



**Parks & Streets Committee Meeting Minutes  
Monday, December 18, 2017**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:02 p.m.

Roll Call:

Present: Chair Kathy Rhoads, Sue Cox, Sue Frey, and Leslie Miller

Absent: Bonnie Gordon

Approval of Minutes:

Leslie Miller made a motion to approve the Parks & Streets Minutes of November 20, 2017, and the motion was seconded by Sue Frey. Aye votes all. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached.

Privilege of the Floor:

None.

New Business:

None.

Future Budget Items:

None.

Pending/Completed Legislation

2017-64 - Ordinance to exempt 12 W. Maple Drive from Sect. 410.01 & 410.02 until June 15, 2018. The second reading was December 11<sup>th</sup>. Mr. Sobczak and Mrs. Bittaker will be looking over the property layout before the next meeting to see if there are any alternative solutions.

Old Business:

Chair Rhoads explained the Run for the Trails expansion is going to be a challenge but by no means over. We are still working to get the survey done to be able to get an estimate for the engineering.

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Old Business (continued):

There was a discussion about the sign for the perennial garden. The Committee discussed it would be nice to get a sign that pointed people to the businesses. The Committee also discussed some possible zoning violations. Mayor Carter commented she would like to see some zoning code changes to allow the businesses a little more freedom in there sign choices.

Chair Rhoads, said a grant opportunity had been presented with a due date of January 3<sup>rd</sup>. Chair Rhoads, with the help of Mr. Sobczak, will complete the application to get a new bathroom at Memorial Park.

Chair Rhoads asked that the Committee to discuss the five year street plan and downtown signs at the January meeting.

Privilege of the Floor:

None.

Leslie Miller made a motion to adjourn the meeting and Sue Cox seconded the motion. All were in favor. The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

 1-16-2018

Kathy Rhoads  
Parks & Streets Committee Chair

# Seville Parks & Streets Superintendents Report

**Monthly work report:**  
December 18, 2017

**Project Status      Target finish date**

**Park/Street maintenance work:**

**(Regularly Scheduled seasonal work)**

- \*Maintaining all flower beds fall clean up
- \*Mowing all parks
- \*Mowing all village owned property's
- \*Tree/brush trimming along roadways
- \*Trash pickup parks/streets
- \*Parks cleanup pavilions, grounds ext.

**All Seasonal work**  
Completed for 2017

In Progress

**Park/Street repairs:**

- \*Brush/stump & tree removal from all Parks (creek & surroundings)
- \*Asphalt patching throughout village
- \*Concrete repairs parks and streets
- \*Asphalt repairs streets and parks

In Progress

In Progress

Completed

Completed

**Sign repairs:**

- \*Replacing old signs with new compliant Phase 2 2017 (documented)

**Status:**

In Progress

Dec. 30<sup>th</sup>

**Equipment service:**

- \*Routine equip, maintenance (Oil, grease, tires, bulbs ext.)

On Going

**Active projects:**

- \*Fall/winter parks clean up
- \*Salt/plowing snow
- \*Fabricated new floor in kubota rtv (floor rusted out)
- \*Fabricating new ballfield drag (new one cost \$5000.)
- \*Leaf pick up

**Project Status:**

In Progress

As Needed

Completed

In Progress

Completed

**Respectfully Submitted**  
**Jon Sobczak**