



Zoning & Planning Commission Meeting  
Monday, October 23, 2017

Call to Order:

Chair Pete Fontana called the meeting to order at 7:00 p.m.

Roll Call:

Present: Chairman Peter Fontana, Mayor Carol Carter, Jason Page, Rick Vierheller and Rick Stallard

Approval of Minutes:

Rick Vierheller made a motion to approve the minutes for the September 25, 2017, meeting. Mayor Carter seconded the motion. Three aye votes. Chair Fontana and Mr. Stallard abstained. The minutes were approved as written.

Privilege of the Floor:

Mrs. Kathy Rhoads inquired about 12 W Maple Drive. They are in violation of their zoning permit by not having their sidewalk and driveway installed. Mrs. Rhoads informed the Commission that the Parks & Streets Committee recommends providing an extension to the owners until June 15, 2018, for installation. There was a discussion on the installation of the sidewalk along Route 3 that would end in Westfield Township. The owner has issues that he was told he would not need to do Route 3 sidewalks and planted trees in the tree lawn. Mr. Bittaker pointed out utilities are placed to the far end of property lines for the potential of future growth. It was noted the owners would have the option to go to the Equalization Board. Mr. Stallard made a motion to recommend to Council to allow 12 W. Maple Drive the extension of June 15, 2018, to install their driveway and sidewalks along W. Maple Drive and Route 3. The motion was seconded by Chair Fontana. Aye votes all.

Mrs. Rhoads asked for an update on 205 Oakwood. Mr. Bittaker said there has not been a recent update. Mr. Bittaker will check on the situation and send a certified letter if necessary.

Zoning Inspector's Report:

Updates were discussed in Privilege of the Floor.

Economic Growth Report:

Mr. Stallard said he went to the Made in Medina County Event and was impressed by over 100 companies that were represented. The Disney Institute presentation was enlightening. Mr. Stallard plans to attend the Awards banquet on Thursday, October 26<sup>th</sup>, at the Blair Center in Westfield Center.

Comprehensive Development Review Plan Committee:

An article will be in the BOPA newsletter asking residents to join the committee. Rick Stallard will present information on a survey about branding the community in November's meeting.

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New Business:

Mayor Carter asked to discuss if wording should be changed in the Zoning Code Book in regards to a request for a variance in Sections 1407.03 and 1407.05. The code states the notice should be published at least 10 days before the public hearing along with the notice of the hearing to all parties involved. Mayor asked if the wording should include calendar or business days. After a brief discussion, the Commission felt the wording should stay as written.

Pending/Completed Legislation

2017-62 – Ordinance for Lot Combination of Village property by the Waste Water Treatment Plant 012-21a-16-114, 012-21a27-002, 012-21a-16-178. First reading was October 10<sup>th</sup>.

Old & Pending Business:

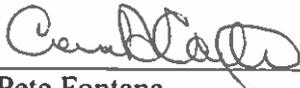
Historic Application. No update.

Privilege of the Floor:

Mayor Carter has been asked by The Learning Garden if the Panther monument sign could be removed. Mr. Bittaker will research for the information on the easement.

Motion to adjourn by Rick Stallard and seconded by Rick Vierheller. All were in favor. The meeting adjourned at 7:36 p.m.

Respectfully Submitted,



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Pete Fontana  
Zoning & Planning Commission