



**Parks & Streets Committee Meeting Minutes  
Tuesday, January 17, 2017**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:35 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Bonnie Gordon, Sue Cox, and Alternate Rick Stallard

Absent: Leslie Miller and Sue Frey

Jon Sobczak was sworn in by Mayor Carter.

Approval of Minutes:

Bonnie Gordon made a motion to approve the Parks & Streets Minutes of November 21, 2016, and the motion was seconded by Sue Cox. Four aye votes. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak confirmed he is in receipt of an 18' artificial Christmas tree for future decorating downtown.

Privilege of the Floor:

Gene Sulzener asked the committee to consider updating park pictures on the website. The committee will get updated pictures in the spring.

Sue Cox thanked the Streets Department for street sweeping.

New Business:

Chair Rhoads said the updating of employee driver's records are being handled by the Supervisors and the Police Chief. Sue Cox noted the copies of the actual driver's license should not be in the employee file. Chair Rhoads confirmed the Village is following the advice given from the Solicitor.

Future Budget Items:

None.

Pending/Completed Legislation

Resolution 2016-18 supporting SBR 71 to promote bicycle tourism. The second reading was January 9<sup>th</sup>.

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Pending/Completed Legislation (continued)

Ordinance 2016-72 amending Section 409.01 of the Zoning Code with regard to nuisances regarding trees, plants or shrubs has been created. This allows the Village to help people with nuisances on their property. The second reading was January 9<sup>th</sup>.

Old Business:

At this time the Committee is holding off on deciding storage concerns with the old municipal building at Spring Street. Council has agreed to put up shelves in the storage room at the current municipal building and discuss further concerns when the Fire Department is no longer using the old building.

Planning for the Run for the Trails expansion will continue in February. The Committee discussed the new grant deadline will be for August. The Committee discussed having a work meeting on Tuesday, February 7<sup>th</sup> at 6:30 p.m. The Committee discussed all of the people that should be involved before paying for engineering. They will be inviting Tom James, a member from BOPA, the developer of Autumn Meadows, and Solicitor. Chair Rhoads will talk with the Solicitor about the easements that will be needed. The Committee will work towards having monthly meetings to keep on track.

Mr. Stallard pointed out the Board of Realtors is able to gift items for parks such as mile markers and maps. Mr. Sobczak informed everyone that Enviro Signs are able to give discounts for projects of this size.

There was a discussion about the Cy Hewit extension project becoming handicapped accessible and possibilities of retaining grants. Mr. Sobczak would like to try and get a handicapped accessible path around the lake at Leohr Park. Sue Cox made a motion to allow Mr. Sobczak to pursue the block grant application. The motion was seconded by Bonnie Gordon. Aye votes all.

Chair Rhoads asked everyone to create a wish list for future improvements in the parks. Mr. Stallard shared that Hinckley has a list and seed money they share with Boy Scouts for their Eagle Scouts projects.

The rolling five year streets plan is in progress. The Committee discussed options on how to keep working on streets and pay for the streets loan that will come with the Board of Public Affairs water line project.

Mr. Demiter was not available for discussion about a dog park.

Privilege of the Floor:

Chair Rhoads asked for the Committee to think of an idea for the Village owned vacant property by Cy Hewit Park. The Committee discussed the cost of making it a parking lot. Possibly using it as an extension of the park and having a village garden or even a water feature.

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Bonnie Gordon made a motion to adjourn the meeting and Sue Cox seconded the motion. All were in favor. The meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

  
Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
January 17, 2017

**Project Status      Target finish date**

**Park/Street maintenance work:  
(Regularly Scheduled seasonal work)**

- \*Clean up all flower beds, End of season Finished for season
- \*Mowing all parks
- \*Mowing all village owned property's
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village In Progress
- \*Concrete repairs parks and streets

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 1 2017 (documented) **Status:**  
In Progress      Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.) On Going

**Active projects:**

- \*Plow & salt all village roads **Project Status:**  
Seasonal
- \*Made all new drain grates for street garage ( 3bay on Water St. ) Completed
- \*Sidewalks list (unfinished) 2016 In Progress
- \*Decoraration put up and take down Completed

\*Target dates on projects are subject to change due to work load or weather.

**Respectfully Submitted      Jon Sobczak**