job descriptions that were more condensed.

Roger Kilgore made a motion for the Committee to recommend and submit the Parks 2014 Budget. Sue Cox Second the motion. Aye votes all.

Mr. Sobczak reported the tree stumps at Cy Hewit Park were removed by Slayton Farm. The new trees are in process of being planted.

Mr. Sobczak reported the shipping cost for the two tire swings and one wave rider will be \$728. The Committee had a discussion about creating a toddler area "tot lot" closer to the pavilion and adding a fenced area. It was discussed the current play set is approximately 17 years old. Barb Schwartz made a motion to accept the purchase of the wave see saw with primary colors and two tire swings with rubber coated chains for an amount not to exceed \$6,000. Sue Cox seconded the motion. Aye votes all. The Committee is pleased to be able to provide this service to the public.

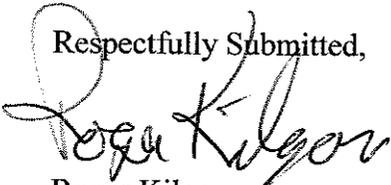
Mr. Sobczak is working out the details with Kevin Bittaker on the skid steer. There are concerns with the jack hammer and the under body hoses breaking off. Mr. Sobczak said they are going to take the time to demo the equipment before making a purchase.

Mrs. Cox complimented the department on their hard work at refurbishing the bleachers at Memorial Park.

The Committee decided the next meeting will be Wednesday, December 4th due to the Thanksgiving holiday.

Bonnie Gordon made a motion to adjourn the meeting and Roger Kilgore seconded the motion. All were in favor. The meeting was adjourned at 8:51 p.m.

Respectfully Submitted,



Roger Kilgore
Parks Committee Chairman

**Village of Seville
Parks Committee
Superintendents Report**

Date: Oct, 21 2013

Monthly work report

status:

Scheduled trash pickup:

Completed

Mowing:

*All parks, library, council bldg.

Park Right of ways,

cemetery and all trail mowing.

In progress

landscaping & grounds maintenance:

*Regular flower & mulch bed maintenance.

In progress

*Downtown/parks flower bed watering as needed.

Completed

*Aeration of all parks.

Completed

*Fertilizing/weed control.

Completed

*Tree trimming.

In progress

Equipment service:

*Mower blade sharpening.

Completed

*Regular service, grease, oil, filters ext.

Completed

Active park Projects:

Status:

*Pickup/delivery of new trees.

In progress

for Leohr park.

*Pricing playground equipment.

In progress

*Removed benches from Stan Hope park.

Completed

*Stumps removed at Cy Hewit park.

Completed

**Respectfully Submitted
Jon Sobczak**