

VILLAGE OF SEVILLE  
FINANCE COMMITTEE MEETING  
19 MARCH 2012

Mrs. Schwartz called the meeting to order at 7:05 PM.

Present: Barb Schwartz (Chairman), Kathy Rhoads, Rick Stallard, Larry Landis, Leslie Miller,

Absent: None

Mrs. Miller moved to approve the minutes from the February meeting. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

Privilege of the floor

It was reported that 11 West main Street will be auctioned off at a sheriff's sale on April 19<sup>th</sup>. The estimated value is \$20,000.

Fiscal officer report

All Village funds remain at or above expected levels. Both receipts and expenses are in line with budget projections.

A transfer ordinance will be necessary to transfer:

From General Fund to Street Operating-\$10,000

From General Fund to Police Operating-\$100,000

Mr. Stallard moved to have the legislation prepared for the requested transfers. The motion was seconded by Mrs. Miller. The motion passed unanimously. The Fiscal Officer will provide the Solicitor with the information for the ordinance.

Ordinances under consideration:

ORDINANCE NO. 2012-04

AN ORDINANCE OF THE VILLAGE OF SEVILLE, MEDINA COUNTY, OHIO, AMENDING THE VILLAGE OF SEVILLE'S SALARY AND BENEFITS CODE RELATED TO WAGES FOR THE YEAR 2012.

The second reading was on February 13th. The ordinance was tabled on March 12<sup>th</sup>.

Old business

The drafting of a pre-approved list was referred to committees for approval.

Home Security has provided proof of insurance for 44 West Main but a permit for the outside staircase has still not been received.

Price shopping for office supplies was discussed. Staples and Office max were both contacted but have not responded yet.

There is nothing new concerning estimates for repairs on 40 and 44 West Main. The expenses for the repairs will have to be prioritized because not enough was appropriated for all the repairs.

New business

Estimates for the review and rewriting of the employee handbook have been received from Clemons-Nelson and Lesiak, Hensal, & Hathcock. The LH&H estimate was less.

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Mrs. Miller moved to use Lesiak, Hensal & Hathcock not to exceed \$3,000. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

Village Councilman Roger Kilgore was asked to update the committee on the status of the drainage issue at Cy Hewit Park. Mr. Kilgore explained that 1 estimate had been received and another was due in the next few days. He gave a synopsis of the problems around the pavilions and the solution. The cost should be less than \$5,000. There are also problems at Leohr Park. Mr. Stallard moved to allow Mr. Kilgore to use his judgment to select the best contractor for the job. The motion was seconded by Mrs. Rhoads. The motion passed unanimously.

There was a discussion concerning the procedures for submitting bills for payment. Supervisors were given the authority to have repairs performed as soon as practical in the event of an emergency. Non-emergency bills of \$1,000 or more should be approved by the appropriate committees. Further discussion will be held at other committee meetings. The bi-annual audit is underway. There have been no problems so far.

It was noted that all council members need to do whatever they can to attract residential and commercial development in the Village.

There is nothing new to report concerning the proposed bike park at Cy Hewit Park. If council is considering increases for Village employees in 2012, the Solicitor has asked for consideration for an increase. The committee would need to have an exact increase figure before making a recommendation.

If there is a decision to add personnel to the Park or Street departments, Larry Mapes was recently laid off from Lodi and may be available to fill a position in either department.

Mrs. Miller moved to have a 5 minute recess. The motion was seconded by Mrs. Rhoads. The motion passed unanimously. The committee recessed at 8:07.

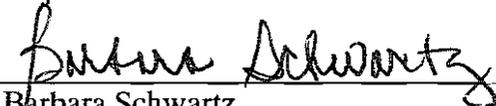
The committee returned from recess at 8:14.

Mrs. Miller moved to enter executive session to discuss personnel issues and invite Mr. Kilgore and Mayor Sulzener to the session. The motion was seconded by Mr. Landis. The motion passed unanimously. Executive session began at 8:15 PM.

Mr. Stallard made a motion to end executive session. The motion was seconded by Mrs. Rhoads. The motion passed unanimously. Executive session ended at 10:40 PM.

Mrs. Miller moved to adjourn. The motion was seconded by Mr. Stallard. The motion passed unanimously.

Adjourned at 10:41 PM



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Barbara Schwartz  
Committee Chair