



**Parks Committee Meeting Minutes
Wednesday, December 4, 2013**

Call to Order:

Chair Roger Kilgore called the meeting to order at 6:48 p.m.

Roll Call:

Present: Chair Roger Kilgore, Barb Schwartz, Sue Cox, and Larry Landis

Absent: Bonnie Gordon

Approval of Minutes:

Sue Cox made a motion to approve the minutes of October 23, 2013, and the motion was seconded by Larry Landis. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak. Chair Kilgore reported the Cemetery Committee appreciated the Parks Department for their excellent job with leaf pick up this season. Mr. Landis reported he heard back from Mr. Lesiak about the Cemetery disbanding the Union. The Cemetery property cannot be leased. There was a brief discussion that the Village does patrol, mowing, and leaf pick up for the Cemetery.

Privilege of the Floor:

Mrs. Miller asked Mr. Sobczak for use of an extension cord and timer for the lights on the tree at the Gazebo. Mr. Sobczak said that he could accommodate the request.

Mrs. Miller said John Gladden will be delivering decorations for the Gazebo tree crafted from the elementary school students.

New Business:

None.

Old Business:

Mr. Sobczak noted the new playground equipment has been received. Mr. Landis and Mrs. Cox will meet with Mr. Sobczak to discuss the layout of the park equipment.

Mr. Sobczak is working out the details with Kevin Bittaker on the future purchase of a skid steer. Mr. Sobczak said they are going to take the time to demo the equipment before making a purchase.

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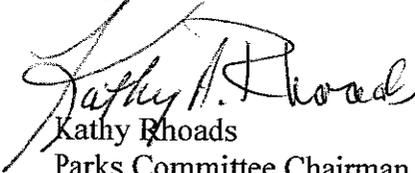
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Old Business (continued):

Mrs. Schwartz took a moment to discuss the budget process over the last four years. Mrs. Schwartz noted that Council has been successful in building capital back up for the Park & Street Equipment. Mrs. Schwartz implores that the new Council/Committee members do not touch the budget when finances get tight. Mrs. Schwartz complimented Mr. Sobczak on his budget process being able to justify expenses, saving the community money, and his work crew. Mr. Sobczak has been successful with helping the school district too. Mrs. Schwartz said "thank you." Mr. Kilgore complimented the entire department.

Barb Schwartz made a motion to adjourn the meeting and Larry Landis seconded the motion. All were in favor. The meeting was adjourned at 7:06 p.m.

Respectfully Submitted,

 1-22-2014
Kathy Rhoads
Parks Committee Chairman

**Village of Seville
Parks Committee
Superintendents Report**

Date: Nov/Dec, 4 2013

Monthly work report	status:
Scheduled trash pickup:	Completed
Mowing: *All parks, library, council bldg. Park Right of ways, cemetery and all trail mowing (completed for year)	Completed
landscaping & grounds maintenance: *Regular flower & mulch bed maintenance.	Completed
*Leaf cleanup	Completed
*Tree trimming.	In Progress
Equipment service: *Winterizing service, grease, oil, filters ext.	In Progress
Active park Projects:	Status:
*Playground equipment arrival	Completed
*Placement of playground equipment.	Planning Stage
*Repair/maintenance picnic tables	In Progress
*Winterizing pavilions (lions)	In Progress

**Respectfully Submitted
Jon Sobczak**