

SEVILLE VILLAGE COUNCIL  
FINANCE COMMITTEE MEETING  
JULY 19, 2010

Mrs. Schwartz called the meeting to order at 7:02 PM.

Present: Mayor Carter, Barbara Schwartz, Rick Stallard, Roger Kilgore, Jim Lovejoy, Kathy Rhoads, Richard Barbera, Fiscal Officer Jim Carrick

Motion to approve the minutes from July 6, 2010 made by R. Kilgore, seconded by J. Lovejoy. Aye votes all. Minutes approved.

Fiscal Officer J. Carrick reported the following:

There will be a standard police transfer ordinance in the amount of \$40,000.00.

Revenues for June 2010 were \$42,000.00 more than June 2009.

Expenses were \$27,000.00 less for the same time period. We have currently collected \$15,770.52 more than last year. Our expenses are down by \$96,355.83. We are staying on or under budget.

General Fund balance at the end of June was \$281,405.85.

By the end of June we have already collected 62% of our real estate and municipal income taxes, which are our two biggest taxes. On Police wages we have paid 51% of the budget through the end of June. There were 3 longevities paid this month. The legislative budget is at 40% through the end of June.

The increase in gas prices to date has not affected their operating budgets.

B. Schwartz brought up the most recent CCA report. She questioned the Schneider tax income, which shows it is up, even though they have closed. We will follow up with the CCA.

R. Stallard presented the prices for the windows for the old BOPA building. The tenant will do the installation for free. There may be some incidental supplies also needed. The total for the windows is \$2,345.68. The purchase will be made from Norandex in Medina. We will look into how the purchase should be made as far as Village purchase, which would be tax exempt, or contractor purchase that would be contractor prices. We will determine which avenue of purchase is better. The Village does not pay sales tax on any purchase. R. Stallard will look into this. R. Stallard made the motion to send this to Council, seconded by J. Lovejoy.

K. Rhoads has not made contact with Ed Steele on the grants. She will report on this at the second finance meeting in August.

Mayor Carter has not made contact with Mr. Detwiler of the Kiwanis yet. This is for donation for the K-9 unit. She also will report at an August finance meeting.

B. Schwartz reported that she has spoken to Fire Dept. Chief Winkler. He agreed to help us determine any heat loss from the building. When the cold

weather settles in, they will take pictures of the Village Hall building with their thermal imaging camera, to help us identify areas of concern.

J. Lovejoy discussed the Giaouque property. He reported that J. Sobczak was not interested in doing anything with the property. It was determined that this topic will go back to the Park Committee for further discussion.

The fiscal officer was without a computer for a few days due to a virus. Therefore the audit completion and payroll transfer was delayed accordingly. J. Carrick is back on track with completion dates soon.

K. Rhoads needs the parcel numbers for the Giaouque property. R. Stallard will email her the info.

R. Stallard reported that we have received the entire \$6,500.00 in the CRA account from the 13 companies involved. B. Schwartz needs the status of the 13 companies as to their time limits. No current file is in the Village's possession. R. Stallard will obtain a copy for the Village records. B. Schwartz advised the committee that the CRA fund currently has a \$27,900.00 balance. The \$1500.00 yearly membership fee is paid out of legislative. We also paid a \$7,000.00 fee for 2010 out of this account. Under this scenario the account is on track to lose \$500.00 a year. R. Stallard will be proactive in attempting to work on a cooperative effort and/or renegotiating the Village's contract with B. Dentler. B. Schwartz is stated now that we have committed the CRA account to possible expenditures for the fiber optics; we have to keep the fund viable. Starting with the budget for 2012, we have to budget one year of expenses, or approximately \$12,000.00 from the CRA account, or it will be an audit issue. The money according to contract has to be available and appropriated. If we do not get called upon to contribute to the fiber optic bond reserve fund at all or for no more than 2 out of the 5 years we will be ok.

