

March 7, 2011 Village of Seville –Technology & Communication Committee Meeting Minutes

Kathy Rhoads: I have to reiterate that we are starting the tape 2 minutes late. We have called to order at 8:55 p.m. Richard Barbera, Mayor Carter, Kathy Rhoads are present. That is the entire committee. We have approved the minutes all saying “aye” and all members indicated that they had reviewed the minutes. Alright. Sorry, I didn’t have the tape on. Umm, what we have been talking about for probably going on, well it has been since October of last year, is that the web site has been out of date for whatever reason; there are many reasons. But it was not being kept up to date and we created the Technology and Communication Committee for a number of reasons. One, we needed a better accounting of our internal software to make sure we were not duplicating purchases but we also wanted to take care of any of the technology and communication issues that were currently in existence, one of which was a website that had not been updated since October. At Christmastime several residents in the audience of several meetings commented that they were tired of seeing Trick-or-Treat advertised. We had several out of date events. We had not updated the tax page in awhile. So, we had talked about it in numerous meetings and I sent an email to Brian Schwartz seeing if he was interested in continuing. I have his email replies if anyone cares to see those. I did not bring copies tonight but I can provide those to anyone who needs them. He indicated that he would be willing to bid on a package if we did put a bid out. In talking with the committee, we decided that we didn’t have enough information to put together a complete bid spec. We did have short-term items that needed to be taken care of. So, we, I as the committee chair was asked to go out and find either an internship or someone who could update the website. The internship was not something that I pursued because again we didn’t have enough detail as to what we needed the person to do. So, we did not pursue an internship. Instead, I talked with several people and asked if they would be interested in helping out the Village of Seville doing some investigation work for us because we did not have any transition information in writing. So, for instance, we did not know what the website was written in, we really didn’t know how to go about updating it on Go Daddy.com. There were several things that just were not known at the time. And I had asked last year several times to be brought into the loop on how that stuff was being done and it just was not a priority. Neither here nor there, not a problem. It just was not a priority. But it left us in a place where we didn’t have any transition, at least not any that was written. There was verbal transition that was given; not to me, but to other members of the Council but we did not have it at our disposal. So, one of the people I talked with was Tony Harmon who agreed that he could help us figure this situation out. He was someone I knew not through Council, not through the Akron University. He does attend the Akron University. He is involved with his web development classes. It turns out he is certified as a . . . let me make sure I read this correctly, a CIS web master and it was granted in December 2009. Most of all, what I needed and what I was looking for and what I thought I had talked with numerous people about on Council in several meetings was someone that could just help us out and figure out what we needed to do and that is what I ended up getting. I sent an email to Mr. Harmon. I think it was dated January 31st. I can call it up if anyone is interested. I outlined what we needed to do and I had made an agreement as the chair person to pay for 20 hours to get our website updated. We paid \$30 an hour for a total of \$600.00 in a stated-amount contract. I thought that if I stayed within the budget that we had last year, which was \$50 a month for 12 months, and that I got a good price for technical services, which \$30 an hour is a very good price because I know two years ago analysts were getting \$47 and that is not someone who can do your website,

March 7, 2011 Village of Seville –Technology & Communication Committee Meeting Minutes that is just someone who knows a little bit about IT, I thought we would be in good shape. It has been brought to my attention that there are people on Council who feel I did not follow protocol so I will be writing a letter to the solicitor and giving it to him on Wednesday so he can deem whether or not I acted within my role as a Council member and as a chair person of Technology and Communication. Whatever his decision, we have a service contract. It has been put in place with Mr. Harmon and he has executed those services for us. He has left on his services a punch list. Whatever the final punch list is coming out of tonight’s meeting anything that we as this Committee feel still needs to be done he will include that on his final punch list and he will also train as many people on Council as wants training on how to update the notes, which means taking our Committee notes and putting them onto the website underneath the committee headings. Barb has already graciously committed to keeping our calendar updated and we would also need to be able to update the events page, the community page and any of the other areas that would be easy for us to create. So, anything that is beyond that the Committee agreed in the last meeting that we would put together a bid spec for. Anything that was a reoccurring service that needed attention on a regular basis that was beyond either employee or an elected official’s capability we would put a bid spec together for that. So that is a next step for us. In tonight’s meeting we are going to go through an introduction of Mr. Harmon, and he will introduce himself. We are going to go through each page of the website, put together a final punch list and then we will be dealing with old and new business as listed on the Agenda. Did everybody get a copy of the Agenda as they walked in? Then, that will conclude tonight’s meeting. With that, I would like to open up privilege of the floor.

Richard Barbera: First, I have a big problem. First of all, as a member of this Committee and an attorney. 1:01:43

Kathy Rhoads: Yes.

Richard Barbera: I have never seen this new contract. I wasn’t aware we had the new contract until somebody, a member of the public told me about the contract. Another issue, there was this release you wanted me to look at. Another issue, you tell me I need this right away. Xxxxxxx 1:01:25 right away. Looking at this saying, this is no problem. Being on the committee and not seeing the contract before. It has never been signed. Your representative of this xxxxxxxx 1:01:13 we have the ability to bind this Village contracts by signing them. I guess I have a problem with any of xxxxxxxx 1:00:56 at the very least and I do have a problem being on this committee and not being consulted before this contract was signed. Other issues with especially signing the contract is xxxxxxxx 1:00:46 and they would bring up issues in terms of ethical issues or not and xxxxxxxx 1:00:31 we can insulate you and protect you from the criticism and say “no xxxxxxxx 1:00:22 right now you are on your own with this because you didn’t xxxxxxxx 1:00:17 I disavow any knowledge of this contract or anything xxxxxxxx 1:00:13. This one is yours.

Kathy Rhoads: I understand. I do recall talking about it in several meetings and I thought that we had vetted that a service contract could be put in place without an ordinance. I thought Public Record

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that was discussed in an open meeting and I thought that I had the O.K. to do this.
Irregardless of that fact, we have a service contract and the Village is in a position to
pay that. I will send a letter to Ted. He will make a decision and if I acted outside the
bounds of my role we will deal with it at that point. Umm, but I honestly thought I
had the full backing of Council when I did it. So, that’s all I can tell you at this point
is I thought we had discussed it in enough meetings and that I had a clear picture of
what we wanted to do and that is what I went out and did.

Richard Barbera: You had a free resource here. All you had to do was send it to me saying “does this
look O.K” and I could have I mean I think you had a Release of Parts that I think
I changed maybe six or seven words and I got it back to you.

Kathy Rhoads: I hear you.

Richard Barbera: And you know it is just xxxxxxx :58:55 It’s the same one of the old car
commercial about you can pay me now or you can pay me later. Either you stop the
issues right away xxxxxx . Who drafted the contract?

Kathy Rhoads: It was not really a contract. It was an email letter that was sent.

Richard Barbera: Who sent the letter?

Kathy Rhoads: I sent the email.

Richard Barbera: O.K. So you drafted the contract any ambiguities are construed against the Village of
Seville.

Kathy Rhoads: It’s an email that was sent and it clearly stated what we wanted done and umm so if
there is any problems I am on the hook for it and I am O.K. with that. At the time, I
thought I was acting with the full backing of Council. It has been made very clear to
me by yourself and Barb Schwartz that I was not and I will need to get a decision on
that but the fact of the matter is we have a service contract for a stated amount of
\$600. It is bringing our website current. We are going to go through the final punch
list tonight. If there are any issues that you want to bring forward regarding the work
we can do that.

Richard Barbera: The other problem is there were dozens of emails going back to everybody in Council.
Did you send a copy of the contract out to everybody in Council?

Kathy Rhoads: I can tell you that at the time that I emailed it to Mr. Carrick and I think I carbon copied, I don't know exactly who I carbon copied but I think the Mayor was carbon copied.

Barb Schwartz: She was.

