

VILLAGE OF SEVILLE
FINANCE COMMITTEE MEETING
16 APRIL 2012

Mrs. Schwartz called the meeting to order at 7:20. The meeting opened with the pledge of allegiance.

Present: Barb Schwartz (Chairman), Kathy Rhoads, Rick Stallard, Larry Landis, Leslie Miller,

Absent: None

Mrs. Miller moved to approve the minutes from the March 19th meeting. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the minutes from the April 2nd meeting. The motion was seconded by Mrs. Rhoads. Mrs. Miller abstained. All other members of the committee voted to approve the minutes from April 2nd.

Privilege of the floor

None

Fiscal Officer Report:

All Village funds remain at or above expected levels. Both receipts and expenses are in line with budget projections.

The tagging of Village assets has not been started.

Ordinances under consideration:

ORDINANCE NO. 2012-04

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES FOR THE YEAR 2012.

The second reading was on February 13th. The ordinance was tabled on March 12th.

Mrs. Schwartz had several points concerning the ordinance.

Mrs. Schwartz explained the need for the ordinance. The ordinance would take effect only if there are increases in the value for any pay level. It does not cover level increase for employees that have met the requirements for a particular level.

Level increases cannot be given unless all the requirements of the next level.

Medical insurance has increased 19.4% for the next contract. There may be more substantial increases in the coming year. There may be a need to increase the employee contribution or change the plan.

Mrs. Schwartz will contact Frank Harmon from Ohio Insurance Services to make a presentation to council on any options.

With the proposed wage increases to street, parks and fiscal officer will use up all the appropriations for wages and medical in those categories.

Job descriptions for all departments will need to be evaluated.

There was a discussion on the CCA income tax reports.

There was a discussion on the responsibilities of the fiscal officer.

It was pointed out that any increases to wages should be sustainable with projected income figures over the next several years.

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Mrs. Schwartz moved to ask that wages for the street and park employees should be referred back to the appropriate committees. The motion was seconded by Mrs. Miller. Mrs. Miller and Mrs. Schwartz voted yes. Mrs. Rhoads, Mr. Stallard and Mr. Landis voted no. The issue will be revisited at the next finance meeting.

Old business

The Mayor reported that Dan Lloyd had the lowest estimate for the work at 40 West Main. Mrs. Miller moved to have Mr. Lloyd perform the necessary repairs to 40 West Main Street not to exceed \$2,500. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

The Mayor reported that an architect will be needed for the work at 44 West Main Street before proceeding.

Any work at 6 Spring Street will be delayed until 2013. The records being stored there need to be re-organized.

Only one estimate for the payroll audit has been received to date. The solicitor has recommended that an outside firm perform the audit. The committee would like another estimate before proceeding. Mrs. Schwartz will obtain a second estimate. The parameters of the audit need to be clearly defined concerning what items will be audited and the years the audit will cover. The audit would have to cover all employees for the parameters and time frame involved.

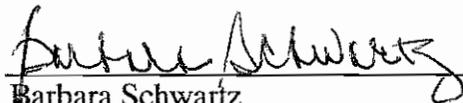
A standard procedure for the reporting of time for all employees would be beneficial.

New business

There was a discussion at Parks about flag pole lights. It will need to be determined which line item the expense will come out of.

Mr. Stallard moved to adjourn. The motion was seconded by Mr. Landis. The motion passed unanimously.

Adjourned at 9:24 PM



Barbara Schwartz
Committee Chair