



**Safety Committee Minutes  
Wednesday, January 22, 2014**

Call to Order:

Chair Leslie Miller called the meeting to order at 6:33 p.m.

Pledge of Allegiance

Roll Call:

Present: Chair Leslie Miller, Kathy Rhoads, and Dennis Barrington

Approval of Minutes:

Chair Miller made a motion to approve the minutes of December 4, 2013. Dennis Barrington seconded the motion. Two Aye votes. Dennis Barrington abstained. Minutes were approved as written.

Privilege of the Floor:

None.

Chief's Report:

Chair Miller asked the Committee for preferences on the monthly payroll report.

Chief Burson reported the Department is doing well with just a few minor illnesses. Officer Heidelberg will reach three years of service on February 7<sup>th</sup>. Chief Burson complimented Officer Heidelberg on the great strides he has taken. Chief Burson noted Officer Heidelberg has received the most compliments from citizens and will advance to Level 3 at the end of February payroll.

Chief Burson reported the nuisance ordinance passed last year has already been enforced with three different residences. After the residents received their letters the calls to their homes have ceased. This Ordinance has already proven to be a very good tool to have in place.

Chief Burson asked the Committee for guidance on repairing the 2006 Ford Crown Victoria or leaving it out of service. The car needs a transmission with the cost around \$2,500.00. The car currently has 70,000 miles and averages 10,000 miles per year. The budget is set up for the car to be used for three more years. After discussion, it was felt the car had valuable time left and the investment would be a good value. Chief Burson will have the car looked over before investing in the repair. The transmission repair will allow the car to be in service and save wear and tear on the new vehicles.

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New Business:

Chair Miller reported there is an Ordinance pending to allow a replacement Police Levy on the ballot this fall. Chair Miller does have a committee forming and is happy to have more help, noting that Council cannot run the committee.

Old Business:

Chair Miller mentioned the Committee will be receiving a quarterly activity report. The report can then be passed on to the levy committee.

The Police Department pay scales need to be updated. The Committee discussed having a work session on Thursday, February 13<sup>th</sup>, at 9:00 a.m.

The Committee was asked to review Ordinance 99-46 and discuss the intent of Equivalency days for the Police Department and make a recommendation to Council. The Committee believes the intent was 1) to give back a little for the number of weekends worked. 2) To help with the discrepancy of not having Christmas Eve and the Friday after Thanksgiving considered holidays. Mrs. Rhoads reported the options discussed at the work session for the employee handbook were to change the holiday schedule to be the same, reduce the equivalency days to twenty-four hours; and last, take away the equivalency days. At the work session meeting, Mayor Sulzener proposed leave the handbook as is and when it comes up for a vote entertain any proposed amendments with a vote.

The Committee discussed the differences between the 2005 Employee Handbook and the Ordinance 99-46. Chief Burson confirmed their equivalency days were reported as personal time for bookkeeping reasons. The Committee confirmed that only the officers that worked on the holiday receive holiday pay.

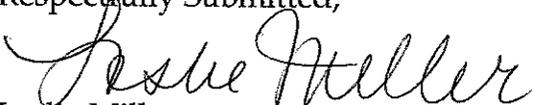
Chair Miller made a motion to recommend to Council to pass the Employee Handbook as is. Kathy Rhoads seconded the motion. Aye votes all.

Privilege of the Floor:

None.

A motion to adjourn the meeting by Kathy Rhoads and was seconded by Dennis Barrington. All were in favor. The meeting was adjourned at 7:16 p.m.

Respectfully Submitted,



Leslie Miller

Safety Committee Chair