



**Parks & Streets Committee Meeting Minutes
Monday, June 20, 2016**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:36 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Leslie Miller, and Bonnie Gordon

Absent: Sue Cox

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of May 16, 2016, and the motion was seconded by Bonnie Gordon. Aye votes all. The minutes were approved as written.

Privilege of the Floor:

None.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak informed the Committee Mr. Cooper has received another license for pest control. Mr. Sheffield received two fertilizer licenses. Both employees will receive a \$0.20 raise per license. Mr. Sobczak presented a bat house that will strategically be placed in the Village. Each house could hold 72 bats.

Mrs. Miller reported The Village of Seville will not be receiving a park grant this year. Mrs. Miller commented she will be researching a downtown beautification grant.

New Business:

Chair Rhoads said that there will be grant money available with the Ohio Department of Natural Resources. Mr. Sobczak said that the ODNR grant money is how the Cy Hewit Park was created. There was a discussion if the grant money could help with Red Oak Park. The Committee will review the ODNR website.

Chair Rhoads talked about the five year street plan and working with BOPA on the water lines. Mr. Sobczak said the 2107 street project is on the smaller side and the saved money can be used toward 2019 plan. GPD is working on finding available money for the projects. Mr. Sobczak will give an update at the August meeting. Mr. Sobczak said he is saving the road grindings from this year's project for the Board to use as foundation for the water project.

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Future Budget Items:

Sue Frey said she is working with Mr. Carrick for proper line items for future building costs.

Pending/Completed Legislation

2016-39 is the ordinance to levy the properties with an assessment for unpaid sidewalk improvements. First reading was June 13th.

2016-38 is an ordinance for public improvement with incomplete sidewalks from 2015. First reading was June 13th.

2016-35 is an ordinance to enter an agreement with TR Snyder for repairs and/or construction of certain sidewalks within the Village. Council passed on June 13th.

2016-34 is an ordinance for the contract with Chagrin Valley Paving to repair and/or construction of certain streets within the Village by emergency. Council passed on June 13th.

2016-25 is an ordinance allowing the sale and consumption of beer on Milton Street for the Bicentennial Event on July 23rd under the state law and an appropriate liquor license. Council passed on June 13th.

2016-09 is a resolution declaring it necessary to assess properties for the properties listed with resolution 2016-08. Second reading was June 13th.

2016-10 is a resolution supporting the National Wildlife Federation Mayor's Monarch Pledge. Second reading was June 13th.

Old Business:

The Committee discussed the request from Mr. Wurlger asking for an extension on installing a sidewalk until the property is sold. After a discussion, Mrs. Frey made a motion to recommend to Council to allow for the requested extension for 12 W. Maple Street. Mrs. Miller seconded the motion. Aye votes all.

The Committee discussed they will need to push on the record storage meeting.

Mrs. Frey created a letter for help with acquiring bronze statues for the local veterans. Mrs. Rhoads shared Mr. Renacci will be willing to provide a personal letter to send with grant applications. Mrs. Frey will keep everyone updated.

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Old Business (continued)

Chair Rhoads acknowledged a resident's concerns for bolts on benches and will be giving the resident a reply. Chair Rhoads confirmed the Village is in compliance with non-playground equipment regulations.

Mr. Sobczak asked for permission to replace and relocate the flag at Cy Hewit behind the veterans' stone. Permission granted. Chair Rhoads asked to look into updating the stone. Mr. Sobczak will look into updating and resetting the plaque on the stone. There was a discussion about the use of park donations.

Run for Trails expansion work meeting was very helpful. The next step would be to have a survey completed. There was a discussion about the process it would take to get the survey completed. Mrs. Gordon shared Tom James opinion was to stick with the original plan of joining with the county parks. There was a discussion about the routes that could be taken.

Mrs. Miller made a motion to have Mr. Sobczak use his discretion to get the survey done as long as the expense is under \$2,000.00. Mrs. Gordon seconded the motion. Aye votes all.

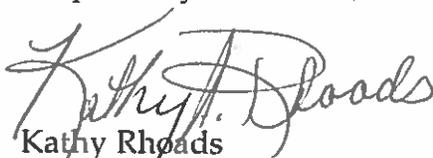
Another work session will be planned in August.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 8:44 p.m.

Respectfully Submitted,

 7/18/2016
Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
June 20, 2016

Project Status **Target finish date**

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

- *Clean up all flower beds Weekly
- *Mowing all parks twice weekly
- *Mowing all village owned property's As Needed
- *Tree/brush trimming along roadways In Progress
- *Trash pickup parks/streets In Progress
- *Parks cleanup pavilions, grounds ext. Daily

Park/Street repairs:

- *Brush/stump & tree removal from all Parks
(creek & surroundings) On Going
- *Asphalt patching throughout village In Progress
- *Concrete repairs parks and streets In Progress

Sign repairs:

- *Replacing old signs with new compliant
Phase 1 2016 (documented) **Status:**
In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance
(Oil, grease, tires, bulbs ext.) On Going

Active projects:

- *Replaced 15 A.D.A. Handicap ramps **Project Status:**
Completed
- *Painted all crosswalks, stop bars
handicap markings & parking spaces
throughout the Village Completed
- *Installed concrete walks and pads
at Memorial Park Completed
- *Installed two park bench's at
Memorial Park Completed
- *Painted and Moved the Canon to
Memorial Park Completed
- *Set up/cleanup for Seville yard sale Completed
- *finished parking berm along creek
Cy Hewit Park In Progress

*Mulching all Village owned properties	In Progress
*2016 Grant proposal	Delivered
*Roaster/Serving shelves and garage door on Lions Club Pavilion	In Progress
*Working with Enviro signs to create Children at play, Markley Field & Various signs throughout our parks	Completed
*Estimating asphalt road repairs 2016	Completed
*Resurfacing bid goes to Chagrin Valley Paving \$117,400.00	Awarded
*Sidewalk program 2015 uncompleted goes to T.R.Snyder \$869.00	Awarded

*We will be fogging the Village again For mosquitoes on June 30th. As well as spraying all parks properties including roadway vegetation.

*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted by
Jon Sobczak**