



**Safety Committee Minutes  
Wednesday, April 24, 2013**

Call to Order:

Chair Leslie Miller called the meeting to order at 6:32 p.m.

Pledge of Allegiance

Roll Call:

Present: Chair Leslie Miller, Roger Kilgore, and Kathy Rhoads arrived at 7:24 p.m.

Approval of Minutes:

Roger Kilgore made a motion to approve the minutes of March 27, 2013, Barb Schwartz seconded the motion. Two Aye votes. Leslie Miller abstained. Minutes were approved as written.

Privilege of the Floor:

Mrs. Schwartz asked if the Committee is creating the Citizens Advisory Board. Chair Miller had previously talked with Ted Lesiak and felt the Safety Committee by being elected and appointed is the advisory board. A levy committee is different. Chair Miller has talked with Lynn Wiandt, Sue Frey, and Sandy Bridenthal about being on a Levy Committee. Barb Schwartz would like to find ways to promote The Village of Seville's wonderful Police Department. There was a discussion of the purposes of the different committees.

Mrs. Schwartz asked for a Police Report to be posted in regards to the department's activity. Chief Burson will work on that.

A copy of The Medina County Emergency Management Agency Letter in regards to the Everbridge System is attached to the minutes. Christina Fozio, Director of Medina County EMA is scheduled to join The Village of Seville for the National Night Out on August 6<sup>th</sup>.

## Safety Committee Minutes

Wednesday, April 24, 2013

Page 2

### Privilege of the Floor (continued):

Mrs. Schwartz asked about last month's Chief's Report where it was stated that Law Enforcement deaths have been up 18%. Chief Burson said the statistic came from The National Law Enforcement Memorial web page.

There was a discussion on structuring the Citizen Advisory Board. Chair Miller will talk with members of Lodi's Advisory Board to get better idea of what structure they use.

It was discussed another approach to promoting the levy will be to come up with a plan for the General Fund money that would be available due to the extra Police Funds. The Finance Committee is working on plans. Ideas were shared to use the extra funds to create parking and buy playground equipment.

Chair Miller asked for clarification on the Chief's Report of monthly payroll. Mrs. Schwartz stated the parameters set are to include vacation, personal, and sick benefits.

### Chief's Report:

Chief Burson cautioned the Committee on the terminology "Citizens Advisory Committees" that in his environment it is related to the department being in disarray and linked to corruption. An alternative could be invitations to residents with a set number of venues to come and participate. It is easier for the Chief to interact with residents if there are a limited number of people.

Chief Burson reported there were no uprisings this past month. Last month's training completed included a subject control self-defense class with Lt. Molnar of the Medina County Park Ranger Department. Training included hands on activity and a knife blade with a taser touch which was the highlight of the day. The active shooter training at Blake Elementary school has also been completed. A variety of officers and the SWAT team were involved in conducting that training. There is a lot of focus on this type of training due to world events.

Officer Heidleman attended the Share Clusters Award Ceremony last week. The Share Cluster is funded by the Medina County Drug Abuse Commission (MCDAC). Officer Heidleman assists with students who pledge to help younger students with drug resistance.

The Police Department had been asked to work with the Matt Huse fundraiser dinner with parking.

## Safety Committee Minutes

Wednesday, April 24, 2013

Page 3

### Chief's Report (continued):

The Police Department held a department meeting last week and discussed some ideas for National Night out, the yard sale, and the levy.

Chief Burson attended a house of worship security training seminar last Saturday. This is to help churches with shooting incidents and gives assistance for their own security.

Some of the officers helped with the OVI Task Force with a check point on Route 18. Officer Jerry Clue sent information to Chief Burson that there had been 0 fatalities in traffic related incidents for Medina County. It is believed the OVI Task Force is playing a role in this number.

The active shooters training was also a place for the departments to learn about the resources available and communications with the media.

A list of addresses that have been changed through BOPA have been checked to see if the new address is being displayed. A reminder will be created. Dispatch is using only new address numbers.

Officer Matt Heidleman has had his second anniversary, February 7<sup>th</sup>, and is now a Level 2 Officer. Officer Heidleman duties have included assistance with the OVI Task Force, traffic enforcement, Safe Community Liaison, and the "Click it or Ticket" campaign.

Officer Earl Fockler has had his second anniversary, April 11<sup>th</sup>, and is now a Level 4 Officer. Officer Fockler's duties have included the upkeep of the Village's AEDs and first aid kits. Officer Fockler created combat first aid kits for the officers. They have had medical bags for a long time. Officer Fockler is training to be a CPR life saver instructor.

Officer Joel Eckstine has had his sixth anniversary, April 9<sup>th</sup>, and his level does not change. Officer Eckstine is the first to commit to any additional duties. Officer Eckstine is active with the Police "PAL" juvenile Court working with teenagers and driving simulators.

There has been an ammunition order for \$3,800 at the state bid price.

The "Click it or Ticket" campaign displays are in and will begin in May. The materials will be passed out to businesses around the area.

## Safety Committee Minutes

Wednesday, April 24, 2013

Page 4

### Chief's Report (continued):

A sample of the activity and complaint summary were given to Chair Miller. Chief Burson is currently working on the error in the system. This is a work in progress.

The Department meeting discussed the Everbridge door-to-door campaign. The streets were Pineview Estates, Hazelwood Drive, Elmwood Drive, Pleasant view Drive, The Seville Villas, Northstar Circle, Mandarin Drive, and the seasonal businesses. The Everbridge subject is considered closed.

### New Business:

Chair Miller reported the Seville Downtown Businesses have asked to close Center Street and Milton Street for the Seville Antique Show July 20<sup>th</sup> from 9 a.m. - 4 p.m. There is a possibility for an August 17<sup>th</sup> Art walk.

Paula Gordon asked about the bridge on Route 3 closing for a couple of months after July 4<sup>th</sup>. Mr. Sobczak will check on the bridge closing.

Chair Miller asked Chief Burson about comp time. Chief Burson uses comp time to help stay balanced in budget. The challenge is the schedule of six people to cover shifts. Chief Burson's preference is to keep comp time and thinks an 84 hour range per officer is manageable. The current payroll report helps Chief Burson keep track of hours in house. The officer is given 1 ½ hours off per hour worked over regular hours. It was noted comp time is specific to Police & Fire and not available for all Village employees. Chief Burson currently budgets 100 hours overtime per officer.

### Old Business:

There was a discussion on cost saving steps the department is utilizing and can be considered. Chief Burson has cancelled the subscription to The Gazette. You will note the department does turn lights off when not in the office. The officers are limited on uniform purchases. Changing the pay period to 80 hours has been a helpful tool. The department is currently looking to new fuel accounts. The department is replacing laptop batteries instead of running off the car. Already utilizing resource sharing and training with other departments. State bid prices are lower, but not always local. There are some options to try before buy. Training without live ammunition. Oil Changes could be put up for bid. Chief would like Council to consider if the Monitor alarm service for the building is really necessary and could save approximately \$500.

The open house is still August 6<sup>th</sup>. Mrs. Rhoads will post it as an event.

**Safety Committee Minutes**

**Wednesday, April 24, 2013**

**Page 5**

Old Business (continued):

The Police Levy Committee is still in progress. The Committee members have been asked to each bring a person willing to work on the Levy Committee.

Chair Miller reported the work session with Chief Michalec turnout was disappointing. The Committee was enlightened and is on the right track and might be considered on the cutting edge.

Privilege of the Floor:

None.

A motion to adjourn the meeting by Roger Kilgore and was seconded by Chair Miller. All were in favor. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,



Leslie Miller

Safety Committee Chair