



**Parks & Streets Committee Meeting Minutes
Wednesday, December 9, 2015**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:51 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Larry Landis, Carol Carter, Sue Cox, and Alternate Leslie Miller

Absent: Bonnie Gordon

Approval of Minutes:

Mrs. Rhoads reminded everyone that this meeting is a combination of the November and December regular meetings due to the holiday schedule. Carol Carter made a motion to approve the Parks & Streets Minutes of October 28, 2015, and the motion was seconded by Sue Cox. Four aye votes. Mrs. Miller abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

There was a discussion the gazebo at Marie Stanhope Park could use more decorations. The Committee agreed to give Mr. Sobczak permission spend up to \$300.00 to purchase garland and red bows for the gazebo.

Mrs. Miller reported the flower pots will be started in February with red, white, and blue flowers. There was a discussion it would be nice to add a flower pot at the Marie Stanhope Park. Mrs. Miller mentioned she added a bicentennial t-shirt and a Captain and Anna Bates coin to The Leadership of Medina time capsule.

New Business:

The Committee considered any outstanding duties for 2015 and felt everything was being handled accordingly.

Mrs. Rhoads asked the Committee to think of Parks and Streets projects that could be highlighted in the State of the Village Address. The Committee discussed that the sidewalks, five year street plan, and tot lot improvements were notable.

The Committee discussed ideas for 2016. The discussion included ideas for additional park equipment for the senior citizens. Mr. Sobczak noted a previous conversation over the summer was about the three senior citizens resident buildings near Leohr Park.

Mr. Sobczak asked permission to get a tree nursery started in the back of Leohr Park. They discussed some of the set up options and benefits. Mr. Sobczak noted Mr. Cooper would like to work with the project. The Committee agrees with the idea.

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Future Budget Items:

Mr. Sobczak would like to replace the 2003 pickup truck with a new 4x4 plow pickup truck. There are many operational concerns with the current truck and costing more to maintain. The new truck with plow equipment should be \$38,500.00 which is \$1,000.00 less than budget. The Committee will do what is necessary for Mr. Sobczak to be able to order the truck after the first of the year.

Mr. Sobczak reported there are currently 93 sidewalk properties to consider for repair or replacement for 2016. Mr. Sobczak said that currently there is \$60,000.00 set aside for the projects. Mr. Sobczak said he would like to break the project in half to make the job affordable. This list is extensive due to catching up with the ones that have been missed, slipped through the cracks, and challenged. Mr. Sobczak will present information in January.

Pending Legislation

2015-50 – Ordinance to establish a snow emergency parking ban. Council passed November 9, 2015.

2015-44 – Ordinance to purchase land for park trail use. Council passed November 9, 2015.

2015- 11 and 2015-12 – Resolutions to accept grant awards for the parks. First Reading was November 9, 2015

Old Business:

Mrs. Rhoads said the playground dedication went well.

Privilege of the Floor:

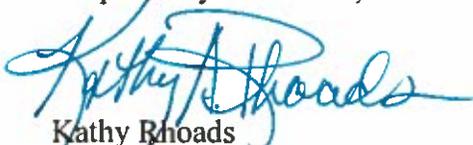
Sue Cox asked the Committee to consider putting some plants by the smaller Village of Seville signs. Options were discussed. There was a wish expressed for the Garden Club to reconvene.

Mayor Sulzener talked to the members that he has completed the evaluation for Mr. Sobczak. Mr. Sobczak always goes above and beyond and with efficiency. Mayor recommends and asked the Committee to consider allowing for the proposed raises for the staff and a raise for Mr. Sobczak. After a discussion about the benefits of the department being well managed and always under budget, Chair Rhoads asked permission to allow the increases provided they fit within the budget. The committee agreed.

Chair Rhoads thanked the Committee for a wonderful year.

Leslie Miller made a motion to adjourn the meeting and Carol Carter seconded the motion. All were in favor. The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report: **Project Status** **Target finish**
 November/December 9, 2015
date

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

*leaf blowing/collecting	Completed
*Fertilizer applied to lawns	Completed
*Airing all parks grounds	Completed
*Tree/brush trimming along roadways	In Progress
*Trash pickup parks/streets	In Progress
*Parks cleanup pavilions, grounds ext.	Daily

Park/Street repairs:

*Brush/stump & tree removal from all Parks (creek & surroundings)	Completed	Nov. 27 th
*Asphalt patching throughout village	Completed	

Sign repairs:

	Status:	
*Replacing old signs with new compliant Phase 3 (all replacements documented)	In Progress	Dec. 30 th

Equipment service:

*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	Completed
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Active projects:

	Project Status:
*Leaf pickup Village wide	Completed
*New restroom construction at Cy Hewitt Park	In Progress
*Removal of large dead trees on village property (old bopa bldg.)	Completed
*Sidewalk program 2014 uncompleted	Bid Awarded
T R Schneider scheduled construction	Completed

*Target dates on projects are subject to change due to work load or weather.

Respectfully Submitted by
Jon Sobczak