Kathy Rhoads: And I just . . . that's who I sent it to. And it was not because I was trying to keep anything from Council. Again, I thought I had the full backing of Council and this was just making sure that Mr. Carrick knew about it. So, I know, I hear what you are saying out there and I appreciate that comment. This does not look good on my part. I own that.

Mr. Schwartz: But every time you do something all you do is fall on your sword and move onto the next thing and continue to do that wrong, too. That's my statement.

Kathy Rhoads: Well, thank you I appreciate that feedback. I will try not to have to fall on my sword anymore.

Barb Schwartz: Kathy, I guess my concern about the contract is that it is not on any audio of any of your technology meetings. No offer of the contract, no offer of an hourly rate, no offer of a 20-hour cap. I am very concerned that we are in violation of the open meeting law on the sunshine lots.

Kathy Rhoads: We may be. That is why I am going to send it to Ted because I may have made more than one error.

Barb Schwartz: As the Mayor pointed out in an email the other day. I'm Barb Schwartz. I sit on Council and also a resident that "your son, did the website." I didn't think that was a secret. Umm, full disclosure. Yes, my son did. He built the website. He was hired by Carol Carter. He was not hired by me. He didn't answer to me. I never had any involvement. When you called me, Kathy, on a Saturday asking for me to work with this I told you, "please I am not involved with this." I think that was the same conversation we had where you apologized to me for the unprofessional conversation you and the Mayor had during a technology meeting that picked up on audio tape about what knowledge I had of the website.

Kathy Rhoads: That was not unprofessional. It was an unfortunate flippant comment on my part.

Richard Barbera: What was that comment?

Kathy: The comment was something to the effect "maybe his mom has a copy of it."

Mayor: That is not even flippant. That is just . . . you guys are close and making a statement that you might have a copy. Don't turn that into something that it's not.

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Barb Carol, I was talking to Kathy. Kathy and I had a conversation about it. I didn't
Schwartz: appreciate the comment. She understood. She said she got caught up in the moment.
She apologized.

Kathy I did because I said I . .
Rhoads:

Barb That's all that happened.
Schwartz:

Kathy: I said "I am sorry for the flippant comment."

Barb Right.
Schwartz:

Kathy And it was flippant on my part.
Rhoads:

Barb Right. And I took it that way as did a lot of people. Umm in going back to this email
Schwartz: string that has been going on. You translated to this Committee that Brian was not
free to do the short-term work.

Kathy I don't think I said he was not free, I said that . . .
Rhoads:

Barb That is what is on the audio.
Schwartz:

Kathy Alright.
Rhoads:

Barb O.K. That's not what he told you.
Schwartz:

Kathy No. He said he preferred to bid on the whole package.
Rhoads:

Barb He told you, "please send me a list of what needs updated."
Schwartz:

Richard You're reading from the email?
Barbera

Barb I'm reading from the email.
Schwartz:

Richard What is the date of the email?
Barbera:

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Barb Schwartz: January 31st at 10:04 p.m. “To Kathy: In order to determine the fee for updating the website with the minutes and audios, I would need to know how many audios need to be posted and how many of them have been have been split and would need to be married for a professional presentation. I also need to know how many sets of minutes still need posted. As far as the calendar, community bulletin board and various items on several pages of the website, I would need to have at least a list of the items that you need added or updated. The calendar has been altered and needs attention. All of the issues you pointed out in your email should be addressed separately such as the training, the information on the Village computers, as well as my previous recommendations that are still outstanding. Please refer to item #4 of your email for clarification. If you want forms and handbooks posted I can do that but it involves creating new files. To eliminate any further concerns about conflict of interest and fine-line ethics remarks, I believe it would be best if you would send me bid specs and I will have the opportunity to bid on any work. That would eliminate any of the problems we are encountering now. This will protect the Village as well as myself. A professional working relationship and dialogue are necessary for anything to be accomplished. The Mayor told you on audio this was always to be considered short term, however I have an email where she refers to my work as contractual.” A half hour later you emailed back thanking him for his patience and saying you would get back to him in a week. Forty minutes later you emailed Tony Harmon with the passwords.

Kathy Rhoads: Yes I did. And that is because . . .

Barb Schwartz: You misrepre . . . In my opinion you misrepresented what he told you in that email.

Kathy Rhoads: I read that as that he wanted bid specs, which we were not in a position to give. We did not have enough information to do the bid specs at that time.

Barb Schwartz: He also asked you for a list so he could do the updates.

Kathy Rhoads: He wanted it, too, in a bid spec and we were not in a position to do a bid spec at that time.

Barb Schwartz: Well, that’s not the way most people read that email but that is neither here nor there.

Kathy Rhoads: O.K.

Barb Schwartz: My problem is you presented to this Committee that he was not free to do the short-term work.

Kathy Rhoads: That is my understanding. That is how I understood it.

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Barb Well, a lot of people that have read this email said that’s not what it sounds like to me.

Schwartz: I also have a problem with the fact that you said to me in an email “\$600 is what we paid last year.” Last year \$600 equated into 12 months of work.

Kathy Yes.

Rhoads:

Barb This year \$600 is giving us 20 hours.

Schwartz:

Kathy Yes.

Rhoads:

Barb To me that does not square. If we are going to be fiscally responsible 20 hours and 12 months is light years apart.

Kathy The way I looked at it is that we were going back to last January on some of our
Rhoads: committee minutes that were not updated and we were updating them current through February of this year. So that was where I got that we were doing basically the same thing, 12 months of work.

Barb Well, how did you get to a contract and a dollar amount per hour that was never
Schwartz: discussed in a public meeting? When did that happen? And between whom because that’s a violation, Kathy.

Male #4 The question is how did you come up with the \$30?

Barb Yeah, how did you come up with the \$30?

Schwartz:

Kathy The \$30 an hour was one of two figures that were offered to me and I took the lesser
Rhoads: of the figures. So, to me \$30 an hour for technical web work was a reasonable fee. And, we were getting a lot of hours for that. We got far more than 20 hours worth of work out of the stated-amount contract. Far more.

Richard You indicated the fact that xxxxxxxx :50:23 tech support.
Barbera

Kathy Yes.

Rhoads:

Richard It was also xxxxxx :50:19

Barbera

Kathy And that was in last month’s meeting and it was clearly stated . . . you will hear it in
Rhoads: the audio, to go with my guy as the first and to follow up with your guy if needed and that is what I did.

Richard Who discussed figures?

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Kathy Rhoads: We discussed several figures, Tony and I, and I told him that the Village would not be able to pay \$60 an hour, which was probably closer to market value for an hour's worth of technical services but I knew that we would not be able to afford that. So, we agreed on \$30. And I only agreed to \$30 for 20 hours because I was not willing to pay more than \$600 for what needed to be done. Yes, Rick.

Rick Stallard: First of all, I am also on Council and am on this Committee. Also I have had an opportunity to see all of the emails back and forth over the last 30 days, let's say. First thing, I do not think that Kathy did anything intentionally to harm the Village of Seville. Her intentions I think were to accomplish a task. At this point, we have gotten to the point where the task is going to be completed and we have an opportunity tonight to go through the final tweaking of it though if we get this thing done. Maybe there was a procedural process that was done wrong but many of us on the Council, myself included, have made that same type of mistake. I don't think there is an intent for you to xxxxxx :48:37 and obviously . . .

Kathy Rhoads: No. Haste.

Rick Stallard: Obviously through the communication that was back and forth the task that was given to you apparently is getting done. So that being said I think that is a step in the right direction. That's the way I look at it.

Kathy Rhoads: I will say that I was in a hurry to get something done because it had been left undone for so long. Yes, Leslie.

Leslie Miller: I guess my only problem with Richard being out of your committee didn't know about it. That would bother me if I was part of the committee that things were going on that I didn't know about.

Kathy Rhoads: Oh, I agree. Again, I thought that everybody was very aware of what I was doing.

Barb Schwartz: And how would we be aware?

