

**Village of Seville
Streets Meeting
January 27, 2010**

The meeting was called to order at 8:45 P.M. by Chairperson, Roger Kilgore.

Roll Call: Barb Schwartz, James Lovejoy, Roger Kilgore

Street Commissioner Report submitted by Jon Sobczak. See attached.

Mayor Carter answered a question asked by Kilgore if there was any news regarding the Food Pantry. It is basically on hold.

The December meeting was cancelled, therefore no December minutes to approve.

Jon went over the Streets Budget. See attached.

Kilgore asked if we are still in the State Purchasing Program. No one seemed to know.

Jon stated that we have money for concrete street repairs.

Privilege of the Floor:

Mayor Carol Carter thanked the Streets Department for doing a good job with the snow removal with the help of the Board of Public Affairs.

Sue Cox had questions regarding the uneven sidewalks. She was told that this problem would be addressed in the spring.

Richard Barbera brought up that if people wanted to do their own sidewalk repair, they could go to Home Depot for help with any questions they may have.

Kilgore made a motion to adjourn, seconded by Lovejoy. Aye votes all. Meeting adjourned 10:00 P.M.

PROPOSED STREET DEPARTMENT BUDGET FOR 2010

WAGES	\$150,000. 4 full time employees
OPERS	\$21,000.
MEDICARE	\$2175.
HEALTH	\$41,000.
LIFE	\$663.
DENTAL	\$3100.
LIABILITY	\$4057.
WORKERS COMP.	\$3000.
CLOTHING	\$1200. 4 employees
SAFETY EQUIPMENT	\$800. Compliance safety equip.

CONTRACTUAL SERVICE

COMMUNICATIONS	\$3480. Set monthly billing
RENTAL EQUIPMENT	\$1000. I cut \$1500. From this line item.
TRAINING	\$1500. We average 32 hrs. Osha training per yr.
MAINTENANCE EQUIPMENT	\$9000. I cut \$6000. From this line item. We have several 10 plus yrs. old equip. That = lots of repairs.
MAINTENANCE FACILITY	\$1000. = I cut \$1895. From this item, the salt shed needs the roof repaired & a coat of paint (This amount can vary its only an estimate).
ADVERTISING	\$300.
TRASH HAULING	\$1650. Set monthly billing
PROPERTY TAXES	\$2100. Variable
MEMBERSHIPS (CUE)	\$250. Salt purchase co-op
OPWC LOAN REPAY	\$1310. Warner Street

SUPPLIES/MATERIALS

OPERATING	\$8000. I cut \$7000. From this item.
REPAIR/MAINTENANCE STREETS	\$10,000. I cut \$13,000. From this item. Based on routine maintenance.
TOOLS	\$1000. Tool purchases for street dept. this replaces all worn & broken small electrical and hand tools.
OFFICE MATERIAL	\$150. Purchase only Basics.

ASPHALT RESURFACING \$138,000 = more than 3800 lin.ft.
Of asphalt roadway needs to be addressed (a complete ground out of the old
asphalt will cost much more)

CONCRETE REPAIR \$35,000. =More than 250 yds that
must be replaced in our developments annually.

SIDEWALK RENOVATIONS \$30,000. Based on putting in 25 of the
96 needed handi-cap curb ramps throughout the village. This is a compliance
issue mandated by law by the American Disability Act.

\$203,000.total

The list above is capital outlay projects that are needed to be completed.

EQUIPMENT TRANSFER

REPLACEMENT OF OLD (10YR) EQUIPMENT. \$85,000. To replace
international 4900-5ton-plow truck, this is a very conservative figure for
class 5 trucks with plow ready equipment (note; this is our main go to truck
for salting & plowing the village. the rental of this truck alone during snow
season is in excess of \$1250. a week)

Respectfully submitted by
Jon Sobczak

CAPITAL OUTLAY

SIGNS (NEW)	\$1500. Variable cost
REPLACEMENT SIGN FACE	\$3000. Variable cost
SIGN POSTS & HARDWARE	\$500. Variable cost

Plus an additional \$2000. Was cut from cold patch mix.

