

Seville Village Council
Finance Committee
November 1, 2010

Mrs. Schwartz called the meeting to order at 7:54 P.M.

Present: Barbara Schwartz, Roger Kilgore, Kathy Rhoads, Jim Lovejoy, Rick Stallard, Richard Barbera, Fiscal Officer Jim Carrick, Mayor Carter

Motion to approve the minutes from 10-4-10 made by J. Lovejoy; seconded by K. Rhoads. Aye votes all. Minutes approved.

There will be a standard transfer-operating ordinance for \$25,000.00 for the next council meeting. There will also be a re-appropriating ordinance in the amount of \$50,000.00 for police expenses.

Mrs. Schwartz advised the committee that at the end of October 2010 the fund status balance is \$612,039.53.

K. Rhoads asked about police overtime for this year and it is included in the \$50,000.00 for the police re-appropriating ordinance. R. Barbera questioned Chief Burson about the status of officer's comp time.

Jim Carrick went over the packet passed out to all members. (Copy enclosed) The Certificate of Resources and Appropriations 2011 was discussed. Each category was discussed. The estate tax of approximately \$145,000.00 is included and appropriated in case it needs to be returned. We anticipate the year-end 2011 general fund carryover balance will be approximately \$304,574.10, which is not encumbered.

R. Stallard asked if we could show a breakdown of the dollars that are not tax revenue. B. Schwartz advised that the general fund money is predominately tax money, such as property tax and income tax.

There was brief discussion as to what was an appropriate general fund carryover balance. \$300,000.00 is acceptable for 2011, with possibly \$400,000.00 for 2012, which translates to about 2/3 of our total expenditures.

K. Rhoads told the committee that the Park Committee is looking at wage increases in the range of 2-5%. Mayor Carter asked when raises were last given. B. Schwartz advised that employees have not had any increases since 2008, with the exception of two police officers who had increases in 2009 and Jim Carrick who had an increase in 2009 as part of his employment agreement.

Mayor Carter brought forward that the employees are still getting longevity pay. She said that the county got rid of that some time ago. B. Schwartz brought to everyone's attention that earlier this year when we renegotiated the health care contract, that with the increase in out-of-pocket expenses that the Village employees technically took a pay cut at that time. It has not been determined what the health care situation will be next year. So while the employees did not receive a raise in 2009 and 2010, they did in fact take a pay cut with the change in the health care contract.

R. Barbera advised the committee that individuals collecting Social Security are not receiving an increase this year. B. Schwartz asked R. Stallard to confirm that September 2010 was the highest number of foreclosures in Medina County history.

B. Schwartz advised the committee that we have to be fully aware that everyone's economy will not recover at the same rate, and some were never affected at all. She asked the committee to be sensitive to the fact that while our residents are doing more with less, so are our employees.

B. Schwartz asked the members where they stood on pay increases. There was discussion about step vs. COLA vs. merit increases vs. percentages. B. Schwartz was having difficulty finding exhibits for the corresponding ordinances.

The dollars of pay increases were turned over for the next committee meeting. The street /park employee evaluations are completed and signed. The Mayor has to complete the employee review for the fiscal officer. Chief Burson will be completing the reviews for his department.

Several members felt it important to have a goal of increases for all employees. We need to remain prudent, and small steps will be taken.

The Mayor questioned how increases would work for the employees who work between streets and parks. B. Schwartz advised her that these would be coordinated, not duplicated.

B. Schwartz will be meeting with Kevin Bittaker who designed the step increase procedure, and will advise the committee at a future meeting.

B. Schwartz advised the members that the next committee meetings will be held on Tuesday, 11-23-10.

Members discussed the necessity of a part-time employee to share between parks and streets. After some discussion, it was determined to budget for it and see what next year brings.

R. Kilgore would like to see the employees receive extra money in overtime, rather than hire a part time person.

B. Schwartz told everyone that the Street Dept. was looking at the possibility of no longer doing vehicle maintenance for the police department. Chief Burson advised that they do much of the routine maintenance on the vehicles. At this point it is discussion, not decision.

K. Rhoads advised the amount of time picking up trash and cleaning up after vandalism; approximately 2 men, 3 hours per day.

B. Schwartz recommended percentage raises this year, since we were having difficulty finding the appropriate legislation. This would allow time to do the proper research for each employee position and status.

B. Schwartz walked everyone through the process of how to address department increases and which committees need to be involved.

R. Stallard asked how much longer we have payments on the building. The end date will be May 2025, with no early payoff for the first ten years, which would be May 2015.

J. Carrick advised that the audit is now complete. There were no major issues and everything resolved to the Village's benefit.

There was no privilege of the floor.

R. Barbera made a motion to adjourn; seconded by J. Lovejoy. Aye votes all. Meeting adjourned at 9:10 P.M.

Minutes respectfully submitted by-



Barbara Schwartz
Finance Committee Chair