Kathy Rhoads: Because we have talked about the website in numerous meetings and how it was out of date and how we needed to get it updated and that we were going to try to get it done as soon as possible.

Barb Schwartz: But the contract and dollar amounts were never discussed on audio, Kathy.

Kathy Rhoads: I am very well aware of that. My understanding is that it did not need to be an ordinance. It was a stated-amount contract that was well under any dollar figure that would be problematic and I moved forward with it. So, that's what I did. Yes, Mr. Schwartz.

Brian Schwartz: My name is Brian Schwartz and I am the original creator of the website. I am the son of Barb Schwartz. I have been feeling that I needed to defend myself and why the website wasn't updated since October. The correct date was November 30, 2010, in BOPA minutes from Cathy Kilgore. The reason why the website was not getting updated is because I was not getting any more emails from the Mayor. The Mayor was my direct contact for everything that got posted except for BOPA minutes that I received from Cathy Kilgore. The \$50 a month did not only just get updates to the website but also any phone and email support of any problems they might have had. I helped Cathy Kilgore numerous times over the internet with quick problems she had. Jim Carrick had a phone question one time. I never said that I was not free as it clearly says in my email.

Kathy Rhoads: Umm um.

Brian Schwartz: And I would still look forward to fixing or continue to update the website but just the \$50 an hour did not just get . . . \$50 a month, excuse me, did not just get a website with posted meeting minutes.

Kathy Rhoads: Thank you, Mr. Schwartz. And I am aware from your emails that there were communication issues and that was the reason you were not able to update it.

Brian Schwartz: The ball was dropped by the Mayor.

Kathy Rhoads: I think . . . are there any more comments from the floor at this point?

Barb Schwartz: I have a couple and I will go through these very quickly. We talked about the \$30 an hour. We talked about the 20 hours. Richard brought up that he is on the committee and didn't know what was going on. You made . . . the minutes you just approved were from February 7th.

Kathy Rhoads: 7th. Which was well after January 31st.

Barb Rhoads: Well, yeah. That's not my question. You had talked to Ted on February 1st but in the February 7th meeting you never shared with your committee members what you learned from Ted. You also indicated in the February 7th minutes that you approved the previous minutes but you don't address what month those previous minutes are and there are no other minutes on the website. The February 7th minutes are already posted on the website and they are not marked "draft." I'm the detail freak. I'm sorry, that's who I am.

Kathy Rhoads: I'm not sure what the question is there.

Barb Public Record: You posted minutes that were not approved and you didn't mark them "draft."

Schwartz: February 7th is on the website already.

Kathy Yes, they are and I did not mark them “draft.” You are right.

Rhoads:

Barb We are still looking for the audio from January 3rd.

Schwartz:

Kathy I talked with Jim Carrick about that today. He does not have it. It was made.

Rhoads:

Barb Can I share something that might enlighten you on that?

Schwartz:

Kathy Um um.

Rhoads:

Barb I don't think you had a meeting on February 3rd.

Schwartz:

Kathy January.

Rhoads:

Barb January 3rd. I'm sorry. That was a government meeting where we went into executive session with just the Mayor and then the Mayor left. Richard was here. He was marked as absent from that meeting and we all left the building about 9 or 10 o'clock at night and to my knowledge there was no meeting.

Kathy I will double check the date.

Rhoads:

Richard I think also with that one we canceled the meeting because . . .

Barbera:

Barb The ordinance hadn't passed yet. That is correct.

Schwartz:

Kathy Well, we have minutes from . . . I have minutes that were written.

Rhoads:

Barb From January 3rd.

Schwartz:

Kathy I know we had this meeting. The date may be incorrect but I don't think that it is because that was when Rick Stallard stated he was the Council person in attendance.

Rhoads:

Richard That was February.

Barbera:

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Kathy No. No. Maybe it was. Maybe it was February 7th.

Rhoads:

Mayor: Did we swear in the officer?

Kathy I will listen to the audio of February 7th and see if it matches up the notes that I have
Rhoads: marked January 3rd.

Barb So that's my January 3rd question. You are now posting minutes on the website that
Schwartz: are not signed and that was never our process in the past.

Kathy And that is for which committee, just mine or . . . ?

Rhoads:

Barb Xxxxxxx :42:16

Schwartz:

Kathy And that's anything that has been posted other than the meeting minutes that are in
Rhoads: contention for the Communication and Technology committee came directly out of
the book that Jim Carrick keeps in his office that is considered the public and official
record. If that is incorrect that is where we got it from so we probably need to change
the way the book is put together as well.

Barb Well, there are minutes in that book that got skipped. I know a couple of my finance
Schwartz: minutes are missing. It is like it goes and then it skips a couple and then it goes so if
it came out of the book someone wasn't very careful with it.

Kathy Well, that is one of the reasons we are going to be looking at the website tonight. I
Rhoads: took all of the minutes from Jim Carrick's book. I made copies of them and we
scanned them to Tony. So, everything that is in that book should have made it
through.

Barb It has not. I can tell you that.

Schwartz:

Kathy Then we will double check that. And that is for the Finance Committee?

Rhoads:

Barb Yeah, that one was the Finance Committee.

Schwartz:

Kathy O.K. So the Finance Committee minutes are not correct.

Rhoads:

Barb There are a couple . . . I think it is the end of November and the first part of December
Schwartz: are both missing.

Kathy As in pages or as in entire minutes?

Rhoads:

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Barb Entire minutes.
Schwartz:

Kathy O.K.
Rhoads:

Barb A lot of my questions I think will come up when you go through the website. But one
Schwartz: thing I would like to pass out just to give you a visual aid because I am a very visual person, and let me clarify because I know I got a rather nasty email from the Mayor that I have to listen to you and I shouldn't be on the website, I was never on the

Mayor: Not that you can't be on it, you shouldn't be going in and changing it.

Barb I was asked to change it. That's why I was in there. And Kathy clarified that in an
Schwartz: email right after yours, Carol. She asked me to do it. I did what she asked. Read your emails.

Kathy The calendar was part . . . The only part that I was concerned about is I didn't want
Rhoads: the pages that Tony was working on being updated.

Barb Right, and I was very clear with what I was changing.
Schwartz:

Kathy Yes.
Rhoads:

Barb And I never had the password to that website until you emailed it to all of us.
Schwartz:

Kathy Yes.
Rhoads:

Barb I never had a password for the calendar. I never had a password for the website. Here
Schwartz: is one of many concerns. I am not defending my son. I am defending getting it done right. No offense to Mr. Harmon. Please don't take this personal. I am sorry you got put in this position.

Kathy As am I.
Rhoads:

Barb Umm, the minutes in several areas are now being posted in unsecure formats and by
Schwartz: that I mean you can go in, download the minutes, change them and print them and I did that today because I am visual and I took the Village Council minutes from October 12th and I posted under New Business "since the ledgers are in such good shape all members of Council agree to give all employees a 10% raise. The vote was unanimous. The increase will be retroactive to January 1, 2010." It does not change it on the website but anybody can go and change our minutes and print them and post

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them anywhere and you would never know.

Kathy O.K.
Rhoads:

Barb And this is sporadic throughout the entire website.
Schwartz:

Kathy XXXXXXX :38:34.
Rhoads:

Barb There are several links that don't work. There are dates that are wrong. We
Schwartz: consistently spell "February" incorrectly. We have areas on the web page where it
says "Minutes" here is the date, you click on the minutes and it is a different date. At
\$30 an hour we should not have to do this. At \$30 an hour it should be done correctly
and spelled correctly before it is posted. As a steward of the taxpayer's money, I
think this is ridiculous. You decided for whatever reason that the previous webmaster
was a conflict of interest even though I never hired him, he never answered to me and
he was good until somebody got irritated.

Male: Hold on. Who said it was a conflict of interest?

Barb Kathy Rhoads and the Mayor on audio from November 29th.
Schwartz:

Kathy I did not make the decision about not going with Mr. Brian Schwartz because of a
Rhoads: conflict of interest.

