



Safety Committee Minutes
September 26, 2012

Chair Leslie Miller called the meeting to order at 6:31 p.m.

Pledge of Allegiance

Roll Call:

Chair Leslie Miller, Roger Kilgore, and Kathy Rhoads.

Approval of Minutes:

Kathy Rhoads made a motion to approve the minutes of August 22, 2012, as written and the motion was seconded by Leslie Miller. Two Aye votes and Roger Kilgore abstained.

Privilege of the Floor

None.

Chief's Report:

Chief Burson reported Officer Matt Heidleman is being recognized on September 27th by the Medina County Safe Community for outstanding service. Chair Miller will also attend the ceremony.

New Business:

Chief Burson clarified that his Gateway computers are all working and intends to use them until they crash. There is a budget allowance in next year's budget in case they need to be replaced.

Chair Miller asked if Chief Burson has received access to the Police website. The Mayor said he spoke with Brian Schwartz who has been notified. Mr. Schwartz expressed his concerns to the Mayor about the contract agreement. There was a discussion of access level options. Chief Burson said it would be fine with Mr. Schwartz doing the postings.

Chief Burson reported the Employee Reviews have been done.

Chair Miller said that they had discussed the Police Levy Awareness and feel at this time they can wait a couple of years. The last one was in 1976.

The Chief will continue to work with the Newspaper Police Blotter. The challenge is meeting the window of opportunity for the print deadline.

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Old Business:

There was a discussion about a Capital Outlay Fund. Chief Burson explained a fund maintains a balance but can't be spent until allocated. A line item allocation can not carry over a balance. There was a discussion about the past funds location. Barb Schwartz suggests that Jim Carrick research with the County and State. Kathy Rhoads recommends to Council to create a new fund for Capital Outlay for cars, vests, and any capital outlay that will exceed in 5 years or greater or reestablish the old fund number if in existence. Chair Miller seconded the recommendation. Aye votes all.

Officer Fockler has graciously accepted to update the AEDs and order pads. Chief Burson said the AED has been added to the schedule and will be checked on a quarterly basis. Mayor Sulzener will double check to make sure all requirements are being met. Chief noted there is nothing printed on the devices listing the requirements.

The narrowband radios were completed last week.

The employee handbook suggestions have been sent out with explanations. Chair Miller asked if there were any clarifications needed. Barb Schwartz asked about call-out pay in the budget. There was a discussion about the disparity in pay between the Police Department and the Board of Public Affairs and the Streets and Parks Departments. There is not call-out pay in the budget and call-out pay has not been utilized. Barb Schwartz clarified that Council changed BOPA's rate of pay last year and not longer gets \$150 a week. BOPA gets \$20 a day, Monday through Friday, and \$40 per day, on weekend days and Village holidays, for each day the employee is scheduled to be on-call duty. The Employee does have to check certain facilities over the weekend. Mr. Kilgore noted that BOPA, Parks, and the Street's Department do not have any back up where the Police can utilize the Sheriff's Department and the Ohio State Highway Patrol. Chair Miller noted that if a disaster were to happen, the Sheriff's office and the Highway Patrol would not be available.

The Budget will be added to the Special Finance Meeting Agenda. Barb Schwartz noted the budget appears to be under due to the cost of last year's cars. Barb Schwartz would like to see more precise numbers in the budget instead of rounding; hoping the money can be added to the building and sidewalk funds.

Barb Schwartz asked Chief Burson how he is budgeting for the officers that have comp time addressed in the budget, as one officer has accumulated well over 100 hours. Chief Burson explained comp time can be used as vacation.

Roger Kilgore asked about a repair bill. Chief Burson will discuss the repair bill with Mr. Kilgore outside of the meeting. The repair policy will be added to next month's agenda.

Chair Miller took a moment to acknowledge and thanked all of the Village employees for showing their loyalty by doing their job everyday.

Privilege of the Floor:

Bonnie Gordon thanked the Police Department for their assistance with the Run for the Trails.

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A motion to adjourn the meeting by Kathy Rhoads and was seconded by Roger Kilgore. All were in favor. The meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Leslie Miller".

Leslie Miller

Safety Committee Chair