



Safety Committee Minutes
November 30, 2011

Meeting called to order at 6:34 p.m.

Pledge of Allegiance

Roll Call

Kathy Rhoads and Jim Lovejoy. Richard Barbera was absent.

Kathy Rhoads made a motion to approve the minutes of October 26, 2011, and the motion was seconded by Jim Lovejoy. Aye votes all. The minutes were approved as written.

Request any Additional Agenda Items from the Committee for Possible Consideration:

None

Privilege of the Floor

Gene Sulzener asked about the Medina County Emergency Management Agency Letter dated November 9th. The letter will be discussed under Old Business.

Larry Landis asked if the Police should have a copy of keys for all buildings. There was an inspection with the GPD Group and Jim Carrick was not able to take him in every building due to keys not being made available. This will be discussed in New Business.

Chief's Report

Training - Last month our officers attended firearms training and afterward there was a competition between the departments. Our officer scored with a 77 mark and the other officers were in the 300-400 mark. This goes to show that the training does pay off.

Chief Burson would like to donate the old police car by the Streets Building to Rittman's Police Department. After discussion, Kathy Rhoads asked the Chief to check with Jim Carrick and make sure that the transfer is handled appropriately.

The Disaster Plan may not be as complicated as originally thought. Chief Burson has sent a copy of the existing plan to Christina of EMA and will continue to inform the Committee of the progress. It may be as simple as taking the existing personnel on our plan and making them so that it is NIMS Compliant. This will be updated under old business next month.

At this time Chief Burson has not made any decisions on a new computer. The Chief will research follow up with the Committee.

Safety Committee Minutes

November 30, 2011

Page 2

New Business

Key Audit – Kathy Rhoads will send an email asking Council to have keys available to the Chief by Wednesday, December 7th so copies can be made. The Committee would like to have a Key Issuance Log made for all buildings. It was recommended that this go to the Government Committee to decide if this belongs with Streets, Safety or Government. This will be followed up in the beginning of next year.

Old Business

A final copy of the budget was re-circulated. No changes were made other than the addition of a car in Capital Outlay. Kathy Rhoads made a motion to recommend the Safety Budget go to Council for review. Jim Lovejoy seconded the motion.

The Medina County Emergency Management Agency letter was discussed. A copy is attached to the minutes. Chief Burson feels the Emergency Notification System is a very worthwhile program. Kathy Rhoads made a recommendation to pass this on to Government and Council for approval knowing they can discuss this with the Solicitor. Jim Lovejoy seconded the motion.

A motion to adjourn the meeting by Kathy Rhoads and was seconded by Jim Lovejoy and all were in favor. The meeting was adjourned at 7:06 p.m.

Respectfully Submitted,



Kathy Rhoads
Safety Committee Chair

1-28-2011

MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY

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November 9, 2011

TO: Elected Officials
FROM: Emergency Notification Working Group
RE: Emergency Notification System

There has been an active work group charged with bringing Medina County an emergency notification system for reverse 911 notifications. It has been large undertaking to find a cost effective, reliable, user friendly and customer oriented vendor. In order for this to be as successful as possible the work group is seeking your partnership in making the county wide system a unified and collaborative effort. This tool will assist in keeping our residents informed of urgent warnings when time is of the essence.

The partnership approach is necessary because often when an emergency strikes it can be close to jurisdictional boundaries or cross jurisdictional boundaries. Should an event encompass a wide geographical area residents in each jurisdiction will be alerted-making effective use of information sharing. In order to strengthen our efforts to improve public awareness we need collaborative relationships to accomplish this.

The working group has been able to negotiate a one year contract instead of a three year contract. This one year contract will allow each jurisdiction to evaluate the system before moving into another contract year. We want to have the ability to give and receive feedback to ensure the system is up to your standards. The work group chose CodeRED after a lengthy discussion over multiple meetings and various vendor presentations. This is a system that the City of Brunswick currently uses and is very happy with.

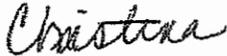
I have enclosed a sample Resolution and a cost share break down. We are excited to be moving forward with this technology and would like to receive your approved Resolution by January 2, 2012 so we can be up and running as soon as possible.

The County Dispatch Center has agreed to offer their services for this first contract year when setting off the system for your community so that all data collection and system use

can be tracked by a single entity in order for the evaluation process to be completed as easily as possible. It will be efficient to train one center quickly and allow for feedback to come back to one center for reporting purposes and tracking of minute usage. Please note that Standard Operating Procedures will be created and use of the system will go through each jurisdiction PSAP (then to county dispatch) to make sure the system is used according to the SOP's and not outside of emergency situations. EMA has agreed to be the administrative side of this process for financial tracking of revenue in and payment of the bill.

Please do not hesitate to contact the office for any questions you may have-myself or another member of the work group will be glad to speak with you about this exciting step forward in public safety and awareness for Medina County. Thank you for having the best interest of your residents in mind when making the decision to support this county wide initiative-our shared success is not complete without you.

Kindly-



Christina Fozio
Director-MCEMA