Barb That's what the audio says.
Schwartz:

Kathy I know that there have been issues that have been raised regarding a conflict of
Rhoads: interest.

Barb And what were raised?
Schwartz:

Mayor: Richard would not even vote on his bill because he was not comfortable with him
being your son. And that is what the discussion . . . nothing . . .

Male: The other thing was they did consider xxxxxxx :36:53.

Barb Right, but they never got back to him. The email ends that Kathy will get back to him
Schwartz: and she didn't.

Male: I understand where you are coming from, Barb, but they had problems in November if
it was not rectified they would not have asked xxxxxxx :36:39.

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Barb I understand but Kathy dropped the ball because you said, “give me a week and I will
Schwartz: get back to you” and you never got back to him.

Male: Right. We agree on that.

Kathy What I understood from his email is that he wanted a bid spec for the entire job and I
Rhoads: did not have those details at that time. All I wanted . . .

Barb First he asked for a list.
Schwartz:

Kathy Yes.
Rhoads:

Barb And then he addressed the other issues and then he said “perhaps . . .”
Schwartz:

Kathy Put it in a bid spec.
Rhoads:

Barb That that would be best.
Schwartz:

Kathy Yes.
Rhoads:

Barb After listening to the audios listening to you two ladies calling him a conflict of
Schwartz: interest and filing an ethics violation he, he, he and you even said to me, Kathy, “I
think we offended him professionally.” It’s like “you think?”

Kathy I was not referring to the meeting where the Mayor and I made the flippant comment
Rhoads: when I said that.

Barb It was at more than one meeting.
Schwartz:

Kathy I think that he . . . and I have said in an email to Mr. Schwartz that I apologize for any
Rhoads: communication issues or problems that I had any part in before. Again, the whole
issue for me was that we did not have the information to do an entire bid spec. But I
felt that Council wanted the website updated as quickly as possible and we did that.
Umm, that is it in a nutshell for me. That is what I was trying to get done. So, I think
we need to move on. Are there any other comments from the floor? Let’s move on.

Barb I have one other comment though. You went to Ted on February 1st, February 16th,
Schwartz: February 17th and February 23rd and you never reported to this committee any of the
conversation or what you wanted.

Kathy You obviously know about it.
Rhoads:

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Barb Schwartz: It's on the bill. We have about \$200 worth of charges for IT but it does not say what you asked for or what you learned.

Kathy Rhoads: O.K.

Barb Schwartz: What did you learn?

Kathy Rhoads: I learned that we didn't have. . . I confirmed that I understood correctly that we did not have to do an ordinance. I confirmed several things. I will actually have to go back and look to see what I confirmed and we can ask Ted when he is here and we can find out what those in detail were. But, there was nothing to be hidden there. I was just trying to confirm . . .

Barb Schwartz: It's certainly nothing to be reported either and share with your committee or the rest of Council.

Kathy Rhoads: Yes, I think we have made that abundantly clear. That I could have been much more communicative. I sent the bill to the fiscal officer. I thought I had the backing of Council. We have talked about the website numerous times. I did not realize that we did not have a continuous communication regarding what was being done.

Barb Schwartz: I guess I would remind all of my fellow Council people when you send out an email whether it has something to do with their committee or not if you just copy everybody then we all get to have a voice rather than this all being uncovered after the fact.

Kathy Rhoads: I don't think we are uncovering anything. I think it is just a matter of getting everyone on the same page. There was nothing hidden. So there was nothing to uncover.

Barb Schwartz: When you send the contract to just the Mayor and Jim Carrick I have a problem with that. Richard is on the committee and we all sit on finance and no one knew what was going on. And my bigger problem is is that it was never discussed at an open meeting. She chairs the committee.

Kathy Rhoads: Yes.

Mayor: We have heard this umpteen times. Can we move on now?

Barb Schwartz: I don't know. How many times . . . We hear it over and over again and apparently it does not get any better.

Mayor: Barb . . .

Barb Schwartz: YOU ARE NOT MY MOTHER! DON'T TALK TO ME LIKE THAT!

Kathy Rhoads: Alright. I am sorry. I falling on my sword and allowing this committee meeting to get out of order. So, I apologize for that. I think we have heard comments from the floor and we are going to move forward now. Introductions. Tony Harmon. Mr. Harmon, thank you for joining us tonight.

Male: (Inaudible) :32:21

Barb Schwartz: You want my Wonder Woman cuffs. xxxxxxxx :32:14

Kathy Rhoads: The issue is that we are a municipality and we have some unusual rules regarding how things work. Let's take a look at the website and see what we are talking about here; what these problems are. First I want someone to take notes for me, please? Yes, please.

Tony Harmon: I'm Anthony Harmon for whoever is recording this and I agreed to help out. There is nothing . . . I don't know anything about any of xxxxxxxx :31:43 books. You all seem like great, nice people. You are very concerned about your community and all and I have no idea what is really going on in the inner workings of Council. So, I really appreciate the fact that you bear with me on some of the details. I emailed you the one time and I would like to thank you for your help in helping out. There is a lot of confusion with some of the scans so if there are dates that are out of place I would not be surprised because I have at least 100 pages of scans here that were sent in and unfortunately with the scanner that you guys have it comes in without a file name, it just says "scanned" on it so I had to go through and try to match up the hard copy and try to find them in the right order and so

Barb Schwartz: How many were scanned to you at a time?

Tony Harmon: I received all of them.

Barb Schwartz: In one scan?

Tony Harmon: No, no, no. They were all emailed and then I got the hard copy after that and then I put them in in the order of which they belonged to and I assigned them a number and then I put them within a database next. I also could show everybody that wants to know or needs to know on how to get into the files on there. It took me awhile to figure out . . . I apologize for the code in there. It took me awhile to figure out how to navigate and to deal with a DotNet Nuke. When I got the information I was under the impression that we were working with a Go Daddy.com server and then after numerous phone calls with them and tech support they finally figured out that an open source software community edition of DotNet Nuke was used to develop this and I have to say you did a nice job, really it is. Everything in it is nice. It is put together. It is easy to read and that was a huge help for everything to make an easy transition. It is very simple. Unfortunately with a community edition of an open source software

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some things are not always clear right there. I have been in contact and I have emailed everything out all of the information I have gotten from the DotNet Nuke source from California. I do believe the gentleman's name is in the emails that I have on there.

Male: (inaudible) :28:39

Tony Harmon: He has sent me a couple of emails back and forth about how to . . . and his recommendation and what I would like to put forth to whoever takes . . . whoever goes with this is to . . . it is about four versions behind, maybe five versions behind on there and the community edition that you are using needs to be updated on there. I didn't update anything until . . . I was looking for permission to do it. I spoke with Mrs. Rhoads here and she said hold off on that until everybody . . .

Kathy Rhoads: Agreed in committee. Yes.

Tony Harmon: O.K so I would just . . . but that does need to be updated. There is also some information on there. . .

Barb Schwartz: Why does it need to be updated? I guess I am just curious.

Tony Harmon: The technical support that comes with the manual that when you go to the DotNet Nuke source and you go to their website and you go into it, and if you could find it, there is a user's manual in there, download it, and some of the things inside of there are no longer in it because the version is behind. They update their manual with their versions and then they take that off. The problem with issuing, and maybe I can better speak to you later on (laughter) since you discovered it. And I have to say that I know a good deal of people that are doing this and I have only found one young man that knows about DotNet Nuke and he didn't really know much about it he just knew of it. But with this manual . . . I am getting off track with that . . . with this manual it will outdate itself so the update the manual to its version. The problem we are having with the audio files we put on there is this community edition the only audio extension it will take is a "swiff" which is a flash, which is SWF, which is a flash audio file and I found a converter because all of the audio files I was receiving were in MP3 format. I found a converter that will convert MP3 files to the SWF which would mean you would not have to buy their professional edition because we are talking \$6000 or \$7000, you know and upwards to that kind of money so I was looking for simple ways to work with what you have and I found a \$20 . . . I sent three different versions; one started at \$20 and then the top end started at \$40 that you guys can download the converter here and take your MP3 files and then convert it to an SWF which would work on this page.

