



**Parks & Streets Committee Meeting Minutes  
Monday, April 18, 2016**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:29 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Leslie Miller, Bonnie Gordon, and Sue Cox

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of March 21, 2016, and the motion was seconded by Sue Cox. Four aye votes and Sue Cox abstained. The minutes were approved as written.

Chair Rhoads asked permission to amend the agenda and have privilege of the floor before the Commissioner's Report. Committee agreed.

Privilege of the Floor:

Mr. Jeff Van Loon, Manager, with the Medina County Soil and Water Conservation District. Mr. Van Loon presented information on back yard conservation for the flight of the monarch butterfly and pollinators. The National Wildlife Federation launched a program to increase milkweed and other plants. Thus, The Mayor's Monarch Butterfly Program has been created. The Village would pledge to encourage the program of back yard conservation. The Committee proudly informed Mr. Van Loon that the Parks Department has already been discussing what additional plants to plant and that milkweed is already established. The Committee agreed to find an area to plant the packets that are offered and advertise the program. Chair Rhoads offered to have a resolution created to support the program.

The Committee discussed options to help the Butterfly Program. Mr. Sobczak would like to plant the new seeds along the marsh land area at Leohr Park that would also serve as a visual from High Street.

The Committee discussed they would like to reconsider the use of the Red Oak Park.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

New Business:

Chair Rhoads informed Mr. Sobczak the Boy Scouts would like a tour of the Parks & Streets Department.

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New Business (continued)

Chair Rhoads informed the Committee resident, Devin Stallard, asked Council to consider adding a basketball court. Chair Rhoads has talked with Chief Burson and he suggests choosing a well-lighted and visible area. The committee discussed the pros and cons of replacing the old basketball court. Leslie Miller made a motion to table the basketball court discussion. Sue Cox seconded the motion. Three aye votes. Chair Rhoads and Bonnie Gordon voted nay.

The Committee discussed having an informational sign made for the Memorial Park parking at the four way stop at Milton Street.

Chair Rhoads said there are two residents concerned about the remaining split rail fence along Red Oak Park. Chair Rhoads and Mr. Sobczak will talk with the residents.

Future Budget Items:

Mr. Sobczak presented information on signs for the parks. The quote includes the signs for child at play, Markley Field, Lions, Veterans, and Armstrong pavilions. The information included directional signs to consider for the 2017 budget. Mr. Sobczak confirmed the signs are enforceable. The Committee gave Mr. Sobczak permission to order the previously budgeted signs.

Pending/Completed Legislation

2016-18 - Ordinance allowing the Village to dispose of personal property no longer needed for Municipal Purposes. Council passed on April

2016-22 - Ordinance for contract with Most Paving to pave at Cy Hewitt Park. Council passed on April 11<sup>th</sup> with emergency language.

2016-23 - Ordinance for contract with 44 Builders for the Street Department Salt Shed. Council passed on April 11<sup>th</sup> with emergency language.

2016-24 - Ordinance for contract with 44 Builders for the Cy Hewit Lion's Pavilion. Council passed on April 11<sup>th</sup> with emergency language.

Old Business:

The echo planting is in progress with the information presented by Mr. Jeff Van Loon.

The Salt Shed is being constructed.

Mr. Sobczak shared he would like to apply for an ADA accessible bathroom at Memorial Park and the adult/senior ADA play equipment for Cy Hewit Park for the Block Grant. The Committee shared Mr. Sobczak and Mrs. Miller's enthusiasm.

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Old Business (continued)

Mr. Sobczak reported the department is going to do the excavation work for the ADA fishing pier at Leohr Park.

Chair Rhoads reported there is a Records Storage Committee meeting being set up. There is a process to condemn records.

There was a discussion on information needed for Mr. Lesiak to create resolutions and ordinances for the asphalt and sidewalk bids.

The Committee discussed they will have a work session for the planning of the Gary Eichler Trail expansion on Wednesday, May 18<sup>th</sup> at 6:30 p.m. Mrs. Gordon prepared a suggested list of items to discuss during the work meeting. Mrs. Gordon and Mrs. Miller will get copies of maps for the work meeting.

The ADA doors for the Municipal Building are under way.

Mrs. Frey presented information to help people understand why the park is named after Cy Hewit and the trail is named after Gary Eichler. A fallen soldier statue could be placed with information on the base of the statue. There are many details to work out including funding and reaching out to the families. Mrs. Frey explained the project could grow forward with residents that have helped with community projects. The Committee would like to consider acquiring more information for these projects.

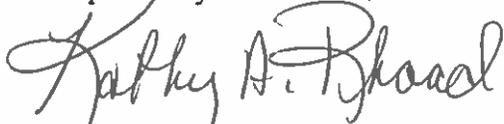
Mayor Carter said she has contacted the VFW Commander asking for permission to move the cannon to Memorial Park. There is planning to make the relocation a part of the Memorial Day Parade Service.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 8:54 p.m.

Respectfully Submitted,



Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
April 18, 2016

**Project Status**      **Target finish date**

**Park/Street maintenance work:  
(Regularly Scheduled seasonal work)**

|  |              |
|--|--------------|
| *Clean up all flower beds              | Weekly       |
| *Mowing all parks                      | twice weekly |
| *Mowing all village owned property's   | As Needed    |
| *Tree/brush trimming along roadways    | In Progress  |
| *Trash pickup parks/streets            | In Progress  |
| *Parks cleanup pavilions, grounds ext. | Daily        |

**Park/Street repairs:**

|  |             |
|--|-------------|
| *Brush/stump & tree removal from all Parks<br>(creek & surroundings) | On Going    |
| *Asphalt patching throughout village                                 | In Progress |

**Sign repairs:**

|  |                               |                       |
|--|-------------------------------|-----------------------|
| *Replacing old signs with new compliant<br>Phase 1 2016 (documented) | <b>Status:</b><br>In Progress | Dec. 30 <sup>th</sup> |
|--|-------------------------------|-----------------------|

**Equipment service:**

|   |          |
|---|----------|
| *Routine equip, maintenance<br>(Oil, grease, tires, bulbs ext.) | On Going |
|---|----------|

**Active projects:**

|  |                                     |
|--|-------------------------------------|
| *Concreted new park bench pads<br>Stan Hope Park, new benches &<br>handicap picnic table installed | <b>Project Status:</b><br>Completed |
| *Rebuilt Lions Club Pavilion   | In Progress                         |
| *Resided Tisher Pavilion   | Completed                           |
| *Widened Cy Hewit driveway   | In Progress                         |
| *Asphalt Cy Hewit parking lot & drive  | In Progress                         |
| *Setting fence back 3 ft. at Cy Hewit<br>parking lot landscaping with stone                        | Completed                           |
| *Zoning approved salt shed plans   | Completed                           |
| *Excavated and poured concrete<br>footer for new salt shed   | Completed                           |

|   |                  |
|---|------------------|
| *plow/salt village wide   | Completed        |
| *Working with Enviro signs to create Children at play, Markley Field & Various signs throughout our parks | Pricing Complete |
| *Estimating asphalt road repairs 2016   | Completed        |
| *Bid Road Repairs, put on <u>Council Agenda</u> <u>May meeting</u>  | In Progress      |
| *Sidewalk program 2016 repairs layout, mark and document all  | In Progress      |

\*Cy Hewit park parking lot will be paved this week!!! increasing the size of the existing parking area by as much as 4 ft, the drive will also be paved adding 2 ft, to the overall width of the drive.

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by  
Jon Sobczak**