

Parks Committee Meeting Minutes – April 27, 2011

Meeting was called to order at 7:30 P.M.

Attending:

Sue Cox

Jim Lovejoy

Kathy Rhoads

Bonnie Gordon

Roger Kilgore

Jim Lovejoy, Chairman, opened the meeting by asking for the Supervisor Report. Jon read the report in its entirety with a comment on Item 3 – the trees were cut due to visibility issues. He also commented on Item 5 relative to the fence repair as a result of a question posed by Jim Lovejoy as to how the damage occurred. Jon explained it was necessary as a result of a tree falling on the fence. A copy of the report is attached to these minutes and made a part thereof.

Item No 2 on the agenda was privilege of the floor. The first comment was posed by Barb Swartz – the flag light at Loehr is not working. Jon explained it was a solar light and with limited sunshine the light would not work. Barb posed a second question relative to Jon's new nursery license which cost \$125 for the year. Jon explained the license allowed him to purchase nursery items at wholesale cost. He explained that with this license he could easily save \$120 on the purchase of one tree. He explained that he and Russ Luyster, the Village Forester, had determined a number of trees needed to be taken down. Jon explained that we will be replacing more trees than we take down. Kathy Rhoads stated the Committee felt the village would save the minimum and more. Jon recommended that the Committee evaluate in twelve months whether the license was a good investment. He stated there were 50+ trees to be purchased.

Al Pippa commented this was a budget line item – what difference did it make. He and Barb Swartz had a back and forth discussion relative to the budget.

Richard Barbera was next with a couple of issues he wished to comment on. No. 1 was the erosion at Loehr Park – (there was a correction – it is the Muskingam Watershed Park). The erosion is being monitored. Jon is working with Chippewa Watershed for possible matching grants to make the necessary repairs. Item 2 – The signage at Loehr to Methodist Church – there are 4x4 posts with nothing on them. He suggested taking the posts out or putting up signage. These were used for mile markers but they have been removed by vandals. He stated it looked bad and something was needed on the post. Kathy Rhoads agreed with Mr. Barbera and suggested that the mile markers be reinstated on the posts. Jon explained he did not have the engraving equipment needed to remake the missing signs. He also commented relative to the names missing from the memorial benches. Paul Hoskinson had planned to take care of the replacement of the signs. Bonnie Gordon questioned where the signs were purchased. It was determined that they came from Cecil Wolfe in Creston. Bonnie will check on a price from the "Run for the

Trails" vendor. The Mayor will contact Mr. Wolfe regarding replacement signs and costs.

There was a lengthy discussion relative to the erosion problem on the trails, those who were involved in the original construction, what caused it to occur, and the many needed repairs. Many comments and suggestions, as well as offers to help were made at this point. A discussion relative to grants from Muskingham Watershed was also discussed. Everyone was in agreement that this was an ongoing problem but needed to be addressed. Richard also questioned the need for redwood paint along the railing and also painting the flagpole at Cy Hewitt. Jon agreed this needed to be done but he has no equipment that would allow him to paint the flagpole because of the height.

Allen Pippa, 102 Cedar Court had comments: He congratulated Jon on getting the certificate – this is looking toward the future and is a very positive move. 2. Finance – There is a surplus in the budget – everyone is doing more with less.

#### Item No. 3 - Unfinished Business

Kathy questioned the vegetation issue – isn't there other types with a different root structure. Russ Luyster suggested there are all kinds of stuff to control this but permission must be obtained from the Watershed prior to using.

#### Item No 4. New Business

Mosquito control – Dale Sidle – the contractor hired by the village, gave a lengthy explanation relative to the number of times he has and would be spraying, the locations, the methods used, etc. Jim Lovejoy questioned whether residents needed to close their doors and windows during the time of spraying. Mr. Sidle indicated there were no problems associated with the spraying other than the odor. Once again Mr. Sidle went through the suggested spraying schedule, the areas to be covered, the time of day the spraying was done, etc. Jon commented that there would be five applications at \$560 per application. Jon also commented that Mr. Sidle has agreed to treat the waterways for free. (This treatment will also kill bees.) Jon stated the schedule for spraying would be up to the Committee. He also stated the Committee needed to agree on Mr. Sidle's contract for the spraying. Bonnie Gordon stated that didn't the Committee authorize one additional treatment if necessary? After discussion the Committee agreed on five treatments and a sixth one if needed.