Barb Schwartz: But would an SWF be a typical file that anyone wanting to listen to the audio could hear?

Tony Harmon: Anybody with a computer that has Adobe on it because an SWF is an Adobe file, it is flash actually . . .

Public Record

Barb Schwartz: Right. I say right like I know and I really don't. Go ahead. I read a lot.

Richard Barbera: When you say Adobe are you talking Adobe reader? Or do you have to . . .

Tony Harmon: Adobe flash which that should come with most systems that are here today.

Male: So Adobe is a free system, no the Adobe Professional.

Tony Harmon: No, no, no. Not the other one. No the CS4. The CS5 is actually out. When I bought the CS4 it was \$1600 for that.

Male: It's the free stuff.

Tony Harmon: Yes sir. In fact, most of your stuff that comes up with Adobe on your home computer should have that. And if not it should direct you to your media player or whichever default media player your system happens to be using at that time.

Brian Schwartz: There is a way to upload MP3s to this. You have to allow MP3 files as an allowable file. I have not idea. It is somewhere in the settings.

Tony Harmon: Yeah. It took me forever to figure that out and find out that this version of the community edition it is not available. You have to update it. And I am not totally 100% positive on that because I went and found it in the manual on how to do that within the website and there is no settings on this that allow you to do that with this version but how I understand it and, again, I could be wrong because this manual is not detailed at all. It would probably drive you nuts if you are a detailed-oriented person.

Barb Schwartz: I am detailed oriented.

Tony Harmon: This would kill you because it just . . .

Barb Schwartz: Bring it on.

Tony Harmon: Because it assumes that you already know how to use it and it is kind of like an oxymoron for an answer, how would I know how to use it if I am reading the . . .

Male: It's an instruction manual.

Brian Schwartz: Right, instruction manual.

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Kathy Rhoads: It is written by the people who put together DotNet Nuke and they assume that it is a closed community.

Tony Harmon: So yes you are absolutely correct . . . and again with the updated things it might allow it to do that and there is also a chance that because it is the community edition that they won't allow that until you . . . it's just like anything else, they give you a nice little free sample of this but if you really want to do better than you have to buy it. So, it is kind of like a coin toss there because again they are not specific on that. But yes, it is possible to change the extension on the end of it. And again, I will repeat myself; I am not sure if you can do with the updating or if you have to go into the next level.

Kathy Rhoads: Which was the outstanding question that I wanted to bring to this committee is are you interested in looking into . . . would be interested in; it is not a question that we need to answer tonight but we have to be interested in whether or not we should upgrade to the newer versions or we may want to take a look at the website and do something else. I don't know. That would be something for this committee to consider. Because we have never talked about upgrading how we are hosting it or what it is hosted on. We have only talked about updating what we have. So . . .

Tony Harmon: The gentleman I spoke to at DotNet Nuke his name is Greg Johnson. That's his name. He has emailed me a handful of times but I am under suspect that he is a salesman. (Laughter)

Kathy Rhoads: And you forwarded it some of his . . .

Tony Harmon: Yeah, I forward everything I get I forward it to Mrs. Rhoads. So she has all of the emails with all of the information and I kind of left that up to her and the committee and whoever else is involved for that kind of money some of the numbers on there were huge and I think for that kind of money I am thinking that maybe it would be better for you guys to look into that and talk about what . . . if you decide on something like that I would be more than happy to help out and look at it with you.

Brian Schwartz: I do believe there is an super user account that has the ability to (blip). I remember creating it when I did the initial set up (inaudible) :20:12 modified everything on the website but for fine details I will have to remember back what I created as the main fall control main super user over the entire thing and I will get back to you on that. I will need to get your email.

Tony Harmon: Sure, sure. Anything that you need from me I will be more than happy to share with anybody. I was never was really under the impression that's not what it was about.

Kathy Rhoads: It would be something that would be included in a bid spec if we decide it is something we want to bid on to put into a bid spec. All I was trying to get done with this \$600 was to get what we have current up through February, training on how to keep the committee minutes current, keep the events in community current and the calendar we already did. That's all I was trying to do with the stated-amount contract.

Barb Schwartz: This was about as transparent as a block of wood.

Schwartz:

Kathy Rhoads: I'm hearing that.

Rhoads:

Tony Harmon: On this first page, on this community here "Bulletin Board" the only thing I have added to this is I added these two pictures and the caption and I just dropped that down a little bit right there. And I have to say that the spell check on this thing is sometimes a little tricky on there and I don't understand. With it I also at the beginning had problems going in to editing it and when you hit the one thing on the preview it would drop and I think that is where a couple of my ending letters got . . . because we were going over it with Mrs. Rhoads here that the lines were being dropped down and I think sometimes when the line was dropped it was cutting off something so I believe some of those were your spelling errors. But . . .

Barb Schwartz: The spelling errors on that page were "Matthew" and "February."

Schwartz:

Tony Harmon: Yeah, and I don't know how the "February" got past the spell check. I know how the "Matthew."

Barb Schwartz: There's more.

Schwartz:

Tony Harmon: And then I did find spell check on there after I emailed you back. I looked for it. . For one I am really used to using Dreamweaver within the CS3 and CS4 on that so some of the symbols were a little different on here in exploring this whole brand new little task bar. I actually had a lot of fun trying to this but I cannot figure out why "February" got by that spell check. I can understand how "Matthew" did but not "February."

Kathy Rhoads: (inaudible) February.

Rhoads:

Tony Harmon: Yes. I was not trying to do anything to harm the reputation of the Village of Seville with any of these things.

Barb Schwartz: I understand that. I debated even doing this in a public meeting because I don't intend to embarrass anyone and I was advised I didn't put you in this position and I am responsible to the taxpayers and \$30 an hour is a lot of money.

Tony Harmon: Well, I can defend that . . . and there is no offense here at all but that's usually what a punch . . . Usually I have this stuff on a flash drive and come in and set it up and there but to work with a working website that is already up and then you know . . . I have 112 emails and I am just going and at the same time you know just moving getting it up and I was under the impression we get it up, since it was a little outdated we get it up we look at it like we are doing tonight, we find the errors, we make it all really, really nice, fix it all up, get it right there and boom.

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Barb See, my question would be is I got the calendar because Kathy gave me the password
Schwartz: and I went into the calendar and you hit that and you put in what you want and you look at it and when you are happy with what . . .

Tony You talking about this calendar?
Harmon:

Barb No.
Schwartz:

Tony Or are you talking about the other calendar? Now the other calendar is a Google
Harmon: application and I could not get into that. I never touched it.

Barb No. I know. Someone did because it got messed up. I went in and corrected the best I
Schwartz: could. But underneath it there is also another application that you have to use the other password for and I never worked on it before. I went in, I changed what Kathy asked me to change, I looked at it. I made sure it . . .

Tony No, no I know what it is.
Harmon:

Barb Underneath the calendar.
Schwartz:

Tony After I could not get into that calendar . . . there was nothing that I changed to it so
Harmon: anything that was on there was on there before I was involved because once I tried to get into to update it through the Google application and could not get into it, I could not access it through that way, I called Mrs. Rhoads and said I am having trouble getting in there and that's is when I was informed that you were able to and then I said well, I will just let the calendar part go and I will work on . . .

Barb My point is when you hit "edit" and you go in and change what you want changed
Schwartz: you look at it. Once you have what you want it to say you post. I am not comfortable with things being posted that are not correct. Because it's like an email. It does not go out until you hit "send" and if you are not happy with what it says don't send it.

Kathy The previews, I have not looked at any of the previews because I haven't been sitting
Rhoads: with Tony this month but he has been doing the previews. We did miss some spelling errors and we have since corrected them. We probably missed a few other things. That is what tonight's meeting is all about.

