

**Parks Committee Meeting Minutes
Wednesday, January 22, 2014**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:24 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Larry Landis, Carol Carter, and Bonnie Gordon

Absent: Sue Cox

Approval of Minutes:

Larry Landis made a motion to approve the minutes of December 4, 2013, and the motion was seconded by Carol Carter. Larry Landis voted aye. Chair Rhoads, Carol Carter, and Bonnie Gordon abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

The attached report was submitted by Jon Sobczak.

Privilege of the Floor:

None.

New Business:

Bonnie Gordon reported Run for the Trails has \$54,212.65 and with the approximately \$47,000 money from The Village Run for the Trails fund they would have enough to apply for the grant. The grant is to move forward with the proposed extension for the trail to go up along Greenwich, across the creek and run along the railroad. The Committee discussed the potential of the trail connection plans and the grant writing process. Mrs. Gordon made a motion to recommend to Council to move forward and apply for the grant to extend the Gary Eichler Trail. Carol Carter seconded the motion. Aye votes all.

Carol Carter asked the Committee for their opinions on pursuing a dog park for Seville. The Committee discussed ideas for location, parking, safety, and cost of a dog park. The Committee feels this could be a valuable asset to the Parks. Mrs. Carter will continue to investigate and look into figures for the next meeting. The Committee will consider holding a work session in March.

Mr. Sobczak asked for support in desiring a level raise to support the new job descriptions for the Streets & Parks Department. The new pay scale would help level the playing field within the department and help retain the employees. Mr. Sobczak acknowledged the crew's proficiency and added responsibilities with very little supervision. Mr. Sobczak reported the funds have been allotted in the 2014 budget. Chair Rhoads asked for a report showing the employees current pay rate and the desired change in pay and clarify the low to high levels for future years. Mr. Sobczak was also asked to provide the Committee copies of the Department's evaluations.

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New Business (continued):

Chair Rhoads asked the Committee to notify her of new business before the meeting. Chair Rhoads would like to work towards keeping meetings to reasonable level of time.

Old Business:

Mr. Landis reported the Cemetery will not be disbanding the union.

Mr. Sobczak will be waiting until the spring for demonstrating the skid steers. The Department has been gathering their wishes for the equipment. Mr. Sobczak discussed the equal time of sharing with the Board of Public Affairs. Mr. Sobczak said the Departments jobs are ongoing and the Board of Public Affairs time seems to diminish as they finish a project. Mr. Sobczak noted that both departments can afford better equipment with sharing costs.

Chair Rhoads asked the Committee to consider holding a future meeting at the Department building to see the equipment that is being used.

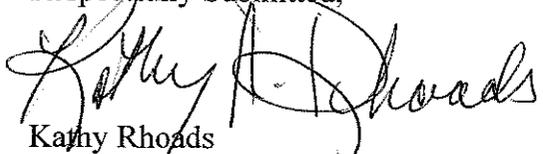
Mr. Sobczak gave the Committee a layout of the proposed location of the new playground equipment. Mr. Sobczak noted the plan includes a purchase of another slide for all ages, and a concrete walk to ADA picnic tables. The plan even allows for future growth. Mr. Sobczak recommends using signs to help designate areas and help visitors to use common sense.

Mr. Sobczak presented the cost of \$16,906 to complete the projected plan. Mr. Sobczak will be working on project price negotiations. The savings could be enough to pay for a short fence around the tot lot that was recommended. The Committee discussed the cost and the timing of installation. Mr. Sobczak said he would keep the Easter Egg Hunt in mind when planning the installation. The improvements would be taken out of the \$48,000 that is currently in the budget. Chair Rhoads made a motion to move forward with plans for the playground and tot lot renovation. Carol Carter seconded the motion. Aye votes all.

There was a discussion of the priority of major projects for this spring is the Memorial Park and Giauque parking lot renovations. Mr. Sobczak will have the stone excavated from the topsoil received last year and use the stone for the parking lot projects.

Larry Landis made a motion to adjourn the meeting and Chair Rhoads seconded the motion. All were in favor. The meeting was adjourned at 8:37 p.m.

Respectfully Submitted,

 2/26/2014
Kathy Rhoads
Parks Committee Chair

**Village of Seville
Parks Committee
Superintendents Report**

Date: January 17 2014

Monthly work report

status:

Scheduled cleanup:

Trash pickup (Mon-Fri)

Completed

Mowing:

None

landscaping & grounds maintenance:

*Plow & salt parking lots, walks & trails

Completed

*Tree trimming.

In Progress

*Cut/trimmed hedges at memorial park

Completed

*Mark trail edges for winter maintenance.

Completed

*Stored evergreen trees for planting.

Completed

Equipment service:

*Winterize & service grease, oil, filters ext.
all mowing equipment.

Completed

Active park Projects:

Status:

*Playgrounds excavation area.

Planning Stage

*Placement of playground equipment.

Planning Stage

*Repair/maintenance picnic tables.

In Progress

*Constructing a new park bleacher.

In Progress

**Respectfully Submitted
Jon Sobczak**