

SEVILLE VILLAGE COUNCIL
FINANCE COMMITTEE MEETING
AUGUST 2, 2010

Mrs. Schwartz called the meeting to order at 9:30 PM.

Present: Barbara Schwartz, Roger Kilgore, Richard Barbera, Rick Stallard, Kathy Rhoads, Jim Lovejoy, Fiscal Officer Jim Carrick

R. Stallard made the motion to approved the minutes from 7-19-10; seconded by R. Barbera. K. Rhoads had a question and B. Schwartz will listen to the audio again and advise everyone. The meeting minutes from July 19, 2010 were not approved.

Fiscal Officer Jim Carrick advised everyone of an issue with reporting to the IRS. The federal withholding tax (941) was being applied to the previous year's fourth quarter, which is a default. Bookkeeping issue only, no monies owed.

J. Lovejoy questioned the status of the audit. The requests from the auditors are ongoing and are being satisfied as requested.

Mayor's court will be discussed at a future meeting.

B. Schwartz questioned R. Stallard about the status of the purchase of the windows for the old BOPA building. Report will be at a future meeting.

We have not obtained a copy of the CRA records for our files as of this meeting.

R. Stallard will be meeting with Bethanie Dentler in the near future and will discuss renegotiating our CRA fees.

B. Schwartz reported to the committee that she has gone through the personnel files and all employees were reviewed in 2008 and two of those employees were reviewed in 2009. We must review employees yearly by ordinance.

B. Schwartz will get the hire dates, salary history and longevity information together for budget discussions

B. Schwartz also addressed that the terms used to refer to an increase in wages; COLA, raise, step and merit should be addressed so we are all using the same language.

B. Schwartz told the committee that she spent 2 hours at the Medina County Auditor's Office on July 22, 2010. Information was shared and questions asked. There is a lot to learn in this regard. Jim Carrick and B. Schwartz will have a meeting with the auditor's office in September when the budget numbers are

firmer. There was brief discussion on levies and HB 920. Also inside and outside millage was discussed.

K. Rhoads spoke with Ed Steele about grants. Most grant opportunities are either through letter or email. Department heads need to look out for any applicable grants and in turn advise the fiscal officer. J. Carrick will then advise council. We do not have the current status of a potential grant that is already in house. J. Carrick will advise. K. Rhoads will see that Ed Steele is kept apprised.

B. Schwartz questioned the \$100.00 police donation for the K-9 unit. No one was aware of who would be making this donation. No donation has been received. R. Barbera had received an email from the Mayor. No other information was known.

B. Schwartz asked the status of the circus revenues. She was advised that an email went out, although Schwartz had not received it. K. Rhoads and R. Stallard both knew of the circus finances through email. R. Barbera had also received an email. B. Schwartz questioned whether the circus contract as approved could be renegotiated. R. Barbera stated that no one could renegotiate the contract with the circus. R. Barbera advised technically that it should not have been done. R. Stallard advised that Mayor Carter had contacted him and Jim Lovejoy and she was making an executive decision, due to the circus claiming a hardship situation due to the permit fees. B. Schwartz advised that there were Seville Circus Posters on several vacant storefronts in Medina city. K. Rhoads advised that a gentlemen's agreement had been reached, although R. Barbera advised it legally should not have been done. K. Rhoads wants this addressed at a future council meeting. B. Schwartz stated that a travelling circus certainly should have known of any permits, and several feel we were taken advantage of.

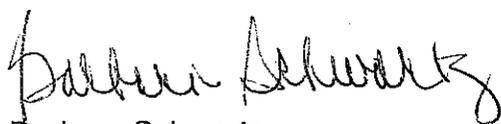
There was no other new business.

There was no privilege of the floor.

Motion to adjourn by R. Stallard; seconded by R. Barbera.

Meeting adjourned at 9:45PM.

Minutes respectfully submitted by -



Barbara Schwartz
Finance Chair