Tony And did get the email that said . . . I was under the impression that's what we were
Harmon: here to do tonight not beating up over . . .

Barb I'm not trying to beat you up.
Schwartz:

Tony . . . over this and that.

Harmon:

Male: Could I say just one thing?

Tony Yes sir.

Harmon:

Male: We were not really trying to beat you up. It was more to turn this form over substance. It is not so much what you are doing so much as just the method that you became to be here.

Tony Yeah.

Harmon:

Kathy Which is not his fault.

Rhoads:

Male: Which is not your fault.

Barb Right, we are not trying to be mean. We are trying to explain . . .

Schwartz:

Male: I am sorry you had to be here . . . I just want . . . now what we are doing now is we are going over it, just so you understand.

Tony Yes sir. Oh no, I don't believe that anybody is actually trying to

Harmon:

Male: We are not trying to beat you up.

Barb See now this committee was supposed to form guidelines as to what gets posted on the website. Have you done any guidelines yet?

Schwartz:

Kathy No. That's actually. . .

Rhoads:

Barb That's interesting because you have things on here for the church, which I have no problem with, but we don't have guidelines in place that says put that up.

Schwartz:

Kathy No, we do not and the issue was, and again this was possibly my misunderstanding, it was to get the same sorts of things listed this year as were listed last year. We did list the Farmer's Market last year. The church thing is associated with the Farmer's Market so that is why it was listed. So, if you want to take it down that is absolutely. .

Rhoads:

Barb No I am not saying take it down. We formed the committee in November. We got approved in January to have policies and procedures. You haven't done any policies and procedures but you took a website. There is no policy and procedure yet is there?

Schwartz:

Kathy No.

Rhoads:

Barb But you took a website and made it a priority . . .

Schwartz:

Kathy Yes.

Rhoads:

Barb When the statement was made to me “if people want minutes they will get them from
Schwartz: Jim Carrick.” The point I point out to you is that now we have minutes in insecure
formats out there.

Tony I don’t understand what you mean by insecure format because I can take any
Harmon: document off of any page and cut and paste it and change it to what I want, anywhere.
So, I am not clear on what you are trying to say by insecure.

Barb In the past, any minutes that I saw on this website, on Cloverleaf’s or anybody, they
Schwartz: are all PDFs. Everybody knows what a PDF is, correct? Many of these are posted in
Word documents.

Tony Most of the Word documents were posted before I got it.

Harmon:

Barb No never. Never.

Schwartz:

Tony Most of them are in PDF form. And the ones that I got in Word docs, there were a
Harmon: few that were Word docs.

Kathy Word docs from my committees, anything that was not recent that I created like the
Rhoads: Technology Committee we only had PDFs because I got it out of Jim’s book. I didn’t
have the Word docs.

Barb All of the Council minutes that you guys posted and all of the BOPA minutes and
Schwartz: there are some others that are Word docs. And I can give you a perfect example of
how those can be downloaded and . . .

Tony Sure and like I said I can do that with almost anything.

Harmon:

Barb You, because you have some training. Joe resident on the street can now do it. You
Schwartz: see my point?

Tony I understand . . .

Harmon:

Barb I am not going to argue that point.

Schwartz:

Public Record

Tony I understand your point but I am saying that anybody can . . .
Harmon:

Barb He knows what I am saying.
Schwartz:

Tony Anybody who knows how to right click and cut and paste that with anything.
Harmon:

Barb I am not cutting and pasting; I am changing the text and printing it. I am not cutting
Schwartz: and pasting anything.

Tony Well, I cut it, I put in a Word document, I paste it on a Word document and I can
Harmon: make it say anything I want.

Barb My request of this committee is that everything you put in PDFs because everybody
Schwartz: knows PDF. You cannot open a Word doc unless you have that on your computer. Is
that correct?

Tony You mean 2010 Word?
Harmon:

Barb If you don't have Word on your computer can you open up a Word document?
Schwartz:

Tony Yes. You can open it up in Works.
Harmon:

Barb If Works is not on your computer it won't.
Schwartz:

Tony I was under the impression that all software came with Works and Notepad.
Harmon:

Brian Notepad came with Word because we put all of our code in Notepad.
Schwartz:

Kathy I think it is an easy agreement that we can do all committee minutes in PDFs from
Rhoads: here on out.

Tony That's fine. Send me whatever is on a Word doc and you can just send it to me and I
Harmon: will change it . . .

Barb Let's move on to a meeting and
Schwartz:

Kathy Let's finish. Let's go back and do this in an orderly fashion. I was jumping to these
Rhoads: minutes to see of BOPA where we picked up.

Tony I can show you all the Word doc files . . .
Harmon:

Barb It's late.
Schwartz:

Kathy Yes it is.
Rhoads:

Barb It's very late.
Schwartz:

Kathy So let's do something . . .
Rhoads:

Barb We will go over the calendar . . .
Schwartz:

Tony I am thinking, I hope my son gets home from work tonight.
Harmon:

Kathy I'm sorry.
Rhoads:

Tony It's only three miles. It's a good long walk.
Harmon:

Barb The calendar.
Schwartz:

Tony The calendar or events?
Harmon:

Barb The calendar.
Schwartz:

Kathy O.K. We did nothing with the calendar.
Rhoads:

Barb No, go to the calendar.
Schwartz:

Kathy Alright. We have done nothing with the calendar so it's really not part of our punch
Rhoads: list tonight.

Tony I have a pretty good idea of what is wrong on this. If there is any time that you know
Harmon: would you please just don't bring it to a public meeting, just email it to me.

Barb (inaudible) 8:45

Schwartz:

Tony Send an email to me and I will be more than happy to address it right away.

Harmon:

Male: Hold on . . . only one person . . .

Barb This is the calendar that I updated.

Schwartz:

Kathy Yes.

Rhoads:

Barb Could you scroll down? Up, up this way. Do you see this is one text? Do you see
Schwartz: this is another text? Font. I'm sorry. That's one font and that is another font. I
didn't change them. Somebody put all of this in blue.

Tony I never touched it.

Harmon:

Barb Whoever got in there . . .

Schwartz:

Kathy Never touched it.

Rhoads:

Tony Never touched it.

Harmon:

Barb This is what I refer to pretty much every page on this website now the text changed in
Schwartz: the middle of the pages. The fonts changed.

Tony I never touched that.

Harmon:

Barb The boldness changes.

Schwartz:

Kathy We were not able to get in here because we didn't have a proper password.

Rhoads:

Tony To get into the calendar part I left whatever was up there . . .

Harmon:

Barb Somebody messed with the calendar because a lot of this said "no committee", "no
Schwartz: committee", "no committee." It was a mess.

Mayor: No committee?

Public Record

Barb Yes. And the calendar was made to be dummy proof and I can attest to the fact that it
Schwartz: was because I have never done a calendar. Go to another page and I will just point
you out some . . .

Tony Which page would you like?
Harmon:

Barb You can just pretty much pick any page.
Schwartz:

Kathy Let's go back to "Emergency Services." We never did police, fire or . . . we did to
Rhoads: Board of Public Affairs. Let's open Board of Public Affairs because we did change . .
. if you page down we changed these names, Brian Greer, President, David Johnson
and Kieran O'Rourke. That was the sum total of our change on that page.

Barb And you will notice all of the text is the same as it is supposed to be. Every page
Schwartz: should be like that. The font. Every page should have identical font. And fonts were
preset.

Kathy So we have done "Services". Let's do "Zoning" real quick.
Rhoads:

Tony The "Zoning" xxxxx 6:44 is over here.
Harmon:

Barb Go to Village Council.
Schwartz:

Male: xxxxx 6:37

Tony Village Council. Is that what you are looking for?
Harmon:

Barb You are on it. Stay where you are at. O.K. This is the original draft.
Schwartz:

Kathy Yes. We added to it.
Rhoads:

Tony Come all the way down.
Harmon:

Barb No. I want this to come down.
Schwartz:

Tony Oh, I'm sorry.
Harmon:

Barb “UA”

Schwartz:

Tony Yeah, I threw that up there real fast.