B. Schwartz reported that residential property real estate tax revenues will decrease by 9% next year and agricultural will decrease by 5%. All other funds will drop also. B. Schwartz questioned a 2% cap, and it does not apply to these taxes according to the auditor's office. B. Schwartz advised the committee that we recently submitted our proposed budget for 2011 to the auditor's office. The CCA forecast for 2011 is also reduced.

B. Schwartz advised the committee that when we start budget discussions we must also include the employee job and salary histories into the equation. That information, along with equipment, supplies, training, etc. is all part of the discussion. Mayor Carter feels that longevity pay, because our employees still get it, is a raise. She stated that the county employees no longer get longevity pay. B. Schwartz stated that longevity amounts vary greatly by employee.

Mayor Carter thinks that with the times the way they are, that our employees are lucky they are working. B. Schwartz clarified we are not necessarily talking raises, but we have to do the work on all personnel to determine where everyone is at in regards to performance reviews and salary history.

Mayor Carter stated that several personnel files are not current as far as performance reviews. Sgt. Milton stated that he has not had a performance review for several years. Mayor Carter wants the Finance Chair to pull the personnel files and get all the info in line for budget discussion. The mayor stated the files she has pulled show no job performance reviews since 2007. B. Schwartz will also include longevity amounts and years of service. Mayor referred to Sgt. Milton for input on forms. There was discussion about when yearly performance reviews should be done. R. Barbera suggested every September. B. Schwartz suggested an earlier date that would fall within the budget discussion time frames would be more appropriate. J. Lovejoy asked when Sgt. Milton last received a pay raise. Milton indicated it had been about 4 years. Mayor Carter said the feeling she gets from the Village employees is that they are grateful to have a job, they like their jobs, and she thinks that it would be hard for them to take a raise if offered. Everyone acknowledged times are tough for our residents. Kilgore and Lovejoy will coordinate efforts for the street/park employees. R. Kilgore stated that the superintendent has always done the reviews. Parks committee is planning a work session.

R. Barbera questioned where the money from Mayor's Court is reflected in the fund balances. J. Carrick advised which funds the money from Wadsworth Court goes in to. We will get a report from the fiscal officer as to how much money we get in monthly.

B. Schwartz questioned the committee about the surety bond or some type of guarantee or letter of credit from Charles Marshall that was previously discussed. The purpose was to strengthen the contract with Mr. Marshall on the fiber optics. K. Rhoads and R. Stallard felt that the Village Solicitor Ted Lesiak had provided adequate reassurance as to the viability of the agreement at the council meeting and therefore did not feel it necessary. Schwartz was questioning this, as it was never discussed at finance again, yet the direction of some of the members had changed in this regard.

B. Schwartz also clarified that our contract with Charles Marshall for the fiber optics is with Beacon South only. This includes only the properties in Seville, which are limited to approximately 41 acres. This is represented by 8 lots. R. Stallard wanted clarification of the land by the railroad and whether that was included in Beacon South, and it is not.

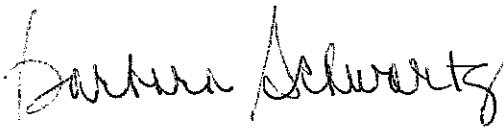
K. Rhoads wanted to know when she would be able to get information from J. Carrick on previous budgets and fund balances. It was stated that by August committee meetings this information would be available.

B. Schwartz reiterated that the budgets are in line and everyone has worked very hard for this outcome. B. Schwartz has already confirmed that revenues are dropping for next year.

There was no further new business. There was no privilege of the floor.

Motion to adjourn made by R. Stallard, seconded by J. Lovejoy.  
Meeting adjourned at 8:03 PM.

Minutes respectfully submitted by-

A handwritten signature in cursive script that reads "Barbara Schwartz". The signature is written in dark ink and is positioned above the printed name and title.

Barbara Schwartz  
Finance Chair