



**Parks & Streets Committee Meeting Minutes
Wednesday, August 26, 2015**

Call to Order:

Acting Chair Larry Landis called the meeting to order at 6:45 p.m.

Roll Call:

Present: Chair Kathy Rhoads (arrived 6:47p.m.) Larry Landis, Carol Carter, Sue Cox, Bonnie Gordon and Alternate Leslie Miller

Absent: Carol Carter

Approval of Minutes:

Sue Cox made a motion to approve the Parks & Streets Minutes of July 22, 2015, and the motion was seconded by Bonnie Gordon. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Mr. Landis made a motion for the Committee to move the Pending Legislation discussion ahead of Privilege of Floor. Kathy Rhoads seconded the motion. Aye votes all.

Pending Legislation

Mr. Landis read the following:

2015-33 – Ordinance to allow levy upon the lots and lands of certain properties within the Village an assessment for unpaid sidewalk improvements. Second Reading was August 10th.

2015-41 – Ordinance of Public Improvement and Declaring Emergency (adopts the estimated assessment and takes into account any objections granted)

Mr. Landis read aloud Resolutions 2015-10. A copy of the Resolution is attached. Leslie Miller made a motion to recommend the Resolution be accepted by Council. Kathy Rhoads seconded the motion. Aye votes all. The Resolution will be voted on during the September 14th meeting.

Privilege of the Floor:

Mrs. Young asked for clarification that there is not a special meeting to pass the Resolution 2015-10. The Committee confirmed a special meeting is not needed according to the Village Solicitor.

New Business:

A motion was made by Larry Landis and seconded by Sue Cox to approve \$350 for additional Christmas lights and \$50 for additional ribbon for the 2016 Budget.

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New Business (continued):

Chair Rhoads asked to open a discussion about a playground dedication. There was a discussion to have a half hour ceremony with special guests to include Mr. Henwood and the Parks Department. A plaque will be included. The plaque will read "Play is the highest form of Research – Albert Einstein" and "Dedicated to the Children of Seville, Ohio, who are our greatest treasure and gift to the world. The date discussed is Saturday, October 31st, before trick or treat. Chair Rhoads feels the playground improvement is a great example of Council listening to the residents' desires. Mrs. Cox asked to have a letter written to the Football and Baseball Associations reminding them to clean up after themselves. Mrs. Rhoads will construct a letter.

Mrs. Cox also asked to consider relocating the cannon for safety reasons with its current location being right next to the new tot lot. There was a discussion that in the past there has been resistance to relocating the cannon. There was a discussion about the importance of the cannon at the park. Mrs. Rhoads asked this topic be added to the October meeting and see if we can advertise the topic for the residents.

Leslie Miller made a motion to approve October 31st at 5:15 p.m. for the playground dedication ceremony. The motion was seconded by Larry Landis. Aye votes all. Bonnie Gordon made a motion for the plaque wording to be accepted by Council, seconded by Sue Cox. Aye Votes all.

Future Budget Items:

2016 budget is in progress. The Committee will review the budget in October.

Old Business:

The progress for the Run for the Trails expansion has been slow. There was a discussion about inquiring about engineering fees. Mrs. Gordon will be working to have information for the October meeting. Chair Rhoads will also work with Ted Lesiak.

Snow ban signs 36" x 36" are \$115 and stands are \$128.50. The Committee decided to purchase four signs.

The small Bicentennial signs have been placed. The Department is working on placing the larger ones on Route 3.

Chair Rhoads commented that Mr. Detwiler of the Kiwanis is very pleased with the downtown signs complimenting each other.

Mr. Sobczak announced the whole fence around the tot lot will be installed. The fence will include a locked large gate for maintenance, and two people entry gates.

Kathy Rhoads complimented the Committee on their work.

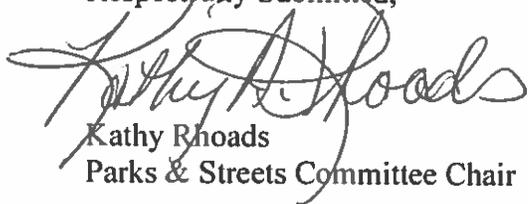
Privilege of the Floor:

Mr. Ogurchak suggested a wrought iron fence around the cannon at Cy Hewit.

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Leslie Miller made a motion to adjourn the meeting and Larry Landis seconded the motion. All were in favor. The meeting was adjourned at 7:42 p.m.

Respectfully Submitted,



Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
August 26, 2015

Project Status **Target finish date**

Park/Street maintenance work:

(Regularly Scheduled seasonal work)

- *Mowing & weeding all parks, council, library & all village owned grounds In Progress
- *Fertilizer applied to lawns Completed
- *Watering all flower beds Downtown Twice weekly
- *Dragging all baseball fields (applying round-up as needed) Completed
- *Tree/brush trimming along roadways In Progress
- *Trash pickup parks/streets In Progress
- *Parks cleanup pavilions, grounds ext. Daily
- *Street sweeping all streets, parking lots, drives & trails In Progress

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings) In Progress July-Sept.
- *Pot hole patching throughout village In Progress
- *Painted/stained all the railing along walking trail Completed
- *Removing dead trees from Leohr Park back filling and seeded Completed

Sign repairs:

- *Replacing old signs with new compliant Phase 3 (all replacements documented) In Progress Dec. 30th
- *Quotes received for new street signs Completed

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.) Completed

Active projects:

- *Resurfacing E, Main st. Sept. 8th Project Status: Scheduled
- *Repairing concrete streets In Progress
- Current construction on (Pin Oak, Cedar Ct. & W. Maple) Completed

*Installed 9 new ADA ramps	Completed
*Repaired downtown curbs & sidewalks	Completed
*Installed 5 new bicentennial signs Milton, E. Main, W. Main, High. Prospect streets	Completed
* <u>Tot lot update</u> : playground equip. walks installed, picnic tables/trash cans, fence & landscaping	In Progress
“currently waiting on pour in place”	
*Installed 4 new concrete picnic table pads at Cy Hewit park	Completed
*Installed 1 concrete bleacher Cy Hewit & 2 bleacher pads Memorial park	
*Installing new park signs	In Progress
*Painted the following: Lions Club, Veterans & Armstrong pavilions, Stan Hope & Cy Hewit swing set and climber at Cy Hewit park	Completed
*Right of way clearing Ryan Rd.	In Progress
*Ditching along Ryan rd.	In Progress
*Pavement painting throughout the village (cross walks, stop bars, parking spaces ext.)	In Progress
*Excavating 70×100 ft. area for new youth baseball batting cage	Planning Stage
*Sidewalk program 2014 uncompleted	Bid Awarded

*“Grant Project” Seville Parks started breaking ground for the new phase 1 tot lot playground addition, walks, handicap accessible picnic tables & playground equipment are just a few of the additions to Cy Hewit Park.

*Mosquito fogging took place on August 13th starting at 7:30 pm and finishing at 9:45 pm we used 480 oz of Anvil 2+2 ULV product at a rate of 5 oz per minute throughout the entire village. Medina Co. Health Dept. deposited mosquito dunks throughout Seville and its surroundings area, next scheduled mosquito fogging is September 3rd.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**