



**Parks Committee Meeting Minutes
September 26, 2012**

Call to Order:

Chairman Roger Kilgore called the meeting to order at 7:33 p.m.

Roll Call:

Present were Chairman Roger Kilgore, Barb Schwartz, Larry Landis, Sue Cox, and Bonnie Gordon

Approval of Minutes:

Sue Cox noted a few typo corrections to the minutes. Sue Cox made a motion to approve the minutes of August 22, 2012, with corrections and the motion was seconded by Larry Landis. Four Aye votes and Roger Kilgore abstained. The minutes were approved with corrections.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. Chair Kilgore commented on the good work completed with seal coating of the parking lots.

Privilege of the Floor:

Paula Gordon shared her appreciation for the mowing along the trails.

Leslie Miller shared she had previously spoke with Velvet Eby and Velvet is no longer able to manage the Egg Hunt and Christmas in Seville. Velvet Eby will continue to work with the Giant Festival. Leslie Miller asked if the Committee would be interested in maintaining the events. A few options were discussed. Mrs. Schwartz will check with Ted Lesiak, the Village Solicitor.

Joe Pavlovicz, on behalf of the baseball association, asked about getting some assistance with the baseball fields' maintenance. Mr. Pavlovicz also asked about being able to offer field sponsors, advertising banners, for the fields to help raise money to maintain the fields. Mr. Pavlovicz inquired about building a bridge by the snack shack. Some options were discussed. Mrs. Schwartz will talk with Ted Lesiak. Ideas were discussed for possible grants and fundraisers. Mr. Sobczak reported Gerry Smith is pursuing the license for weed killing application. Mr. Sobczak will work with Mr. Pavlovicz and keep the Committee informed. Mr. Pavlovicz inquired about the bleacher requirements to keep within The Village's liability insurance. Mr. Sobczak will see if he can assist the baseball association over the winter to make the bleachers suitable.

New Business:

None.

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Old Business:

Jon Sobczak checked on several photo maps of the trail to put in the kiosks. The photo would need to be laminated. Another option to consider is Russ Luyster can do a detailed drawing. Mr. Sobczak brought in sample posts for marking the trail for the Committee to view. Options of stenciling or routed information on the post were discussed. There was a discussion where points of the measurements would be located.

Barb Schwartz asked if The Village is part of the Medina County Share Equipment Program. Mr. Sobczak will look at what equipment The Village has to offer to share and look into the program.

Mr. Sobczak reported work on the Gazebo should begin October 10th. The work will include the rubber material for the swing set.

At the last meeting, Barb Schwartz asked Jon Sobczak to switch the nicer trash cans from the school to the gazebo. The trash cans were already taken away from the school.

Mrs. Schwartz and Mr. Sobczak looked around the Maria Stan Hope Park to see where the park bench from Funky Junky would fit. They felt the bench would look good between the two oak trees facing the Gazebo. Barb Schwartz made a motion that Mr. Sobczak can put the Funky Junk bench between two trees at the Maria Stan Hope Park facing the Gazebo. Bonnie Gordon seconded the motion. Aye votes all.

Barb Schwartz and Bonnie Gordon reported information on a new bathroom for Cy Hewit Park. Mrs. Gordon had been informed CXT offers a fireproof outdoor restroom model made out of concrete for \$23,000. The Medina County Parks District now installs the CXT instead of the Romtec because it is fireproof. The price of the Romtec is \$12,000 to \$13,000. It was discussed a new bathroom could be a project for the Parks Department.

Mr. Sobczak submitted a list of trees and quotes to the Committee. Bonnie Gordon informed the Committee that Run for the Trails is interested in donating a tree for the parks. There was a discussion on how to donate money for trees. There was a discussion of the different quotes submitted. Larry Landis made a motion to buy the trees from Paradise Tree Farm. Barb Schwartz seconded the motion. Aye votes all.

Barb Schwartz worked with Jon Sobczak and Jim Carrick on the budget. There are some discrepancies with the copy of the budget in regards to Park Capital. Mr. Sobczak will get some clarification on the contractual line item. Sue Cox asked about where the responsibility goes to make sure items are carried from year to year. It was discussed if it is possible to have a line item added that shows how much money is accumulated from year to year. The Mayor clarified that there are specific funds for carry over items. The Mayor will ask Mr. Carrick to add an additional column for total money accumulated for the various projects and equipment.

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Old Business (cont.):

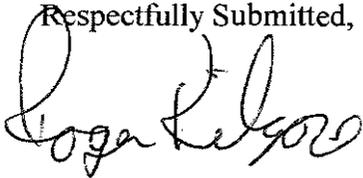
Mrs. Schwartz has concerns with rounding numbers in the budget. Mrs. Schwartz would like to see more precise numbers in the budget including PERS, healthcare, and dental. Mrs. Schwartz hopes this will help locate money to put toward the sidewalk fund. Mrs. Schwartz will talk with Mr. Carrick about the line item for the phone bill expenses.

Mr. Sobczak would like to request a side mower for next year's budget. The mower would help with mowing around the ponds and trails. The side mower is approximately \$4,400 depending on size. The various uses were discussed.

Bonnie Gordon inquired if it would be possible to create it so people could donate a tree through the Parks like Westlake. Mrs. Schwartz will check with Ted Lesiak.

Larry Landis made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All in were in favor. The meeting was adjourned at 9:11 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Roger Kilgore". The signature is written in a cursive style with a large initial "R".

Roger Kilgore
Parks Chairman

**Village of Seville
Parks committee
Superintendants report**

Date: September 21,2012

Monthly work report

	<u>Status</u>
Scheduled clean up work:	In progress
Mowing:	
*All parks, right of ways and village maintained Property mowing.	In progress
Landscaping:	
*All flowerbed weeding and trimming	In progress
* Watering of all flowers & shrubs	
Equipment service:	
*All mowing equipment service Completed regularly.	Completed
*Replaced blades/dust covers on f3680 Cost \$123.16	Completed
*ZD331 currently at shop for final repairs (Insurance) after submersion in lake.	In progress
*Replaced windshield on rtv cost \$478.70	Completed
*Replaced faucet in men's room at lions club Pavilion cost \$19.49	Completed
Active parks projects	
<u>Project:</u>	<u>Status:</u>
*Asphalt repairs at CY Hewit & Stan Hope parks.	Completed
*Seal coat parking lots.	Completed
*Boardwalk waterproofing.	In progress
*Waterproof the exterior of the rest room. At leohr park/repaint door cost \$76.90	Completed
*Giant festival preparation.	Completed
*Research tree replacement for Leohr Park.	Completed
*Research park emergency information.	In progress

**Respectfully submitted
Jon Sobczak**