



**Parks & Streets Committee Meeting Minutes
Monday, April 17, 2017**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:25 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Frey, Bonnie Gordon and Sue Cox

Absent: Leslie Miller

Approval of Minutes:

Sue Frey made a motion to approve the Parks & Streets Minutes of March 20, 2017, and the motion was seconded by Chair Rhoads. Two aye votes. Bonnie Gordon and Sue Cox abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

Mrs. Frey expressed appreciation for all of the work the Parks & Streets Department did to help make the egg hunt a success.

Mr. Stallard expressed the Department did a job well done with painting the road stops in coordination with the new Safety Ordinances regarding the location of the tires and the stop bars.

Mayor Carter expressed appreciation to the Parks & Streets for all of their work.

New Business:

Chair Rhoads had been previously asked why there was not a gate on the tot lot. The Committee discussed they felt not having the gate was welcoming; gates can pinch fingers, and prevents parents from leaving children unattended. The Committee agreed to not install a gate.

Future Budget Items:

None.

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Pending/Completed Legislation

Resolution 2017-08 - allowing advertising for bids for the incomplete sidewalks of 2016. Council passed April 10th.

Resolution 2017-09 - allowing for the assessments of properties in Resolution 2017-08. First reading was April 10th.

Ordinance 2017-15 - authorizing the agreement for construction of sidewalks of said properties. First reading was April 10th.

Old Business:

There was not a new discussion for the wish list for the Parks.

The razing of the old municipal building is on hold and will be added to the July Agenda.

Chair Rhoads said the letters for the easement discussions for the trail expansion for the Gary Eichler Trail will go out this week. The Committee will discuss plans for the engineering in the May meeting.

The Committee will talk about the Cy Hewit extension project in September's meeting.

There was not a new discussion for the dog park.

The Committee said they will talk about the empty lot by Cy Hewit in November as there is not any money available at this time for this project.

Mrs. Frey said Mrs. Miller did get the address for the Elmwood property. Chair Rhoads asked the address be added to the minutes. The address is 131 Elmwood Drive.

Privilege of the Floor:

Chair Rhoads made a motion to make an amendment to the agenda to discuss fencing and flower beds. The motion was seconded by Mrs. Frey. Aye votes all.

Chair Rhoads said the fence by the old BOPA building is down and is concerned of the liabilities. The Committee discussed if it should be fixed, extended, or come down. Chair Rhoads said she will talk with the Solicitor.

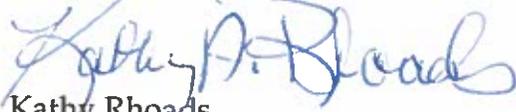
The Committee discussed funds available for the downtown flowers. After a discussion about funds available, Mrs. Frey made a motion to allow up to \$800 of donation money for the purchase of all flower beds. Mrs. Gordon seconded the motion. Aye votes all.

Mrs. Cox asked if signs were allowed in the downtown flower beds. Mr. Sobczak will talk with Mr. Bittaker.

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Sue Frey made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 7:55 p.m.

Respectfully Submitted,



Kathy Rhoads

Parks & Streets Committee Chair

5-15-2017

Seville Parks & Streets Superintendents Report

Monthly work report:
April 17, 2017

Project Status Target finish date

Park/Street maintenance work:
(Regularly Scheduled seasonal work)

All Seasonal work
In Progress

- *Preparing all flower beds for planting
- *Mowing all parks
- *Mowing all village owned property's
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village
- *Concrete repairs parks and streets
- *Asphalt repairs streets and parks

In Progress

In Progress
Planning Stage
Planning Stage

Sign repairs:

- *Replacing old signs with new compliant Phase 1 2017 (documented)

Status:

In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

Active projects:

- *Made another 12 Blue bird houses to go at 12 new pollinator sites in our parks
- *Planted Tulip tree in Cy Hewit park
- *Tot Go Round at Cy Hewit park
- *Made and hung 3 new Bat Houses
- *Fertilized all parks (weed & feed)
- *Rolled all parks, dragging all ball fields
- *Make park ready for Easter Egg Hunt
- *Road marking (painting) crosswalks, stop bars, stop ahead, parking lines
- *Paint 'Stop Ahead' on pavement on Milton st.
- *Repaired outlet at Stan Hope park

Project Status:

In Progress
Completed
Completed
Completed
Completed
Completed
Completed

In Progress
Completed
Completed

*Hung all spring flags, fixed council
flag pole rope and gears
*Built new gravel bins near salt shed
*Plow & salt village roads

Completed
Completed

*2017 Seville evening mosquito (fogging) dates are as follows:

May 25th. June 15th. June 29th. July 20th. August 10th. August 31st.

*Routine Parks spraying for mosquito's/flies will ac-cure throughout the spring &
summer during regularly scheduled working hours weather permitting...

*Target dates on projects are subject to change due to work load or weather.

Respectfully Submitted
Jon Sobczak