Harmon:

Barb It’s a common abbreviation for urinalysis. It also means “unavailable” but when you
Schwartz: start with “not available” we should finish.

Tony I will fix that.

Harmon:

Barb Some of these do not work. These hyperlinks do not work. I do not have the list but
Schwartz: some of them do not.

Tony Send me the list and I will check it.

Harmon:

Barb That’s not my job. That’s your job.

Schwartz:

Kathy We will check them.

Rhoads:

Barb It’s your job to make sure it works.

Schwartz:

Kathy We will check them.

Rhoads:

Barb This graph here should line up with this graph. See what I am saying?

Schwartz:

Kathy You mean the columns?

Rhoads:

Barb The columns.

Schwartz:

Tony Why?

Harmon:

Barb Continuity. It just looks better.

Schwartz:

Tony It’s a different year.

Harmon:

Barb Xxxxxx 5:22 by this. Have you changed . . . I am just looking for continuity. But

Schwartz: that’s me. “February” is spelled wrong in two places.

Tony I see that.

Harmon:

Barb You shouldn’t need spell check for “February.”

Schwartz:

Tony When I just throw the stuff up there . . .

Harmon:

Barb For \$30 an hour, Mr. Harmon, you should not be throwing it up there.

Schwartz:

Kathy If you had 100 . . . (inaudible) 4:51

Rhoads:

Barb You made it an urgent issue. It wasn’t urgent. We have this out in the world wide

Schwartz: web and we have proven ourselves four times we cannot spell.

Kathy I am not defending the spelling errors.

Rhoads:

Barb But some of these links do not work. Some of these links when you click on them the

Schwartz: date does not match the minutes.

Kathy The ones I have tested do open. I have not checked every one to make sure they

Rhoads: match. That is something I knew I needed to do.

Barb And when you open one of those they are going to come up in Word docs.

Schwartz:

Kathy I don’t see how they could because I didn’t send him in Word docs.

Rhoads:

Barb Alright, open one. Open November 8th.

Schwartz:

Kathy Well it would have to be after November to make sure.

Rhoads:

Barb Anything with “UA” on it?

Schwartz:

Tony That’s a doc. That is definitely a Word document.

Harmon:

Kathy That is a Word document.

Rhoads:

Tony I only put up what I was sent.
Harmon:

Barb I agree. I'm not challenging that but if you are loading on the website it should be a
Schwartz: PDF. It should not be a Word doc.

Male You could actually offer both.

Barb Let's get one format right.
Schwartz:

Kathy I think we should stick with PDFs. I'm fine with that. And that is my issue. I sent
Rhoads: him what we had. They stayed the same except for the dates. We didn't change any
of the . . . xxxxxx 3:28.

Female: XXXXXXXX 3:27 a lot of issues then.

Barb XXXXXXXX 3:26.
Schwartz:

Male: XXXXXXXX 3:21

Male: He actually got a speeding ticket that day. (Inaudible) thru 3:06

Barb You can change, go up I guess, down then, I'm sorry. The opposite of where I tell
Schwartz: you to go. About xxxxxx 2:59 is now chairman of Guilford Township not Glen
xxxxxx 2:55. And just an FYI, Kathy, out in Medina County . . .

Tony Hold on, that's a chart.
Harmon:

Male: It doesn't say xxxxxx 2:49

Female: Inaudible 2:48 thru 2:40

Barb I can tell you the Medina County List of public officials, Kathy, you have the wrong
Schwartz: email address.

Kathy O.K.
Rhoads:

Barb XXXXXX 2:34 thru 2:31
Schwartz:

Tony And this one here . . . I didn't do
Harmon:

Barb That's what I am saying. XXXXXX 2:27 is now the Chairman.
Public Record

Schwartz:

Male: XXXXX 2:25. Cichar.

Inaudible 2:22 through 2:09

Kathy XXXXX 2:09 officials except for xxxxxx 2:07 is now correct.

Rhoads:

Barb Schwartz: The spacing is off but you know. I guess my problem is we have a perfectly good laid out website that was outdated and now we have a website that is more current but out of whack.

Kathy Rhoads: And the out of whack can be fixed.

Barb Schwartz: It's like we broke it and now we are going to fix it. I guess my concern is why didn't we . . .

Kathy Rhoads: We didn't really break it. It's just . . .

Barb Schwartz: When our tax and our things go like this, Kathy, when they didn't before xxxxxx 1:30.

Kathy Rhoads: We will make a difference and be better.

Barb Schwartz: As long as I am not paying \$30 an hour to get it fixed.

Kathy Rhoads: This is part of the same \$600 contract. About the audios, I have to check with Jim Carrick because I don't know if he has had an opportunity to (blip) 1:12.

Male: (inaudible) 1:10.

Kathy Rhoads: He may not have an opportunity to save it in that format (inaudible)1:05.

Barb Schwartz: Didn't you just say you can do MP3's?

Brian Schwartz: I'm pretty sure it can handle MP3's. I will have to think back how I set that up. XXXX :58

Barb Schwartz: Why would you set it up to do something that we don't use?

Tony I don't know.

Harmon:

Barb Schwartz: Give a Brian a chance to get back to you before you spend money and convert things that you may not need to.

Kathy Rhoads: Well, we are going to convert xxxxxxx :41. That has not even been presented tonight.

Barb Schwartz: Well, you may not even have to convert. Just do it. Know how to get it off of the website.

Tony Harmon: Well, that was the other thing with the audio files. It should have some form of you could . . . maybe putting out MP3s. It should give xxxxxxx :22 that would be finalized xxxxxx :19 at. I am not sure how you do it but I do know on a lot of digital ones that is . . . (inaudible to end.)

Continued on next audio

Resuming 10/10 Technology Committee Meeting

Kathy Rhoads: We will go through each of these committee minute audios. I actually don't think it should say "not available." I think it should say "available upon request." Not that the audio is "not available" it is just you have to request it.

Barb Schwartz: My request would be don't use acronyms. I had one person call me today and say "why are you posting urinalysis on your web site? I said, "UA could mean unavailable." She said, "it is common urinalysis." I said, "O.K." You use abbreviations. You don't use acronyms because you are assuming everybody understands what the acronym stands for and you should not assume on your post.

Kathy Rhoads: Alright. Other than meeting minutes, is there anything else you need to do on "Contact Us." "Contact us" to stay basically the same.

Barb Schwartz: On the "Contact Us", Mayor, you get an email every time somebody uses that format.

Mayor: Umm.

Barb Schwartz: Would you print us up a list of the questions you have had for the past year?

Mayor: All it says on there is "Contact Us."

Barb Schwartz: Don't you get an email saying what these people want?

Mayor: Oh, on that one, yeah. It comes right in. I thought you meant the one every time
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somebody goes in there.

Barb Schwartz: Well, yeah. It is a “Contact Us” form but then when someone utilizes it you get an email, correct?

Mayor: I only get it if it is coming to the Mayor. I don’t get it posted to anybody else.

Barb Schwartz: If somebody uses the “Contact Us” form on the web site, do you get an email with their question?

Kathy Rhoads: It sounds like we need to verify that that is actually working?

Barb Schwartz: It is working.

Kathy Rhoads: O.K. I hadn’t tested it so I don’t know.

Barb Schwartz: It is working. You get an email saying “I need this.” “What is this?” Correct?

Mayor: Yeah, but the ones I get are usually addressed to something they want me to do.

Barb Schwartz: All “Contact Us” requests go to the Mayor on email, correct?

Brian Schwartz: That is the original way I set it up. She gets a notification xxxxxxxx 9:20 that and a form has been edited; that it has been modified.

Mayor: Right.

