

Seville Technology Committee
Minutes
11-19-2012

Chairwoman Kathy Rhoads called the meeting to order at 7:17 PM.

Present:

Kathy Rhoads, Larry Landis, Leslie Miller

Mrs. Rhoads moved to approve the minutes from 11-05. The motion was seconded by Mr. Landis. Mr. Landis and Mrs. Rhoads voted to approve the minutes. Mrs. Miller abstained. The minutes were approved.

Privilege of the floor:

None

Old Business:

Technology consultant Brian Schwartz will be meeting with the Fiscal Officer to discuss Job 3. Mr. Schwartz recommended that a new computer be purchased for the Administrative Assistant in addition to the rest of the equipment required.

Mr. Schwartz recommended that the Village renew the contract with Go Daddy for the Village website.

There is no "Events" form as discussed at the previous meeting. The committee will have to design one in the near future.

Mr. Duger will be at the January 22, 2013 Technology meeting to review the status of the fiber optic network.

The Netbook that was in possession of the Street Department has been given to the Fiscal Officer until its future use can be determined.

The use for the community bulletin board in front of the library was discussed. Putting more items on the website and directing anyone wanting information to the website is a long term goal. Allowing the library to take over the use of part of the bulletin was mentioned but not acted upon. Using the bulletin board more for community events was mentioned.

There was no update on having the internet installed at the Streets office.

The purchase of a new time clock for the Street/Park Department was discussed. There are several options available including the use of swipe cards instead of the use of time cards currently employed. The committee will discuss the issue further at upcoming meetings. The discussion will continue at the December 3rd meeting.

There was nothing new to report on the posting of the Zoning book to the Village website. Mr. Schwartz will continue to work on the problem with the computer used by the Administrative Assistant to facilitate the posting.

The police audio and video equipment that was not working as discussed at the last meeting has been replaced is now working. There was a discussion about why the expense was not sent to Council for approval. The committee determined that because the expense was considered a repair and not a new purchase, Council approval was not required. Regular maintenance will be done on the system to keep it working properly.

Police Chief Burson is using his personal cell phone for Village business. This could cause security issues if it is lost or stolen. The Committee determined that there was no need to change the protocol right now.

New Business:

The information on a grandparent's scam that has been circulating throughout Seville was not provided to Mr. Schwartz for posting to the police website. Mrs. Rhoads said that because the scam was several months old, and flyers were circulated at the time, there was no need to post it to the website. Mrs. Rhoads will talk with Chief Burson to post current issues on the website.

Mrs. Rhoads moved to adjourn. The motion was seconded by Mr. Landis. The motion passed unanimously. The meeting adjourned at 7:45 PM.


Kathy Rhoads
Chairwoman