



**Parks & Streets Committee Meeting Minutes
Wednesday, January 27, 2016**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:04 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Leslie Miller, Sue Cox, and Bonnie Gordon

Parks and Streets Superintendent, Jon Sobczak, was sworn in by Mayor Carter. Mrs. Sue Cox was sworn in as a Civilian Committee Member.

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of December 9, 2015, and the motion was seconded by Sue Cox. Three aye votes. Mrs. Frey and Mrs. Gordon abstained. The minutes were approved as written.

Chair Rhoads asked for a moment of silence for the Officer of Danville, Ohio, that recently passed away in the line of duty. Mrs. Rhoads sends her sympathy to his family and the community. A moment of silence was observed.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

None.

New Business:

Chair Rhoads said a new ordinance for the sidewalk repair list is being created to include all properties in the entire Village. The sidewalks will still be completed in phases due to budget constraints.

The Committee discussed the maintenance needs of the Municipal Building. The Parks and Streets Department will be accepting work order requests and decide if they can handle the job in house or if it should be contracted. The Committee would like to have a walk through at the beginning of February's meeting and create a priority list of needs.

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Future Budget Items:

The new truck with plow order has been placed and expected to be received in April.

Mr. Sobczak said due to the weather the Village could be faced with storing mass quantities of salt because of the contractual agreements. Mr. Sobczak said he could use the highway fund to build a salt shed. A shed that can hold 400,000 tons of salt can be built for \$25,000 - \$50,000.

Pending Legislation

2015- 11 and 2015-12 - Resolutions to accept grant awards for the parks. Council passed December 14, 2015.

Old Business:

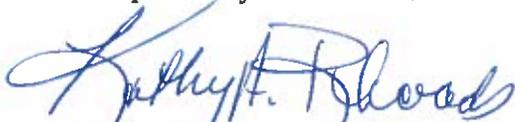
Bonnie Gordon said she spoke with Tom James about the process for applying for the trail grants. Mrs. Gordon said the process starts with a map showing the trail location and contacting an engineer. There was a discussion about being able to get a bridge and access to cross over the railroad tracks.

Privilege of the Floor:

Leslie Miller reported Boyert's will be able to do a flower pot for Triangle Park. Mrs. Miller stated the Easter Egg Hunt will be April 2nd, after Easter, this year. Sue Frey said they will clean eggs on March 8th and fill on March 19th.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 7:54 p.m.

Respectfully Submitted,

 2-17-2016

Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report: **Project Status**
 December/January 27 2016 **Target finish date**

**Park/Street maintenance work:
 (Regularly Scheduled seasonal work)**

*Tree/brush trimming along roadways	In Progress
*Trash pickup parks/streets	In Progress
*Parks cleanup pavilions, grounds ext.	Daily

Park/Street repairs:

*Brush/stump & tree removal from all Parks (creek & surroundings)	On Going
*Asphalt patching throughout village	In Progress

Sign repairs:

Status:	
*Replacing old signs with new compliant Phase 1 2016 (documented)	In Progress Dec. 30th

Equipment service:

*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)	On Going
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Active projects:

Project Status:	
*plow/salt village wide	Completed
*Downtown decorations, including park	Completed
*Burned High St. & Greenwich rd.	Completed
*Aid in removal of dangerous trees along Hubbard creek downtown area	Completed
*New restroom construction at Cy Hewitt Park	Completed
*Removal of large dead trees on village property (Cy Hewit Park)	Completed
*Sidewalk program 2016 repairs layout, mark and document all	In Progress

High lights from 2015:

*Streets 5 year resurfacing plan under way with phase 1 completed.

*Replacement of over 90% of all Handicap ramps Village wide including parks.

*2015 finished up a 5 year culling program of our downtown trees, as they all have been successfully replaced with "White Silk Ivory Lilac" this program replaced trees that had outgrown their surroundings, opening up the downtown area.

*Village of Seville entrance signs commemorating our 200 year history were created and installed at all points entering the village with two larger ones placed on each end of town.

*Memorial park parking lot paving was completed designating almost 60 parking spaces including a walk way though the "Memorial Park" to Milton Street.

*Streets & Parks entering our 3rd year Proudly mentoring "Jobs for Ohio Graduates" creating tomorrows workforce and leaders.

*Tot Lot playgrounds for children 2-5 yrs of age Phase 1 completed with funding for Phase 2 of the Tot Lot Granted...

*Cy Hewit Park and Playground enhancements includes handicap accessible walks, picnic tables, playground equipment, aluminum bleachers set on concrete pads, double capacity handicap accessible restroom that is open year round.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**