



**Parks & Streets Committee Meeting Minutes
Tuesday, January 16, 2018**

Call to Order:

Chair Kathy Rhoads called the meeting to order at 7:00 p.m.

Pledge of Allegiance:

Roll Call:

Present: Chair Kathy Rhoads, Rick Vierheller, and Bonnie Gordon

Absent: Leslie Miller and Sue Cox

Approval of Minutes:

Rick Vierheller made a motion to approve the Parks & Streets Minutes of December 18, 2017, and the motion was seconded by Bonnie Gordon. Chair Rhoads voted aye. Mr. Vierheller and Mrs. Gordon abstained. The minutes were approved as written.

Parks & Streets Commissioner's Report:

Mr. Sobczak's report is attached. Mr. Sobczak said he will contact the Ohio Department of Transportation and see if the downtown area can be released from their cutback for snowplowing schedule.

Privilege of the Floor:

Mayor Carter said the Village Departments will be receiving bills for electric and water to help keep an eye on efficiency and if any problems would arise with water leaks.

New Business:

None.

Future Budget Items:

The Committee discussed putting LED lights in the budget.

Pending/Completed Legislation

2017-64 - Ordinance to exempt 12 W. Maple Drive from Sect. 410.01 & 410.02 until June 15, 2018. Council passed on January 8th.

2018-01 - Resolution declaring it necessary to construct and/or repair certain sidewalks. The first reading was January 8, 2018.

Parks & Streets Committee Meeting Minutes
Tuesday, January 17, 2018
Page 2

Pending/Completed Legislation (continued)

2018-03 - Resolution authorizing the application for a grant from the 2018 Community Development Block grant from Medina County. The first reading was January 8, 2018.

Old Business:

Chair Rhoads explained the Run for the Trails expansion survey has been completed and we are waiting for the report. Once the report is completed the new easement contracts will be presented to the four property owners for signature. The Village need the new contracts to clarify the easements will be used for a bike and foot trail.

Chair Rhoads asked for a motion to amend the agenda and add the topics for discussion on new equipment and the Mayor Monarch Pledge. The motion was made by Rick Vierheller and seconded by Bonnie Gordon. Aye votes all.

Mr. Sobczak presented information on a new excavator and skid steer loader. The department has been sharing an excavator with the Board of Public Affairs and both departments feel it would be beneficial to have their own excavator. The skid steer is 17 years old and up for replacement and in the budget. The Committee reviewed the information and had a brief discussion. Bonnie Gordon made the motion to approve the purchase of the Bob Cat excavator and skid steer loader not to exceed \$85,000.00. Rick Vierheller seconded the motion. Aye votes all.

Chair Rhoads said she will be completing the quarterly update for the Mayor's Monarch Butterfly Pledge. We currently have 17,000 square feet of pollinator flower beds and are hoping to increase to 25,000 square feet this summer.

Chair Rhoads said she will be talking to a merchant about a sign that needs to be moved for safety. Mayor Carter said Mr. Hantzsche will be looking to directional signs for the downtown businesses.

Chair Rhoads said Mr. Sobczak will work on a map for the five year rolling street plan for the February meeting.

Privilege of the Floor:

None.

Rick Vierheller made a motion to adjourn the meeting and Bonnie Gordon seconded the motion. All were in favor. The meeting was adjourned at 7:33 p.m.

Respectfully Submitted,


Kathy Rhoads
Parks & Streets Committee Chair

Seville Parks & Streets Superintendents Report

Monthly work report:
January 16, 2018

Project Status Target finish date

**Park/Street maintenance work:
(Regularly Scheduled seasonal work)**

- *Clean up all flower beds, End of season Finished for season
- *Mowing all parks
- *Mowing all village owned property's
- *Tree/brush trimming along roadways
- *Trash pickup parks/streets
- *Parks cleanup pavilions, grounds ext.

Park/Street repairs:

- *Brush/stump & tree removal from all Parks (creek & surroundings)
- *Asphalt patching throughout village In Progress
- *Concrete repairs parks and streets

Sign repairs:

- *Replacing old signs with new compliant Phase 1 2018 (documented) **Status:**
In Progress Dec. 30th

Equipment service:

- *Routine equip, maintenance (Oil, grease, tires, bulbs ext.) On Going

Active projects:

- *Plow & salt all village roads **Project Status:**
Seasonal
- *Sidewalk list for 2018 repairs In Progress
- *Sidewalks list (unfinished) 2017 In Progress
- *Decoration put up and take down Completed

*Target dates on projects are subject to change due to work load or weather.

Respectfully Submitted Jon Sobczak