



**Parks Committee Meeting Minutes  
April 25, 2012**

Call to Order:

Chair Roger Kilgore called the meeting to order at 6:49 p.m.

Roll Call:

Present were Roger Kilgore, Barb Schwartz, Larry Landis, Bonnie Gordon, and Sue Cox.

Approval of Minutes:

Barb Schwartz made a motion to approve the minutes of March 28, 2012, and the motion was seconded by Larry Landis. Four Ayes and Sue Cox abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. There was a discussion about the old 350 truck and the old police car sitting behind the Parks & Streets Building. Jim Carrick will be able to advise Mr. Sobczak on the procedure for proper disposal. Barb Schwartz asked Mr. Sobczak about the swing status. Mr. Sobczak informed the Committee of all of the safety standards he has learned about having the proper safe soft ground cover. Mr. Sobczak is still working on possibilities. Mr. Sobczak has been asked to do the more obvious improvements from an August 2011 safety list.

Privilege of the Floor:

None.

New Business:

Bonnie Gordon asked if The Run for the Trails could be listed on the website.

Old Business:

Mayor Sulzener reported on the meeting with Lisa from the Make-A-Wish Foundation. After discussing the proposal and mapping, it was felt the Village was not able to provide support at this time. There are issues with the lack of road access and maintenance.

Leohr Park issues with the Pavilion and restrooms have been completed.

Craig Martin did complete the drain work at Cy Hewit and downspouts have been connected.

## Parks Committee Meeting Minutes

April 25, 2012

Page 2

### Old Business (con't):

2012 Signs and Trail Conditions. After discussion of sign prices and posts, Chair Kilgore made a motion and Sue Cox seconded the motion to purchase 12 signs and wooden posts up to \$1000. All in favor. There was a discussion about the trail mile markers.

Dan Chudzinski of Troop #456 brought in a display showing his work for the Eagle Scout project that has been done at the Cy Hewitt entrance. The timbers have been replaced with boulders and the sign has been repainted. Dan was able to raise money by selling flowers he purchased through Boyerts. Dan asked the Committee if they would like a tree planted. The Committee chose the red jewel tree. Donations for this project are still being accepted through Troop #456. Any remaining money or items will be donated to the Parks Department.

Barb Schwartz has spoke with Jane Webb of Seville Flower and Gift and Mrs. Webb has done an assessment of all of the flower beds. Mrs. Webb has asked for the Parks Department to till and mulch the beds, and transplant the salvageable shrubs. Mr. Sobczak will coordinate with Mrs. Webb on getting this project done. Barb Schwartz made a motion and Larry Landis seconded the motion to purchase up to \$500 in flowers and mulch for the downtown flower bed project proposed by Mrs. Webb. All in favor.

Barb Schwartz reported on the floral ideas for Downtown. After much research the average price for a rod iron basket and post would be \$200-\$250 for each corner. The websites that caught her attention were Bloommaster.com and Hookandlattice.com. At this time, it was decided to continue to use the 100 gallon sprayer that Mr. Sobczak has for watering the flowers. Mrs. Schwartz will talk with Kevin Bittaker about installation of posts. The Committee will review the websites listed above.

After a discussion of current diesel fuel usage. The Committee decided at this time to keep the current tank used for the diesel fuel.

The Committee would like to focus on fertilizing the Library, Stan Hope, and Leohr Park. Mr. Sobczak is still working on getting the square footage to Russ Luyster. Mr. Sobczak will also get a quote from Trugreen.

Mr. Sobczak reported to have Leohr Park, the Trail, pond, wetland areas, Red Oak and Cy Hewitt, including ballparks sprayed; it would cost \$180 per application. The County will be doing the dunks and catch basins this year. After discussion, Roger Kilgore made a motion and Bonnie Gordon seconded the motion to concentrate on the parks and trails and get from 6 to 10 mosquito sprayings depending on need starting with Memorial Day weekend. All in favor.

Mr. Sobczak repaired gutters and downspouts at Memorial Field. The concession stand hole was repaired and Mr. Sobczak will be repainting the concession stand to cover the graffiti.

Bonnie Gordon asked that the floor of The Gazebo be painted. Mr. Sobcak will take care of the floor.

**Parks Committee Meeting Minutes**

**April 25, 2012**

**Page 3**

Old Business (con't):

Cameral update. There has not been any vandalism.

Barb Schwartz reported that Mr. VanMeter sent her an email. The bleachers have been removed from Cy Hewitt. The Football Association would like to retrofit the bleachers at Memorial Field. Mr. Vanmeter would like to have the bleachers moved during the baseball season. Mr. Sobczak will put the bleachers behind the concession stand.

The flag pole light replacement would be anywhere from \$200 to \$1000 per pole depending what style lighting is chosen to give the poles permanent lighting. Mayor Sulzener brought up there is a pole mount option. Mr. Bittaker is able to do the wiring. The poles that need solar lights replaced are Memorial, Cy Hewit, Triangle and the Trail. There was a discussion on vandalism. The Committee decided to come back to this decision at a later time.

Jon Sobczak will talk with Russ Luyster on recommending tree replacements. There was a discussion about which trees to replace and where to get them from. Mr. Sobczak will evaluate where to begin and what to plant. Tree replacements will be added to future budgets.

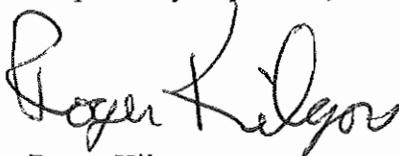
Bonnie Gordon reported the Gazebo dedication stone has been purchased and is being engraved. The stone will be placed to the right side of the steps. Boyerts will be giving ideas on what to plant around the stone. Mrs. Gordon will be creating a program and the Scouts will be raising the flag. A frame with a Resolution and a picture of the Gazebo will be presented to the family. Mrs. Gordon will be going to the Farmers' Market meeting to coordinate a time.

Barb Schwartz asked Leslie Miller about reaching out to Sharon Ray. Mrs. Miller had not recieved a response.

Barb Schwartz also noted it is time to think of the 2013 Budget.

Roger Kilgore made a motion to adjourn the meeting and Barb Schwartz seconded the motion. All in favor. The meeting was adjourned at 8:29 p.m.

Respectfully Submitted,



Roger Kilgore  
Parks Chairman

**Village of Seville  
Parks committee  
Superintendants report**

Date: April 19, 2012

**Monthly work report**

	<b><u>Status</u></b>
<b>Scheduled clean up work:</b>	Completed
<b>Mowing:</b>	
*All parks, right of ways and village maintained Properties have been mowed.	Completed
<b>Landscaping:</b>	
*All flowerbed weeding and trimming Has begun for the summer	In progress
<b>Equipment service:</b>	
Mowers serviced in preparation of mowing	
*All mowing equipment serviced	Completed
*New fuel injectors installed in Kubota (covered under warranty)	Completed No Cost
*3 weed trimmers in shop for repairs	Repairs in progress
*Removed snow tires f 250	Complete cost \$25.00
*96 f 350 assessment	In progress
<b>Other:</b>	
*Installed flags at parks	Completed
<b>Active parks projects</b>	
<b><u>Project:</u></b>	<b><u>Status:</u></b>
*Play ground equipment (Swings at both CY hewit & Stan hope parks)	Project pricing/planning stage
*Install gutters at CY Hewit Park (Materials purchased cost \$73.53)	Coordinating stage
*Seal coat parking lots	Project pricing/incomplete
*Boardwalk waterproofing	Project pricing/incomplete
*Park signage (12 signs)	Project Cost \$575.00
*Reseeding of drainage site	In progress

**Respectfully submitted  
Jon sobczak**