Brian Schwartz: And she has the ability to go look at the form then. I think she just wants that list printed out.

Barb Schwartz: Have you looked at the forms?

Mayor: No. I get an email but when it says it has been edited I just figure . . .

Barb Schwartz: It says “it has been edited”; “click here.”

Mayor: I do and nothing comes up. I even sent it to Ivan Reid. It didn’t come up for him either.

Kathy Rhoads: We will check that out and see what is going on. Because I hadn’t tested it because we haven’t touched it so I assumed it was working.

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Barb It is working.

Schwartz:

Kathy We'll check.

Rhoads:

Barb It is working.

Schwartz:

Kathy We'll see. It is possible that something happened. I will check it out and see. As far
Rhoads: as what we have available out of the book that I got from Jim's office has been posted. If there is nothing on here, like if we don't have something after November of 2010 means it is not in the book.

Barb Oh, I know. That is why it's not there.

Schwartz:

Kathy So we will have to get with the committee chairs. That is the next step. .

Rhoads:

Barb I used to see the book on the back desk saying "Committee members, please put your
Schwartz: minutes in here" for this purpose and they were doing it. So, I understand better than anybody why it is not updated.

Kathy And, they weren't there. And the process of given them to Jim Carrick has apparently
Rhoads: broken down as well because we were not giving them (blip in audio) those get updated. Is the committee O.K. if I send an email to the committee chairs explaining that they need to look at the website and find out what they have not updated and have that sent to Jim?

Male: Sure, that's O.K.

Barb They would be your best source.

Schwartz:

Kathy And, I have also noticed the minutes themselves have some atrocious misspellings in
Rhoads: them that we are correcting because they are official minutes. Some of the attachments I think we need a different process for those because I think we should summarize rather than actually include the attachments. Maintenance reports is one example of that. If you are O.K. with that?

Barb Well, I'm not because I don't think we can summarize the maintenance report. Maybe
Schwartz: we could proof it before they print it? Have someone work with them on it. I understand exactly what you are talking about. We have some spelling issues.

Kathy Part of that was the software. They had a broken laptop and bought software that they
Rhoads: did not have the money to replace. My understanding is that it should be much easier. They could not run the spellchecker.

Barb This administration is known as we cannot spell and it's painful.

Schwartz:

Kathy So that pretty much concludes the punch list, I think. There is no outstanding
Rhoads: legislation. Bid specs still need to be discussed by this committee. The sign
downtown continues to be updated. Is there is any discussion on the sign downtown?
New business we have actually done the punch list at this time. We have talked about
the DotNet Nuke software versions and options for updating the options, either we
update or we don't. We have to because of the audios or we don't because of the
audios. Those are still outstanding questions. The Go Daddy.com bills I don't have
those with me. I can pull them up if we need to. What was done is whatever was on
last year's Go Daddy.com list of things that the Village owed, I did update.

Barb O.K.

Schwartz:

Kathy And that was discussed in another meeting.

Rhoads:

Barb Alright. Here is my question on the Go Daddy bills. The SSL certificate . . .

Schwartz:

Kathy Yes.

Rhoads:

Barb For \$50? Do you know what an SSL certificate is?

Schwartz:

Kathy It makes the web site secure.

Rhoads:

Barb For credit card transactions?

Schwartz:

Kathy We had that last year.

Rhoads:

Barb It was free. When you go on Go Daddy's website,

Schwartz:

Kathy Um um.

Rhoads:

Barb You get an SSL certificate free when you purchase hosting.

Schwartz:

Kathy I will talk with them again. I talked with Crystal at Go Daddy.com and I asked her
Rhoads: specifically what security was she talking about. I will ask them to rephrase that for
me in more detail because they . . .

Barb Should Brian explain what an SSL certificate is for you?
Schwartz:

Kathy I know what an SSL certificate is.
Rhoads:

Barb That's what it is. We got it free last year and they include it in every package hoping
Schwartz: you will renew it in the next year . . .

Kathy And I did because I just renewed whatever we had last year.
Rhoads:

Barb Right. Umm, well, we didn't need that.
Schwartz:

Kathy
Rhoads: Then if we do not need it then I will gladly cancel it.

Barb You already paid for it.
Schwartz:

Male: Can I make a suggestion? Hold on. Should you restart the tape.

Kathy I already did.
Rhoads:

Male: Sorry. You are ahead of me.

Barb And the other issue I have on the Go Daddy bill is we paid for a year the monthly rate
Schwartz: times 12 rather than the yearly rate. On Go Daddy.com's web site they have a
 monthly rate of say \$15.00 a month. They have a yearly rate of say \$12.00 a month.
 We paid the monthly rate 12 times rather than the yearly rate 12 times.

Kathy
Rhoads: For last year or that is what we signed up for this last year?

Richard Yearly rate one time.
Barbera:

Barb Yeah. Instead of paying the yearly rate one time we paid the monthly rate 12 times.
Schwartz:
Richard 12 times. So if we would have paid the yearly rate we could have gotten a discount.
Barbera:

Barb A discount of \$60.00.
Schwartz:

Male: O.K.

Barb Schwartz: You also have an option of a two year and I believe three year?

Kathy: Yes.

Barb Schwartz: And every year it is a greater savings.

Mayor: Brian and I discussed that though and with being elected officials changing all of the time we did not want to lock somebody in to something that they might have changed.

Barb: But certainly this council would lock in for three years. I mean, we are going to be here for three years.

Kathy: But I did not know that at the time I renewed so I renewed for 12 months.

Barb: And see this is the part of the communication.

Kathy: I did communicate that in an open meeting. It was stated in an open meeting that Jim Carrick make the credit card available to me and that I would renew for one year whatever was out there.

Barb: I am talking just emails. You said “I’m going to renew this. Does anybody know anything about it?”

Kathy: It was in an open meeting.

Barb: But if we don’t come to your meetings, Kathy, how would we know this. I shouldn’t have to come to every meeting to know what is going on. Send an email once in awhile.

Kathy: That was. . . I’m not even sure what meeting that was in. I will have to go back and listen to the audios. That was not in the Technology Committee meeting. That was in a meeting that Jim Carrick would have attended which either makes it Finance or Governance or Council.

Barb: Well then maybe it needs to be more detailed and I have to go back to xxxxxxxx 2:16. I don’t know. And I am not trying to be critical. And, I am sure it comes across that way and, Carol, every issue here leads right back to you.

Kathy: That I take exception to.

Barb: She stopped communicating and that is where the website fell apart. I was on the Technology Committee and you pulled me off. Yes. Rick?

Kathy: You know, let’s not go there.

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Barb: And I am trying to get it forward because this is not correct and I am still not happy spending \$600 for 20 hours.

Kathy: And you don't have to be. It is just what I did based on my understanding of what needed to be done.

Mayor: Are we close to being done?

Kathy: I have to state a couple of things that may have led for me to come to the conclusions I did. Last year I don't remember being asked question one about how the website was supposed to look or what the content needed to say. It was never brought up in an open meeting. I was never asked what the payment should be for a website person; it just happened. I was faced with a problem that needed corrected because we had a number of people who were being very xxxxxxxx 1:01 that all of us ran on transparency and we could not even keep the website up to date. I tried to correct that as quickly as I could. I obviously have not pleased everyone and we will need to rectify this as quickly as possible. I appreciate your guys' patience tonight in the meeting. I appreciate you going through the tedious job of the final punch list. I have some notes. We will continue to look for any other errors. We do need to put forth, and it was not something we are going to make a decision on tonight, we do need standards which we said we would do. We would focus on the short term first. We will put long term standards in place and an update procedure. We should not be updating the website daily and needs to get a more weekly process, maybe even biweekly if possible of updating the website. So, we will need to put that process in place as we move forward as a committee. First, do you have any other comments before we adjourn? I will take a motion to adjourn.

Richard Moved.

Barbera:

Kathy: And then all in favor (end of recording). No ending time provided.