**The total budget for streets \$272,735. Less capital outlay projects listed.
I WAS ABLE TO CUT AN ADDITIONAL \$31,395.00 FROM THE
PREVIOUS BUDGET THAT WE HAD TURNED IN.**

Respectfully Submitted By
Jon sobczak

JANUARY STREETS REPORT 2010

- 1. PLOW ALL VILLAGE STREETS AND PARKING LOTS THEN SALTED.**
- 2. SHOVELED ALL VILLAGE SIDEWALKS AND SALTED.**
- 3. CLEANED UP ALL DOWNTOWN SNOW PILES THAT WE HAD MADE AS A RESULT OF PLOWING THE LARGE QUANTITY OF SNOW THAT HAD FALLEN THE PAST 17 DAYS WITH HELP FROM THE BOARD, WE ALSO CLEANED UP THE LARGE SNOW PILES IN MOST OF THE DEVELOPMENTS HAULING THEM TO MEMORIAL PARK.**
- 4. STREET DEPT. BROKE ALL OF THE LARGE ICICLES OFF OF THE BACK OF THE COUNCIL BLDG. (NOT AS MANY IN THE FRONT AS WERE IN THE BACK) WE ALSO PUT A COUPLE OF 5 GAL. BUCKETS OF SALT AROUND THE GUTTERS TO MELT ALL OF THE ICE THAT HAD FORMED THERE.**
- 5. WE RECEIVED 94.96 TONS OF SALT IN THE MONTH OF DEC. COST \$4429.88**
- 6. WE PLOWED THE CEMETARY FOR SONNY BAKER FOR A SERVICE THEY WERE HAVING ON THE GROUNDS.**
- 7. STREET DEPT. WAS CALLED OUT TO CONTAIN AN OIL SPILL DUE TO A MAIN HYDRO. LEAK ON A GARBAGE TRUCK HERE IN TOWN WE PUT DOWN 400 LBS OF OIL DRY COST TO**

STREETS & PARKS JANUARY MAINTENANCE REPORT 2010

- 1. PUT NEW WIPER BLADES ON THE 4900, THE F-550, F-250 AND THE F-150 COST \$48.32**
- 2. REPLACED A HYDRALIC FITTING ON THE 4900 DUE TO A LEAK COST \$31.88**
- 3. REPAIRED A HYDRALIC LEAK ON THE BACK HOE NO COST.**
- 4. COMPLETE OIL AND LUBE ON THE F-150 PICK UP TRUCK ALONG WITH THE TRANSMISSION OIL COST \$72.86**
- 5. TURBO WENT OUT ON THE F-550 DUMP TRUCK THIS WAS REPLACED DUE TO WARRANTY STILL ON THE TRUCK NO COST.**
- 6. REPLACED SPOT LIGHTS ON THE 4900 COST \$51.44**
- 7. REPAIRED THE HEATER ON THE 1845C UNILoader (SWITCH WENT BAD) COST \$25.61**
- 8. ALSO REPLACED THE MIRROR ON THE UNILoader COST \$28.70**
- 9. REPLACED SEVERAL LIGHT BULBS ON THE DIFFERENT PLOW TRUCKS COST \$5.00**
- 10. HAD A FLAT TIRE REPAIRED ON THE F-550 COST \$ 15.00**
- 11. REPLACED THE SOLENOID ON THE F- 250 AND ONE GAL. OF ANTI-FREEZE COST \$28.00**
- 12. WASH AND COMPLETE MAINTENANCE ON ALL STREETS & PARKS VEHICALS REGULARLY.**

STREET DEPT. \$50.00 IN MATERIALS, THIS MATTER WAS TURNED OVER TO JERRY WINKLER FIRE CHIEF.

8. WE REPLACED A STOP SIGN THAT WAS RAN DOWN AT MILTON & MARKET ST. THEY ALSO RAN DOWN THE LIGHT POLE AND HIT THE BRONZE BLDG. WE TURNED IN THE COSTS TO THE POLICE DEPT. EST, COST OF REPAIR TO STREETS \$250. WE ALSO REPAIRED SEVERAL OTHER SIGNS IN TOWN DUE TO THEM BEING RAN INTO DUE TO THE SLICK CONDITIONS.

9. INVENTORY OF ALL STREET DEPT. EQUIPMENT & SUPPIES.

10. CHANGED ALL LOCKS ON OLD COUNCIL BLDG. & PARKS DEPT.

11. WE TOOK DOWN ALL HOLIDAY BANNERS AND PUT UP ALL OF THE FLAGS FOR THE M.L.K HOLIDAY THEN TOOK DOWN SAME AND STORED AFTER WARD.

12. WE MOVED ALL OF THE EQUIPMENT OUT OF THE OLD COUNCIL BLDG. OVER TO THE STREETS BLDG. FOR THE FUTURE USE OF THE FOOD PANTRY.

13. FILLED IN POT HOLES THAT ARE A RESULT OF FREEZING CONDITIONS USED ½ TON COLD PATCH.

14. PAID ALL BILLS, ATTENDED ALL MEETING FOR THE DEPT.

RESPECTFULLY SUBMITTED BY
JON SOBCZAK