

Seville Technology Committee  
Minutes  
07-02-2012

Kathy Rhoads called the meeting to order at 9:24 PM.

Present:

Kathy Rhoads-Chairwoman

Larry Landis

Leslie Miller

Absent: None

Mrs. Miller moved to approve the minutes from June 06-04. The motion was seconded by Mr. Landis. The motion passed unanimously.

Privilege of the floor:

Councilwoman Mrs. Schwartz asked that a simplified format of the budget be put on the web-site. The Fiscal Officer can provide any format desired for the web-site.

Legislation under consideration:

None

Old Business:

Reader Board assignments have been given out.

New Business:

Technology advisor Brian Schwartz asked that a second technology meeting be added each month to allow for quicker decisions. It was decided that the Technology Committee would meet on the first and third Mondays of each month after the BOPA meeting and before either the Finance Committee or the Government Committee meeting.

Mr. Schwartz gave a synopsis of his work since the last meeting. The last Government Committee meeting minutes were not signed properly. The Fiscal Officer will contact Richard Barbera to get his signature.

There is a privacy statement that comes with the web-site software and another that was written by the Village Solicitor. The committee will contact the Solicitor to see which one will be used.

Technology Committee minutes also need to be signed.

The computer in the Fiscal Officer's office is in good condition but because it is owned by UAN it should not have any software on it that is not authorized by UAN. He suggested having a second computer for all non-UAN activity for the Fiscal officer.

The Street Department should have a computer at their office. There is an old 760 machine in the store room that can be recycled for Street Department use. It will need a new hard drive with the old hard drive being kept in storage. There is no internet at the Street office. Time Warner Cable will have to be contacted to provide internet service.

The actual address will have to be established before calling Time Warner Cable. The Fiscal Officer will get the address information to Mr. Schwartz.

The budget for new hardware and software is an issue. The Street Superintendent will need to be contacted for remaining expected expenses and the amount of the appropriations available.

The cooling of the computer room was discussed. There are no vents in that room. The Fiscal Officer will get a quote for a unit that would cool that room only.

The cabling in the computer room needs to be upgraded. There will be a cost of approximately \$65.00 for the cables.

The purchase of one updated 48 port switch was discussed. The cost is about \$700.00.

The purchase of a new router was also discussed. The cost is \$150.00.

The pace of getting new computers for the Office Administrator and The Police Department was discussed. With monitors, the machines would cost between \$850.00 and \$950.00 each. That price includes the necessary software. Mr. Schwartz will contact Police Chief Don Burson to determine what the police need.

Mrs. Rhoads asked Mr. Schwartz to submit a list of needs, costs, and timing for the committee to study.

The Fiscal Officer and the Administrative Assistant have had their e-mail updated.

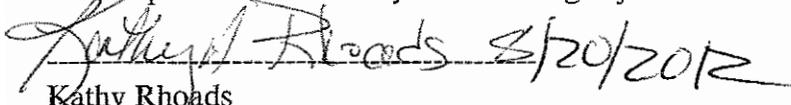
There are two different e-mail packages being looked at. Cost factors will help determine which will be approved. E-Mail accounts will need to be established for the Superintendent and the Assistant Superintendent in the Street department.

A new server was discussed. It will cost between \$2,500.00 and \$3,000.00 depending on the needs of the police department. Anti-Virus protection will be an additional cost \$1,500.00.

Timing is an issue as prices for some of the equipment and software will be going up and in some cases will no longer be available.

The phone line and the internet service for the Street Department will have come out of their budget.

Mr. Landis made a motion to adjourn. The motion was seconded by Mrs. Miller. The motion passed unanimously. The meeting adjourned at 10:33 PM.

 Kathy Rhoads 8/20/2012

Kathy Rhoads  
Chairwoman