



**Parks & Streets Committee Meeting Minutes
Wednesday, February 17, 2016**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 6:50 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey (arrived 6:53 p.m.), Leslie Miller, and Bonnie Gordon (arrived 7:04 p.m.) Brad Demiter served as alternate.

Absent: Sue Cox

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of January 27, 2016, and the motion was seconded by Brad Demiter. Two aye votes and Mr. Demiter abstained. The minutes were approved as written.

Chair Rhoads asked the Committee to allow an amendment to the agenda for discussion of milkweed echo planting under new business. The Committee agreed.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Gene Sulzener complimented the Streets Department for having the cleanest streets during the last snow storm. Mayor Carter complimented the new electrical outlets at the park.

New Business:

Mrs. Miller presented information on joining the Medina County Park Districts' efforts to help the monarch butterflies by planting milkweed. There was a discussion that milkweed is already present in our parks. There is a double edge sword when we mow the milkweed down to keep clean trails; the plant doesn't have time to mature. Mr. Sobczak is hoping to add zinnia flowers to the parks. Mrs. Miller announced the Wildlife Federation will be hosting a program on April 2nd at the Root Co.

Chair Rhoads asked that the department continue the mosquito care. Mr. Sobczak would like to add bat houses to the parks. There were discussions about bats and how to inform residents about their personal responsibilities to cut out mosquitoes.

Sue Frey asked about fields that aren't mowed. The Committee recommended she share the information with the Zoning Inspector.

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Future Budget Items:

Mr. Sobczak reviewed Phase 2 of repaving Milton Street, Center Street (downtown parking), West Market Street (west), and Water Street (both north and south service roads). Mr. Sobczak noted this is an aggressive plan and could cost around \$130,000. There were concerns about the budget and further information will be needed.

Mr. Sobczak said he would like to work on the drive and entrance of Cy Hewit Park. The cost of the asphalt is around \$31,000. Mr. Sobczak is planning to lay the stockpiled stone under the ground for the new drive plus two feet for a hardened drivable parking surface.

Mr. Sobczak is planning to widen Water Street to provide an additional five to six parking spaces on the east side.

Leslie Miller made a motion to create an ordinance to continue with the Five Year Street Plan. Bonnie Gordon seconded the motion. Aye votes all.

Mr. Sobczak presented information on the new salt shed. Mr. Sobczak said he is waiting on a zoning variance approval for the setbacks of the new building. Leslie Miller made a motion to create an ordinance for the construction of the salt shed pending the approval of zoning. Sue Frey seconded the motion. Aye votes all.

Mr. Sobczak presented information on signs he would like to purchase for the parks. The signs would be for Markley Field, marking the trails, and along the drive for kids at play. Mr. Sobczak will present prices at the next meeting.

Pending/Completed Legislation

Resolution 2016-01 is declaring it necessary to construct and/or repair certain sidewalks. The second reading was February 8, 2016. Chair Rhoads opened discussion on the residents listed and how to proceed. The Committee felt due to budget constraints and a better opportunity for the residents, they would like to continue doing the Village in incremental phases. Sue Frey made a motion to forward the Exhibit A of Resolution 2016-01 to Council for approval. Leslie Miller seconded the motion. Aye votes all.

Old Business:

There was a discussion about a work order form for any building maintenance through the Parks & Streets Department.

There was a discussion about record storage capabilities at the Municipal Building. One option presented was to relocate the Mayor's office and combine the hall and office for record storage. It was felt research should be done on how many documents need to be moved before creating storage. Many records may be considered unsafe due to mildew. Chair Rhoads will encourage the public records review board meet.

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Old Business:

There was a discussion to remove all old obsolete equipment. Sue Frey made a motion to have an ordinance to remove obsolete and no longer needed equipment and furniture. Leslie Miller Seconded the motion. Aye votes all.

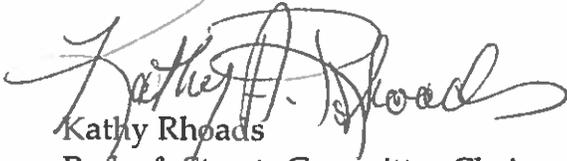
Bonnie Gordon will work on getting a map for the new property to be used as park trail.

Privilege of the Floor:

Leslie Miller reminded everyone the next meeting will be on the third Monday, March 21st at approximately 7:15 p.m.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 8:19 p.m.

Respectfully Submitted,



Kathy Rhoads

Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report: **Project Status** **Target finish**
 February 17, 2016 **date**

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

*Tree/brush trimming along roadways In Progress
 *Trash pickup parks/streets In Progress
 *Parks cleanup pavilions, grounds ext. Daily

Park/Street repairs:

*Brush/stump & tree removal from all Parks
 (creek & surroundings) On Going
 *Asphalt patching throughout village In Progress

Sign repairs:

*Replacing old signs with new compliant
 Phase 1 2016 (documented) **Status:** In Progress Dec. 30th

Equipment service:

*Routine equip, maintenance
 (Oil, grease, tires, bulbs ext.) On Going

Active projects:

*plow/salt village wide **Project Status:** Completed
 *Working with Enviro signs to create
 "Caution Children at play" signs In Progress
 *Estimating asphalt road repairs 2016 Completed
 *Estimating Cy Hewit park asphalt repairs Completed
 *Sidewalk program 2016 repairs
 layout, mark and document all In Progress

*Target dates on projects are subject to change due to work load or weather.

Respectfully Submitted by
Jon Sobczak