

**VILLAGE OF SEVILLE
COUNCIL MEETING
July 11, 2011**

The meeting was called to order at 7:00 PM by Mayor Carol Carter. The meeting began with the pledge of allegiance. A prayer followed.

Present:

Barb Schwartz Roger Kilgore James Lovejoy
Richard Barbera Kathy Rhoads
Carol Carter-Mayor Ted Lesiak-Solicitor

Absent: Rick Stallard

Mr. Lovejoy moved to accept a \$25.00 donation from Nancy Hoskinson to the Park Department. The motion was seconded by Mr. Kilgore. The motion passed unanimously.

Mrs. Schwartz moved to approve the minutes from the June 13th council meeting. The motion was seconded by Mr. Lovejoy. The motion passed unanimously.

Mr. Kilgore moved to approve the minutes from the June 20 council meeting. The motion was seconded by Mr. Lovejoy. The motion passed unanimously.

Mrs. Schwartz moved to approve the minutes from the June 22 council meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills from 06-14-2011 to 07-11-2011. The motion was seconded by Mr. Lovejoy. The motion passed unanimously.

Nancy Girton from The Medina County Auditor's Office said that they 2013 reappraisal process has begun. She also reported that the pet adoptathon went well.

Privilege of the floor:

There was a discussion concerning the status of the BMX bike park in conjunction with the Make-a-Wish Foundation. There was nothing new to report at this time.

There was a discussion of the status of trash pick-up by a single hauler for the Village. A public meeting will be scheduled by has not been as of this meeting.

There was a discussion on the status of the house at 83 West Main that has been declared a nuisance by the Village. All information has been sent to Chase Bank because they own the property. There are environmental and legal concerns that need to be addressed before the Village can take further action.

Solicitor's Report:

Mr. Lesiak had nothing to report.

Summary of committee activity:

Mr. Barbera gave a brief report from the finance committee.

Mr. Barbera gave a synopsis of the current government committee activity.

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Mr. Stallard was absent so there was no report from the zoning committee.

Mrs. Rhoads reviewed the safety committee activity.

Mr. Lovejoy had no report from the park committee meeting.

Mr. Lovejoy had no new information from the utility committee to present to council.

Mrs. Rhoads informed council of the technology committee activity.

Mr. Kilgore summarized the street committee activity.

Mr. Stallard was absent so there was no cemetery committee report.

Ordinances under consideration:

Mrs. Schwartz moved to untable ordinance 2011-17. The motion was seconded by Mr. Lovejoy. The motion passed unanimously.

ORDINANCE NO. 2011-17

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE VILLAGE OF SEVILLE TO CONTINUE TO PARTICIPATE IN THE OHIO MUNICIPAL LEAGUE WORKERS' COMPENSATION GROUP RATING PROGRAM FOR THE YEAR 2012.

This was the third reading.

Mrs. Schwartz moved to adopt ordinance 2011-17. The motion was seconded by Mr. Kilgore. The motion passed unanimously and the ordinance was adopted.

ORDINANCE NO. 2011-22

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO REGULATING AMUSEMENT ARCADES.

No action was taken on ordinance 2011-22 and it remained tabled.

ORDINANCE NO. 2011-40

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO ADOPTING SECTION 607.02(B)(8) OF THE SEVILLE VILLAGE ZONING CODE.

This was the third reading.

Mr. Kilgore moved to adopt ordinance 2011-40. The motion was seconded by Mr. Lovejoy. The motion passed unanimously and the ordinance was adopted.

ORDINANCE NO. 2011-41

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING THE RULES OF ORDER OF THE COUNCIL OF THE VILLAGE OF SEVILLE.

The first reading was completed. Mrs. Rhoads moved to table ordinance 2011-41. The motion was seconded by Mr. Barbera. The motion passed unanimously and the ordinance was tabled.

ORDINANCE NO. 2011-42

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AUTHORIZING THE APPLICATION OF SECTION 608, THE COMMERCIAL MIXED OVERLAY DISTRICT TO PPN 012-21A-17-080 WITHIN THE VILLAGE.

The first reading was completed. No further action was taken.

ORDINANCE NO. 2011-43

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE 2011 APPROPRIATION ORDINANCE NO. 2010-61.

The first reading was completed.

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Mr. Barbera moved to suspend the three reading rule. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

Mrs. Schwartz moved to adopt ordinance 2011-43. The motion was seconded by Mrs. Rhoads. The motion passed unanimously and the ordinance was adopted.

ORDINANCE NO. 2011-44

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO AMENDING ORDINANCE 92-35 AS AMENDED, ESTABLISHING CERTAIN JOB DESCRIPTIONS FOR VILLAGE PERSONNEL TO AMEND THE JOB DESCRIPTION FOR THE SEVILLE BOARD OF PUBLIC AFFAIRS OFFICE MANAGER AND DECLARING AN EMERGENCY.

The first reading was completed.

Mrs. Rhoads moved to add emergency language to ordinance 2011-44. The motion was seconded by Mrs. Schwartz. The motion passed unanimously.

Mrs. Schwartz moved to suspend the three reading rule. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

Mrs. Schwartz moved to adopt ordinance 2011-44. The motion was seconded by Mrs. Rhoads. The motion passed unanimously and the ordinance was adopted.

ORDINANCE NO. 2011-45

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING ORDINANCE 2005-59 ESTABLISHING AN EMPLOYEE HANDBOOK SETTING FORTH THE PERSONNEL POLICIES AND PROCEDURES FOR VILLAGE EMPLOYEES TO AMEND THE ON-CALL PAY SECTION FOR BOARD OF PUBLIC AFFAIRS EMPLOYEES

The first reading was completed. No further action was taken.

Old Business:

None

New Business:

Mr. Lovejoy made a motion to approve a plan to have the Fiscal Officer take the minutes for Council meetings and the BOPA, Finance, Technology and Government committee meetings. The Office Administrative Assistant would be responsible for Zoning, Safety, Street and Park committee minutes. The motion was seconded by Richard Barbera. The motion passed unanimously.

There was a discussion concerning the moving of Village records by The Seville Food Pantry at 6 Spring Street. There is an agreement between The Village and The Food Pantry concerning the storage room where the Village records had been stored. The records had been moved to another room at the same address without the knowledge of the Fiscal Officer. It was determined that this is a serious issue. There could be serious financial problems if the Village is sued if any of the records were destroyed. There were two priorities for this meeting. The first was whether there was a breach of the contract and what should be done about it. The second was what would be done to secure the records. Several suggestions were made as to where the Village could set up a records storage room including moving them to the Village Hall at 120 Royal Crest. There was also some discussion about scanning the records and storing them in an electronic format of some type. The Fiscal Officer said he would have to look at each suggestion more in depth to see

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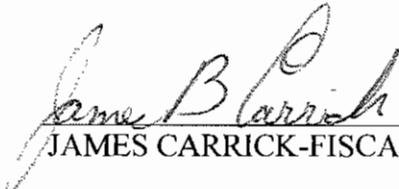
if any of them were feasible. It was determined that the Fiscal Officer would go to 6 Spring Street the first thing in the morning to take measurements and see what records would need to be moved. If the records can be moved then Council can modify the agreement with The Food Pantry for the use of the records room.

Mrs. Schwartz made a motion to adjourn. The motion was seconded by Mr. Lovejoy. The motion passed unanimously.

The meeting adjourned at 8:56 PM



CAROL CARTER - MAYOR



JAMES CARRICK-FISCAL OFFICER