Village Forester – Russ Luyster and Jon Sobczak had gone through village and the parks to identify unsafe trees and those that needed other attention. Russ charged the village for five hours of time but Jon suggested that in fact he had spent probably 25 hours. They identified areas in the downtown landscape that need to be removed and replaced. Jon indicated after removal there would be temporary plantings. Jon commented that when the village nursery is up and running it will be nice. Jon had obtained quotes from TreeMasters for pruning and removal of the worst of the trees that had been identified as troublesome. Jon had one quote for \$1600 to prune and remove the identified trees in the downtown and Freeman Park areas. He stated some of this work is actually proactive since a bad storm would bring limbs or the entire tree down. Jon's folks will do all the grunt work in order to save the village money. The second quote was for \$1800 to

remove the large tree at the entrance to Cy Hewitt Park. They will remove the tree and do the stump grinding. They also have the crane needed to take down the flag pole and have agreed to take down the pole to allow the village employees to paint it then will reset the pole for the village at no cost. The third quote was for \$1100 for pruning of approximately 13 trees in Stanhope Park. This would be a total expenditure of approximately \$5,000 for the three projects. It is Jon's opinion this needs to be done this year. He stated he would meet with Jim Carrick to find the necessary funds even though it would mean not doing some things or purchasing some equipment that had been planned for this year. He felt this had priority status. Jon stated that next year the trees in Memorial Park would need attention. The Committee agreed that Jon should meet with Jim and proceed with this project.

Jon and Russ then presented the Committee with a sketch for the entrance to Cy Hewitt Park after the tree removal and some other work Jon's folks will be doing. The entrance, when completed, will be spectacular. (Sue's comment). Jon stated most of the work would be done next spring – this would be a 2012 project.

A reminder that the five-year budget must be completed by June was noted.

Bonnie questioned whether there were plans relative to the Boardwalk restoration. Jon commented he did not have a clue when this would occur – personally he thought perhaps three years. Bonnie will try to contact John Hoover (who built the boardwalk) relative to plans, when it was last treated, etc. Kathy commented that the budget should be developed to allow treatment at least two times in the five year plan. This should also include the dock area, the kiosk do everything at the same time.

Jim questioned who was doing the planters at the Library. Doris Watkins had indicated she was interested in doing them. Jim questioned whether mulch was being put down. Jon stated no. Russ stated you only need to cultivate the mulch annually – not replace it.

A discussion was then held about the signage at the parks. The consensus was that signs should be at all park entrances and the trail entrances. All signs will be on 4x4 treated posts and will be green and white. A total of eight signs will be needed with none being placed at Stanhope. The language on the signs will be that which was previously agreed to by the Committee. Jon stated the professionals will do the layout for his approval prior to the signs being made. Jim Lovejoy thanked Russ for all the time and effort he has put into making the Village nicer and safer.

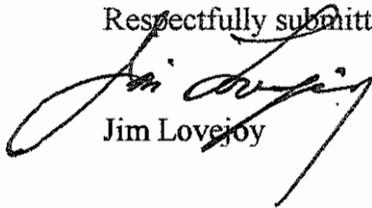
Kathy stated the binder in Jim Carrick's office is missing some of the minutes from the Parks Committee meetings and that these need to be provided to Jim. May, June, July, and December, 2010 are missing. She also stated that the minutes must be signed.

The Committee then proceeded to accept the minutes for February, and the handwritten minutes for March. Motion to approve the February, 2011 minutes made by Bonnie Gordon, second by Kathy Rhoads. Motion to approve the March, 2011 minutes made by Jim Lovejoy, second by Roger Kilgore.

Bonnie stated that Donato's Pizza will donate 20% of their proceeds from May 25, 2011 sales for Run for the Trails. -- so everyone should eat pizza on May 25<sup>th</sup>. A motion to adjourn the meeting was made by Jim Lovejoy, second by Sue Cox. The meeting adjourned at 9:00 p.m.

An audio tape of this meeting is available at Village Hall.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Jim Lovejoy", written in a cursive style. The signature is positioned above the printed name "Jim Lovejoy".

Jim Lovejoy

# March parks report 2011

**1. We plowed the park trails and parking lots along with shoveling all park sidewalks salting them as needed,**

**“Spring is finally here”**

**2. We picked up all of the fallen branches along with any trash in all of the Seville parks.**

**3. We Cleaned and prepared the CY Hewit park pavilions for the up coming Easter egg hunt (April 16)**

**4. We have repaired and stained all 33 of the picnic tables this past month then placed those tables into all the parks.**

**5. We stained the fence along the creek to further preserve it along with repairs made to the split rail fences.**

**6. We put up all but one of the American flags at our parks.**

**7. We put 5 barley bales in lehor park pond, and 4 in the upper red oak pond**

**along with installing another wood duck nesting box.**

**8. We took out most of the split rail fence at red oak Park storing it in the CY Hewit park pavilion for future use.**

**9. We trimmed all the trees and shrubs at the council bldg. including those at the library.**

**10. We cleaned most of the mud off the trails due to the flooding that accrued during the heavy rains/snow melt this past month.**

**11. We Maintenance all parks equipment. (See parks maintenance report).**

**12. We paid all bills for the dept.**

**-**

**Respectfully submitted**

**Jon Sobczak**